

**COMMUNITY RELATIONS
ADVISORY BOARD
FEBRUARY 25, 2003**

1. ROLL CALL

The meeting was called to order at 7:05 p.m. Present were Vice-Chair Wayne Arnold, Secretary Jason Curtis, Donnell Johnson, Richelle Gilhauley (arrived 7:15 p.m.), Katherine Montgomery, and Denis Shaw. Also in attendance was Clerk Nina Valdez recording the meeting. Chair Geri Clark, Norman Blanco, John Pisula, Kitty Preziosi and Zel Veaser were absent.

2. APPROVAL OF MINUTES: January 28, 2003

Mr. Curtis made a motion, seconded by Mr. Shaw, to accept the minutes of January 28, 2003. In a voice vote, with Chair Clark, Mr. Blanco, Mr. Pisula, Ms. Preziosi and Ms. Veaser being absent, all voted in favor. (Motion carried 6-0)

3. OLD BUSINESS

3.1 Annual Report to Council

Vice-Chair Arnold passed the gavel and made a motion, seconded by Mr. Curtis to postpone item 3.1 in order to wait for Chair Clark's late arrival at the meeting. In a voice vote, with Chair Clark, Mr. Blanco, Mr. Pisula, Mr. Preziosi and Ms. Veaser being absent, all voted in favor. (Motion carried 6-0)

Vice-Chair Arnold asked the Board if it wanted to table the Annual Report to Council until the next Board meeting. The Board took a recess while Ms. McDaniel left to check with Chair Clark, who was attending an Executive Session, if she would be attending the Board's meeting. Ms. McDaniel returned and advised the Board that Chair Clark would not be able to attend the meeting.

Mr. Shaw made a motion, seconded by Ms. Gilhauley, to accept the Annual Report to Council prepared by Chair Clark. In a voice vote, with Chair Clark, Mr. Blanco, Mr. Pisula, Ms. Preziosi and Ms. Veaser being absent, all voted in favor. (Motion carried 6-0)

3.2 Diversity Festival Celebration

Vice-Chair Arnold opened the floor for discussion of the Board's participation in the Town's Diversity Festival. Ms. McDaniel advised the Board that there was no charge for the booth and that it would be held on April 5, 2003, setup would be at 8:00 a.m. She recommended that the Board could volunteer in shifts and the schedule could be discussed at the March meeting.

Mr. Shaw made a motion, seconded by Mr. Curtis, for the Board's participation in the Town's Diversity Festival on April 5, 2003. In a voice vote, with Chair Clark, Mr. Blanco, Mr. Pisula, Ms. Preziosi and Ms. Veaser being absent, all voted in favor. (Motion carried 6-0)

4. NEW BUSINESS

Mr. Shaw inquired if this would be Chair Clark's last meeting in attendance. He stated that he thought it would be appropriate for the Board to thank Chair Clark for the creation of the Board and for her positive influence and contributions to the Town. Mr. Shaw spoke of his appreciation of the education and insight that Chair Clark had provided the Board on the Town of Davie. He thought that she should be encouraged well for her future endeavors.

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Vice-Chair Arnold inquired to Ms. McDaniel if the Town had a certificate that the Board could present to Chair Clark at the March 5th Council meeting. Ms. McDaniel advised the Board that they would need permission from Town Administrator Thomas Willi to be on the March 5, 2003 agenda, and that she would make the inquiry for the Board. Vice-Chair Arnold volunteered to present the certificate to Chair Clark at the Council meeting.

Ms. McDaniel inquired about the signature on the certificate. Mr. Shaw responded that he thought that Vice-Chair Arnold should sign the certificate. Mr. Curtis added that the signature should say: "From the Founding Members of the Board." Ms. McDaniel suggested that instead of one signature, that all of the Boardmember's names could be included. The Board agreed. Ms. McDaniel advised that she would e-mail the Boardmembers with the notice of the Council agenda.

5. TELEPHONE ACTION REQUESTS

Ms. McDaniel advised the Board that Ms. Preziosi had received one phone call which had been forwarded to Police Chief John George and Mr. Willi; however, Ms. Preziosi had advised that she thought the matter was resolved. Ms. McDaniel would provide the Board with the information at the March 25th Board meeting.

6. PUBLIC COMMENTS

There were none.

7. COMMENTS AND/OR SUGGESTIONS

Mr. Shaw suggested that since there seemed to be a lot of conflict with homeowner's associations in Davie, he wanted to inquire whether the Town would be able to provide a training program for the leaders and board members on how to conduct meetings and resolve conflicts. Ms. McDaniel stated that she would make the inquiry to Mr. Willi.

Vice-Chair Arnold suggested that the homeowner's associations should adopt Robert's Rules and Regulations which would help alleviate most of their problems. He also advised that it might not be in the domain of the municipal government to act as a functionary in that type of situation. Mr. Shaw stated that he was not looking for a functionary, but for a trainer or educator for types of situations where inspections were required and notices to be issued.

Ms. Gilhauley spoke regarding how she had presented the president of her homeowner's association with the idea of the Study Circles to resolve their conflicts and he was not interested at this time.

Vice-Chair Arnold suggested that Mr. Willi and Town Attorney Monroe Kiar, be contacted on what could be done to help the homeowner's associations.

Mr. Shaw stated that the reason he had mentioned the idea was because he was aware that other municipalities use a charette, where the neighbors met to decide what the neighborhood should look like. He explained that a plan would be made from the meeting and would be followed. Mr. Shaw explained that he did not know about that process or how to go about it, but he felt that the homeowner's associations could benefit from it.

Mr. Curtis spoke about how his father was a property manager and had applied the rule of no nepotism in relation to landscapers, pool men, etc. and it seemed to help.

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Ms. McDaniel distributed the Board's brochures and stated that only 200 were printed due to upcoming changes in the Town Council. She added that she would supply the counters at Town Hall with the rest of the brochures for the public. Ms. McDaniel advised that she would have new brochures printed after the March 11th election to reflect the new Councilmembers.

Ms. McDaniel advised that Mr. Willi had forwarded an invitation from the City of Oakland Park to participate in their upcoming April diversity celebration to the Board. Vice-Chair Arnold spoke about the Board and how it had been working towards spreading the news about the Board locally and felt it would be too much to participate with the City of Oakland Park at this time. The Board agreed.

Vice-Chair Arnold acknowledged the return of Ms. Valdez. Ms. McDaniel advised the Board that Council had directed staff to resume providing a secretary to the Boards to record the minutes and announced that Ms. Valdez would once again be the Board's secretary.

8. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:35 p.m.

Approved: _____

Chair/Board Member