

# BUILDING DIVISION

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## CANVAS AWNING

**\*We require 2 sets of plans/surveys Packaged and stapled together.**

### Required

- \_\_\_ If separate (storage area) please designate area on plot or survey.
- \_\_\_ Print out from the Broward County Property Appraisers Office (**WWW.BCPA.NET**)
- \_\_\_ **Zoning** (1) original signed/sealed survey and (2) copies to scale (do not reduce size).  
Survey shall not be older than two (2) years, unless no changes have been made and survey affidavit is provided. Surveys must show all easements and encumbrances
- \_\_\_ 2 FLAME RETARDANT CERTIFICATE + swatch of fabric.
- \_\_\_ LETTER FROM PROPERTY OWNER giving permission to use the property
- \_\_\_ COMPLETED BUILDING PERMIT APPLICATION
- \_\_\_ NOTARIZED SIGNATURE ON APPLICATION
- \_\_\_ CONTRACTORS - A copy of all applicable licenses (Competency & Occupational) and original Insurance Certificates for Workman's Comp and General Liability
- \_\_\_ OWNER BUILDER DISCLOSURE STATEMENT to be completed
- \_\_\_ Plan Check Fee in the amount of \$30.33 is required at time of submitting application permit.

\_\_\_\_\_ Contractors Signature

\_\_\_\_\_ Owner signature required if applying for an owner builder permit

