

BUILDING DIVISION

6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
PHONE: 954.797.1111 • FAX: 954.797.1086 • WWW.DAVIE-FL.GOV

TENNIS/BASKETBALL COURT CHECKLIST

***We require 2 sets of plans/surveys Packaged and stapled together and 2 copies of applications and all other forms being submitted for this permit**

Required

- ___ Print out from the Broward County Property Appraisers Office (**WWW.BCPA.NET**)
- ___ **Zoning** 1 Sealed Survey (Original) and 2 Copies no older than 2 years without survey affidavit
2 Location/ Plot Plan (Showing all intended set backs from property line and other existing structures)
Provide photo metrics if court is lighted.
If installing a fence label height.
Surveys must show all easements and encumbrances
- ___ **Landscaping** (Tree Affidavit Stating that no trees have been removed. (Obtained from Landscape Dept)
- ___ **Structural** 2 Complete sets of engineered plans for fence in excess of 12' in height
- ___ **Engineering** Complete Engineering cross section form showing drainage cross sections from top of slab to property line including swale, all dimensions and elevations show three views rear, left, and right.
- ___ Department of Planning and Environmental Protection (Stamped on each set of plans *bring in all forms they return)
- ___ Drainage District: if applicable - (Drainage/Lake Maintenance Easement)
(Required only if structure is in easement) (Stamped on slab Location Plan)
- ___ Central Broward Central Water District
- ___ South Broward Drainage District Approval
- ___ Tindall Hammock Approval
- ___ Completed Building Permit Applications
- ___ Notarized Signature on Applications
- ___ Contractors- A Copy of all application licenses (Competency & Business Tax Receipt) original insurance certificates for Workman's Comp and General Liability
- ___ Disclosure Statement - if submitted as on owner / builder application.
- ___ Plan Check Fee in the amount of \$30.88 at time of permit submittal.

_____ Contractors Signature

_____ Owner signature required if applying for an owner builder permit

