

TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Bonnie Stafiej, Special Projects Director/954-797-1163

PREPARED BY: Bonnie Stafiej, Special Projects Director

SUBJECT: Parade Permit

AFFECTED DISTRICT: All

ITEM REQUEST: **Schedule for Council Meeting**

TITLE OF AGENDA ITEM: Liberty Life Center (September 18, 2008)

REPORT IN BRIEF: This is a request made by the Liberty Life Center, in Davie, by Pastor Dawn Rene McCann. The congregation is seeking permission to gather for a prayer meeting with Town officials, local pastors, and congregants on the lawn in front of Town Hall on Thursday, September 18, 2008. Set-up will begin at 5:00 p.m. and the program will start at 6:00 p.m. There will be guest speakers and inspirational music. The gathering is expected to last two hours. Chairs will be set up on the lawn as well as small canopy covers.

The Liberty Life Center, in Davie is requesting that the Town permit them to move into the Town Council Chambers if inclement weather disrupts the event.

PREVIOUS ACTIONS: The Town has given permission in past years for small gatherings on the lawn for this purpose without accident or incident.

CONCURRENCES:

FISCAL IMPACT: not applicable

Has request been budgeted? n/a

RECOMMENDATION(S): Motion to Approve Liberty Life Center Parade Permit request.

Attachment(s): Parade Permit

Letter of Intent
Logistic Map



SPECIAL PROJECTS DEPARTMENT
6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
PHONE: 954.797.1153 • FAX: 954.797.2078 • WWW.DAVIE-FL.GOV

PARADE PERMIT APPLICATION

Date: Aug 4, 2008

Organization: Liberty Life Center

Address: 4343 S. State Road 7 Davie, Florida 33314
City State Zip

Name of Representative(s): Pastor Dawn Rene McCann Phone: 954-583-8350

Address: 4343 S. State Road 7 Davie, Florida 33314
City State Zip

Number of Parade Entrants: N/A Number of Spectators Expected: 200

Date of Parade: 9-18-08 Hours of Parade: 6pm to 9pm SET-UP 5:30 hr.

Route of Parade: Outside Town Hall, 6591 Orange Drive, Davie, Fl 33314

This is not a parade but rather a prayer meeting with city officials, local pastors and congregants praying for our Town. There will be some music. Chairs will be set up outside Town Hall on the area south of Council meeting room, in front of Town Hall.

Applicant's Signature: Pastor Dawn Rene McCann

Date of Council Meeting: _____
Approved Denied

****This application will be reviewed by a staff committee and if warranted, there may be a possibility of a service fee due to the size/extent of the event.**

NOTE: Per Section 21-4 of the Town's Code, the Town Council shall be sole authority for the approval of permits to conduct parades on or about the Town's public rights-of-way. The civic organization making application to conduct such parade shall have the sole responsibility and prerogative to determine who the participants and participating organizations shall be. Permits shall be granted subject to federal, State and Town of Davie laws.

THE TOWN OF DAVIE REQUIRES A CERTIFICATE OF INSURANCE OF NO LESS THAN \$1,000,000 NAMING THE TOWN OF DAVIE AS AN ADDITIONAL INSURED.



RECEIVED
JUL 31 2008

July 25, 2008

Gary Shimun
Town Administrator
6591 Orange Drive
Davie, FL 33314

Dear Mr. Shimun:

Several churches in the Davie area are working with Mayor Tom Truex to coordinate a Prayer Rally at Davie Town Hall. I am serving as the contact person for the event, and we request the Town's clearance to conduct the event at Town Hall. Although the event is still in the planning stages, our specific plans include the following:

- Date: September 18, 2008
- Time: 6:30 p.m.-8:30 p.m.
- Location: The porch and open area outside and south of the Town Council Chambers
 - Nature Of Event: Prayer Rally. The noise level would be kept to a minimum in order to respect the neighbors. We will have several musicians and a portable podium with a small public address system. We request permission to use the electric outlets in Town Hall for power.
 - Size Of Event: We estimate about fifty or more people. This is not intended to be a media event. We will not advertise via newspaper or other media. The prayer event would be attended by individuals who hear about it through their local churches or by word of mouth.
 - Parking: We propose directing all parking to the lot on the north side of Town Hall.
 - Cleanup and Insurance: We do not anticipate creating any litter, but will designate individuals to walk the grounds after the event to pick up any litter we have generated. We have been advised that the Town has an insurance requirement. We request the particulars, so that we can comply. We do not propose any security for an event of this nature and limited size.

Thank you for considering our request. I look forward to hearing from you at your earliest convenience.

Very Truly Yours,

Pastor Dawn René McCann

Pastor Dawn René McCann
Pastor, Liberty Life Center

PASTOR DAWN1 @ AOL.COM

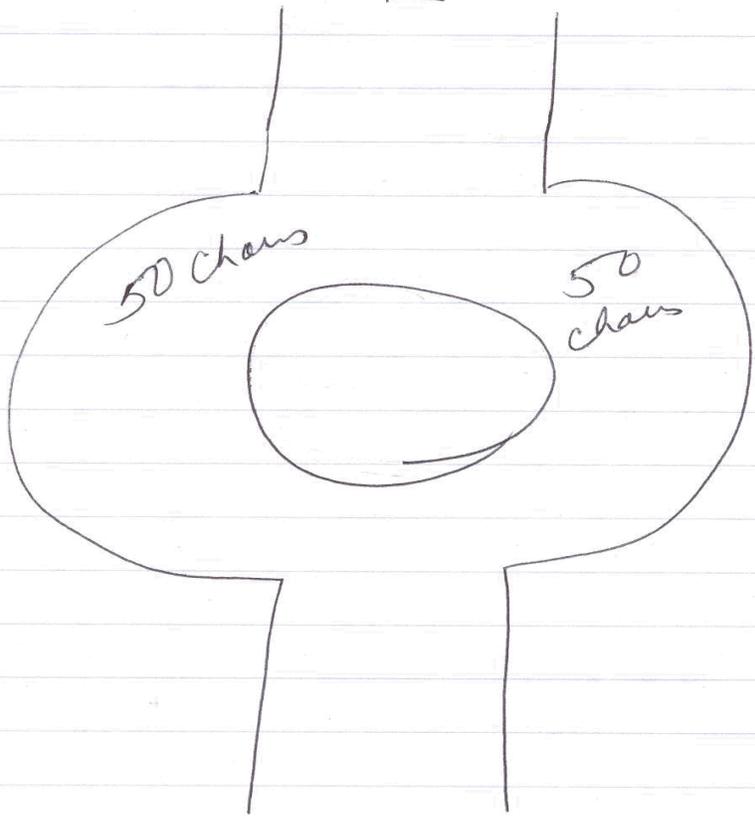
Liberty Life Center

Sept 18, 2008
6pm - 9pm

SET-UP 5:00 PM

TOD
porch

podium



10x10
tent
10x10
TENT bar

Parking behind Town Hall

[Signature]
Liberty Life Center