

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers
FROM/PHONE: Herb Hyman-(954) 797-1016
SUBJECT: Resolution

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF PROFESSIONAL CONCESSIONS, INC. TO PROVIDE CONCESSIONAIRE SERVICES AT THE BERGERON RODEO GROUNDS AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF:

A competitive solicitation was conducted for concessionaire services at the Bergeron Rodeo Grounds. The Town sent out twenty-four (24) Requests for Proposal documents to prospective respondents. Additionally, the RFP was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received three (3) responses. A selection committee reviewed proposals and heard oral presentation from short listed firms. After reviewing all information, the selection committee ranked Professional Concessions, Inc. as the best qualified firm to provide these services. Upon approval of this resolution, a negotiation team will prepare a contract and present that contract for approval at a future meeting date.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

The recommended award is the composite votes of all selection committee members.

FISCAL IMPACT:

Has request been budgeted? n/a

If yes, expected cost-n/a

Account Name: n/a

Additional Comments: Contract will result in revenue to The Town

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

Resolution

Procurement Authorization

Selection Committee Rankings

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF PROFESSIONAL CONCESSIONS, INC. TO PROVIDE CONCESSIONAIRE SERVICES AT THE BERGERON RODEO GROUNDS AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town needs concessionaire services at the Bergeron Rodeo Grounds; and

WHEREAS, the Town solicited sealed proposals for such service; and

WHEREAS, the selection committee has selected Professional Concessions, Inc. as the firm best qualified to provide these services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of Professional Concessions, Inc. as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should the Town be unable to reach agreement with the highest ranking firm, the Town will negotiate with the next highest ranking firm and present that agreement for approval.

SECTION 2. The initial contract term is three (3) years with options to extend the contract for three (3) additional one(1) year terms by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2001

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2001

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER. BUDGET ITEM & DESCRIPTION APPROXIMATE COST
 N/A ARENA CONCESSIONAIRE SERVICES REVENUE TO TOWN

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
 Piggyback on Contract Number _____
 Sole Source
 Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed *Barbara Stalgi*
 Department Head

Have Funds been Reserved: N/A

Date 3/6/01 Signed *[Signature]*

Signed _____
 Town Administrator

VENDOR	BIDS SUBMITTED	COST
<i>PROFESSIONAL CONCESSIONAIRE INC</i>	<i>2</i>	<i>RANKED 1ST</i>
<i>PROFESSIONAL CONCESSIONAIRE INC</i>	<i>2</i>	<i>RANKED 2ND</i>
<i>PROFESSIONAL CONCESSIONAIRE INC</i>	<i>2</i>	<i>RANKED 3RD</i>

Signed *Ann C. Hyman*
 Procurement Manager

<u>TOWN ADMINISTRATOR'S RECOMMENDATION</u>	
Vendor	Cost
<i>PROFESSIONAL CONCESSIONAIRE INC</i>	<i>RANKED 1ST</i>

Signed _____
 Town Administrator

	1	2	3	4
	CONCESSIONAIRE SERVICES-ARENA			
1				
2				
3				
4				
5				
6	COMMITTEE MEMBER	BOSTON	PCI	PARKSIDE
7				
8	C. WALLACE	A	B	S
9	B. BERNARD	3	1	2
10	R. MUNIZ	2	1	3
11	B. STAFIEU	3	1	2
12	H. HYMAN	3	2	1
13				
14	TOTAL	11	5	8
15				
16	RANKING	3 RD	1 ST	2 ND
17				