TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

PREPARED BY: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: All

ITEM REQUEST: **Schedule for Council Meeting**

TITLE OF AGENDA ITEM: SELECTION OF FIRM - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF SUNTRUST BANK TO PROVIDE BANKING SERVICES AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF: The Town solicited competitive sealed proposals for banking services. RFP documents were sent to twenty-one (21) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received six (6) proposals. The selection committee eliminated two of the respondents because they did not have a branch in Davie. The selection committee invited the remaining four short listed firms to make an oral presentation. Following oral presentations, the selection committee ranked the firms. The recommendation is for SunTrust Bank as the top ranked firm in accordance with the ranking totals attached hereto.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: The firm of SunTrust Bank was chosen by the selection committee.

FISCAL IMPACT: Yes

Has request been budgeted? Yes

If yes, expected cost: To be negotiated with the highest ranked firm.

Account Name: Budget & Finance-Banking Services Account

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s): Procurement Authorization, Selection Committee Rankings, Incorporation information

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF SUNTRUST BANK TO PROVIDE BANKING SERVICES AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH PRODUCTS AND SERVICES.

WHEREAS, the Town solicited proposals for banking services; and

WHEREAS, the selection committee has selected SunTrust Bank as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of SunTrust Bank as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2008

_____

MAYOR/COUNCILMEMBER

Attest:

_____

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2008

TOWN OF DAVIE
PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER	BUDGET ITEM & DESCRIPTION	APPROXIMATE COST
001-0000-361-1122	Bank Service Charges	$50,000.00

METHOD OF PROCUREMENT (check the one that applies)

____Open Competitive Bidding
___ Piggyback on Contract Number_____
___ Sole Source
XX_ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
Department Head:

Have Funds been Reserved

Date 2/26/08 Signed N/A - CANNOT ISSUE P.O. AGAIN REVENUE ACCOUNT. CHARGE ARE NETTED OUT OF ACC

Signed _____
Town Administrator

BIDS SUBMITTED

VENDOR	COST
SUNTRUST BANK	RANKED 1ST
WACHOVIA BANK	RANKED 2ND
COMMERCE BANK	RANKED 3RD
BANK OF AMERICA	RANKED 4TH
BANK ATLANTIC	NOT RANKED
CITIBANK	NOT RANKED

Signed _____
Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION

Vendor	Cost
SUNTRUST BANK	TO BE NEGOTIATED

	A	B	C	D	E
1					
2					
3		BANKING SERVICES			
4					
5					
6	COMMITTEE MEMBER	WACHOVIA	COMMERCE	SUNTRUST	BANK OF
7		BANK	BANK	BANK	AMERICA
8					
9	W. ACKERMAN	3	2	1	4
10	R. MUNIZ	2	3	1	4
11	M. DIEZ	2	3	1	4
12	L. NGUYEN	ABSENT			
13	B. HITCHCOCK	2	3	1	4
14	C. MENKE	3	2	1	4
15	P. LOCKE	ABSENT			
16	F. APICELLA	3	2	1	4
17	H. HYMAN	2	3	1	4
18					
19	TOTAL	17	18	7	28
20					
21	RANKING	3RD	2ND	1ST	4TH
22					

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Detail by Entity Name

Foreign Profit Corporation

SUNTRUST BANK

Filing Information

Document Number	F99000005073
FEI Number	580466330
Date Filed	10/01/1999
State	GA
Status	ACTIVE
Last Event	MERGER
Event Date Filed	11/29/2000
Event Effective Date	01/01/2001

Principal Address

303 PEACHTREE STREET NE
SUITE 3600
ATLANTA GA 30308

Changed 02/23/2008

Mailing Address

C/O HASANA R. KELLY
303 PEACHTREE STREET NE - SUITE 3600
ATLANTA GA 30308

Changed 02/23/2008

Registered Agent Name & Address

ARTHER, CATHY HOMA
200 S. ORANGE AVE.
ORLANDO FL 32801 US

Name Changed: 06/19/2000

Officer/Director Detail

Name & Address

Title CEOP

WELLS, JAMES M

303 PEACHTREE STREET - 30TH FLOOR
ATLANTA GA 30308

Title CS

FORTIN, RAYMOND D
303 PEACHTREE ST., NE - 36TH FL
ATLANTA GA 30308

Title EC

HUMANN, L. PHILLIP
303 PEACHTREE ST., N.E. - 30TH FL
ATLANTA GA 30308

Title CFO

CHANCY, MARK A
303 PEACHTREE ST., NE
ATLANTA GA 30308

Title TRES

LIENHARD, JEROME
303 PEACHTREE ST. NE - 11TH FL
ATLANTA GA 30308

Annual Reports

Report Year	Filed Date
2006	04/18/2006
2007	04/26/2007
2008	02/23/2008

Document Images

02/23/2008 -- ANNUAL REPORT	View image in PDF format
04/26/2007 -- ANNUAL REPORT	View image in PDF format
04/18/2006 -- ANNUAL REPORT	View image in PDF format
04/18/2005 -- ANNUAL REPORT	View image in PDF format
02/20/2004 -- ANNUAL REPORT	View image in PDF format
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03/12/2002 -- ANNUAL REPORT	View image in PDF format
04/12/2001 -- ANNUAL REPORT	View image in PDF format
11/29/2000 -- Merger	View image in PDF format
10/12/2000 -- REINSTATEMENT	View image in PDF format
06/19/2000 -- Reg. Agent Change	View image in PDF format
11/30/1999 -- Merger	View image in PDF format
10/01/1999 -- Foreign Profit	View image in PDF format

Note: This is not official record. See documents if question or conflict.

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Events Name History

Entity Name

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Copyright and Privacy Policies
Copyright © 2007 State of Florida, Department of State.

I, Shawn Sackman, being first duly sworn state that:
The full legal name and business address of the person(s) or entity contracting with the Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: SunTrust Bank

Address: 501 East Las Olas Blvd.

Fort Lauderdale, Florida 33301

FEIN 58-0466330

State and date of incorporation Georgia February 16, 1811

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	Ownership
N/A		%
		%
		%
		%

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address
N/A	

Signature of Affiant Shawn Sackman

Shawn Sackman
Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 19th day of March 2008, by Shawn Sackman, he/she is personally known to me or has presented N/A as identification.

Diane L. Libotte
Notary Public, State of Florida at Large

DIANE L. LIBOTTE
Notary Public - State of Florida
My Commission Expires Jul 11, 2011
Commission # DD 687653
Bonded Through National Notary Assn.

Print or Stamp of Notary

Serial Number

My Commission Expires :

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
SUNTRUST BANK

Business name, if different from above

Check appropriate box: [ ] Individual/ Sole proprietor [X] Corporation [ ] Partnership [ ] Other ▶ _____ [ ] Exempt from backup withholding

Address (number, street, and apt. or suite no.)
P O BOX 4418, MAIL CODE 633

Requester's name and address (optional)

City, state, and ZIP code
ATLANTA, GA 30302

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number
58-0466330

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ▶ Andrew L. Daly Date ▶ 5/8/08

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,