

**COMMUNITY RELATIONS  
ADVISORY BOARD  
MARCH 26, 2002**

**1. ROLL CALL**

The meeting was called to order at 6:35 p.m. Present were Chair Geri Clark, Vice-Chair Wayne Arnold, Norman Blanco, Richelle Gilhauley, Kitty Preziosi, and Denis Shaw. Also in attendance were Assistant Town Clerk Barbara McDaniel and Clerk Nina Valdez recording the meeting. Jason Curtis, Lynette Brown, Brian Hierholzer, Katherine Montgomery and Zel Veaser were absent.

**2. APPROVAL OF MINUTES: February 26, 2002**

Vice-Chair Arnold made a motion, seconded by Mr. Shaw, to accept the minutes of February 26, 2002. In a voice vote, with Jason Curtis, Lynette Brown, Brian Hierholzer, Katherine Montgomery and Zel Veaser being absent, all voted in favor. (Motion carried 6-0)

**3. OLD BUSINESS**

**3.1 Study Circle**

Chair Clark stated that Sherman Mosely, Community Relations Coordinator from the Broward County Human Rights Division, was scheduled to bring the Board follow-up material on Study Circles, but it appeared that he was not able to attend tonight's meeting.

Mr. Shaw stated that Study Circles would benefit the Town if employees and residents participated. Chair Clark stated that the purpose of Study Circles was intended for issues within the Town that the Board felt needed to be addressed by a trained facilitator. She further stated that Study Circles needed to be further addressed at the May Board meeting when there were more Board members in attendance, and to discuss the recommendation of Study Circles to the Town Administrator.

Chair Clark responded to Ms. Preziosi's inquiry about one or more of the Board members becoming trained facilitators and stated that this was still in the process, but had been delayed for various reasons. She also stated that the Board was invited to a training session, but was not given enough notice for the Board members to be notified. Chair Clark stated that she would advise the Human Resources Director Mark Alan that the Board had members who were still interested in being trained as facilitators and would ask him to keep the Board informed of future training sessions. Chair Clark would also contact Mr. Mosely regarding any new information he may have to share with the Board, and to keep the Board informed of future dates for training.

The Board discussed the Palma Nova issue. Chair Clark advised the Board that Austin Foreman and representatives from the Palma Nova property management and Hope Outreach program would be attending the April Board meeting.

Mr. Blanco stated that he intended to contact the Police Department to obtain statistics on problems in Palma Nova. In addition, he would also be contacting Code Compliance Supervisor Daniel Stallone to obtain a list of problems that may exist in Nova Palma, but fell under Broward County Code Division's jurisdiction.

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Chair Clark responded that the one problem in Palma Nova was inadequate street lighting, which contributed to crime and violence. She stated that she had previously tried to have Mr. Foreman dedicate the rights-of-way to the Town so that street lights could be installed, but he had refused.

Mr. Arnold spoke highly of Mr. Foreman and indicated that he was a fair individual that would be a team-player with the Town.

### 3.2 Board Absenteeism

Mr. Blanco spoke about the importance of the Board and what seemed to be a problem with attendance. Chair Clark responded that she felt there was only one true absenteeism issue and Councilmember Tom Truex had been kept informed of the absenteeism problem by copies of letters that were sent to Lynette Brown. Chair Clark advised that the other Boardmembers who had been absent in the past had legitimate health or business matters to attend to.

Mr. Shaw spoke about the expiration of the Boardmember's terms in May 2002. Ms. McDaniel stated that at the last Council meeting, Council passed a board policy which provided that the terms of all Boardmembers, except for three or four Boards, would expire on April 18, 2002. She also stated that terms would now be for two years.

Ms. McDaniel explained that the new ordinance provided for absenteeism. She advised that if a member were to miss a certain amount of meetings in a certain number of meetings, or 50% in a year, then the member would automatically be dismissed from the Board.

Ms. McDaniel stated that as a result of the ordinance, the Board would need to appoint their own secretary from the Board to take the minutes, which would then be given to the Town Clerk's Office within two weeks of the meeting.

Ms. McDaniel also advised the Board that her office would still be responsible for the mailing of the agendas, calling the Board members for a quorum, and the set up of the rooms. In addition, at the end of the year, the Board would be required to provide a report to Council. If they deemed it necessary, Council would have the option of requesting an oral report. If the Council determined the Board was not needed, they would sunset the Board.

Ms. McDaniel advised the Board that once they became an older Board, they may find that monthly meetings may not be necessary, and may want to meet every other month or quarterly.

Ms. Gilhauley inquired if the Board should report to the next meeting as scheduled. Ms. McDaniel responded that Ms. Valdez would call the members to let them know of the next scheduled meeting. Ms. Clark advised the Board to call their Councilmember to inquire if they had been reelected to the Board.

Members of the Board complimented Mr. Arnold on the banner that he had donated which was used for the Board's float in the Orange Blossom Parade.

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**4. NEW BUSINESS**

4.1 Town's Hiring Procedure

Mr. Blanco stated that he would wait to address the issue until Town Administrator Thomas Willi and Mr. Alan were present. Mr. Willi was scheduled to address this matter, but had to cancel due to another appointment that took precedence. This item was deferred to the May 28, 2002, Board meeting.

4.2 Brochure Ideas

Chair Clark discussed the idea of making a tri-fold brochure to go with the magnets that the Board has. The Board discussed where the brochures might be placed for public display, which would be Town Hall, the Police Department, and homeowner's associations. Items that might be included in the brochure would be: a comment saying that no problem would be too small for the Board; assist in directing a problem to the appropriate department; how to become involved with the Board; how to file a complaint with the Board; the purpose of the Board; statistics and police tips; and how to file a complaint with the Police Department.

4.3 Junk Yards in Davie

Chair Clark stated that this item was previously brought to the Board's attention by Ms. Montgomery who wanted clarification on why there were junk yards in Davie when the Town did not allow them, and how the majority of them were eyesores to the surrounding residential neighborhoods. She stated that Mr. Stallone had been working on the problem in District 1 to have the junk yards to put up walls, clean up sites, and work with the Town cooperatively. One problem that was resolved was the amount of cars stacked was limited to six, due to an incident where a car fell off a stack of eight.

Mr. Shaw stated that one serious problem with the yards was leakage of fluids into the soil from the cars. Chair Clark responded that the yards and auto repair shops are subjected to random testing by the State for soil pollution and disposal of fluids.

Chair Clark stated that some of the yards had been established in the Town for 25 years and were grandfathered in. She stated it would be a litigation issue to advise them they could no longer operate in the Town. Ms. Gilhauley questioned the zoning on the properties which Chair Clark responded that as far back as the 1970s, previous Councils had a part in rezoning that area to industrial.

**5. TELEPHONE ACTION REQUESTS**

1. Kim Hermelyn - Ms. McDaniel advised Chair Clark that she would have to take this item to Council, as it had increased from \$10,000 to \$21,000 because of drainage, easement, and clearing. Chair Clark responded that she would bring it before Council at the budget workshop.

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2. Norm Blanco - Mr. Blanco stated that this issue was scheduled to go before the Special Master on April 2, 2002.
3. Kevin and Kathy Somers - This issue was scheduled to go before the Special Master on April 16, 2002.

6. **PUBLIC COMMENTS**  
There were no comments.

7. **COMMENTS AND/OR SUGGESTIONS**  
There were no comments and/or suggestions.

8. **ADJOURNMENT**  
There being no further business to discuss, the meeting was adjourned at 7:16 p.m.

Approved: \_\_\_\_\_

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Chair/Board Member