

# BUILDING DIVISION

PHONE: 954.797.1111 • FAX: 954.797.1086 • WWW.DAVIE-FL.GOV

## FOUNDATION CHECKLIST

**\*We require 2 sets of plans/surveys Packaged and stapled together and 2 copies of applications and all other forms being submitted for this permit**

### Required

- Print out from the Broward County Property Appraisers Office (**WWW.BCPA.NET**)
- Zoning** (1) original signed/sealed survey and two (2) copies to scale (**do not reduce or increase size**).  
Survey shall not be older than two (2) years, unless no changes have been made and survey affidavit is provided. Surveys must show all easements and encumbrances. Work being done must be high lighted and have setbacks labeled and zoning of property
- Electrical** Plans (2 Footer Grounding Details)
- Engineering** Provide drainage cross sections from top of slab to property line include all dimensions and elevations show three views rear, left, and right.
- Utilities** Plans need to be reviewed and approved by Utilities Department prior to submittal to the building department (contact Heidi 954-327-3741)
- Department of Planning and Environmental Protection (Stamped on each set of plans  
\*bring in all forms they return)
- Drainage District: if applicable - (Drainage/Lake Maintenance Easement)  
(Required only if structure is in easement) (Stamped on slab Location Plan)
- Central Broward Water Control District
- South Broward Drainage District Approval
- Tindall Hammock Approval
- Completed Building Permit Applications with notarized signature on applications
- Contractors- A Copy of all applicable licenses (Competency & Business Tax Receipt) original insurance certificates for Workman's Comp and General Liability
- Disclosure Statement - if submitted as on owner / builder application.
- Plan Check Fee in the amount of \$30.33 at time of submitting application.

\_\_\_\_\_ Contractors Signature

\_\_\_\_\_ Owner signature required if applying for an owner builder permit

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