

# BUILDING DIVISION

6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399  
PHONE: 954.797.1111 • FAX: 954.797.1086 • WWW.DAVIE-FL.GOV

## TEMP CONSTRUCTION TRAILER CHECKLIST

**We require 2 sets of plans/surveys Packaged and stapled together**

Need to apply for a Temporary Use Permit Application before submittal of permit to the Building Department.  
This is a Zoning Permit Application. Bring a copy of submitted applications

### Required

\_\_\_\_\_ Copy of contract if submitted by a contractor.\*

\_\_\_\_\_ Print out from the Broward County Property Appraisers Office (**WWW.BCPA.NET**)

\_\_\_\_\_ **Zoning** One (1) original signed/sealed survey and (2) copies to scale (do not reduce size).  
Survey shall not be older than two (2) **years**, unless no changes have been made and survey affidavit is provided. Surveys must show all easements and encumbrances

\_\_\_\_\_ **Engineering** Sewage Disposal system/connection design and approval  
Include Location of trailer, lighting, parking requirement, accessibility stabilized surface

\_\_\_\_\_ **Plumbing** Show location of water meter & back flow preventor, route of water service and sewer. If holding tank is proposed Broward County Health Department approval will be required.

\_\_\_\_\_ Department of Planning and Environmental Protection (Stamped on each set of plans  
\*bring in all forms they return)

\_\_\_\_\_ Drainage District: if applicable - (Drainage/Lake Maintenance Easement)  
**(Required only if structure is in easement)** (Stamped on slab Location Plan)

\_\_\_\_\_ Central Broward Water Control District

\_\_\_\_\_ South Broward Drainage District Approval

\_\_\_\_\_ Tindall Hammock Approval

\_\_\_\_\_ Completed Building, Mechanical, Plumbing, and Electrical, Permit Applications

\_\_\_\_\_ Notarized Signature on Applications

\_\_\_\_\_ Contractors- A Copy of all applicable licenses (Competency & Occupational)  
original insurance certificates for Workman's Comp and General Liability

\_\_\_\_\_ Disclosure Statement - if submitted as on owner / builder application.

for single family residence house permit must be applied for.

\_\_\_\_\_ Waste Management agreement form must be signed by the contractor and notarized.

\_\_\_\_\_ Plan check fee, see fee schedule item #13 required at time of submittal \*

\_\_\_\_\_ Contractors Signature

\_\_\_\_\_ Owner signature required if applying for an owner builder permit