

DEVELOPMENT SERVICES DEPARTMENT  
BUILDING DIVISION

6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399  
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Antenna/Telecommunications  
Co-locations & New Facilities

**\*We require 3 sets of plans/surveys Packaged and stapled together and 2 copies of applications and all other forms being submitted for this permit**

Required

- \_\_\_ Print out from the Broward County Property Appraisers Office (**WWW.BCPA.NET**)
- \_\_\_ If suite/land are leased: owner or managing agent must provide notarized letter approving the proposed improvements
- \_\_\_ Zoning            One (1) original signed/sealed survey and two (3) copies to scale (do not reduce/increase size).  
Survey shall not be older than two (2) years, unless no changes have been made and survey affidavit is provided. Surveys must show all easements and encumbrances. may need P&Z approval contact planner  
A copy of tenant's application for Business Tax Receipt front and back  
A copy of tenants use updated tenant list and parking lot calculations  
3 plot plans showing intended areas of alterations.  
A signed statement from the wireless communications facility's owner or owners agent stating that the radio frequency emissions comply with FCC standards for such emissions certifying that's both individually and cumulatively with any other facility located on or immediately adjacent to the proposed facility
- \_\_\_ Engineering    3<sup>Rd</sup> party report finding  
New facilities (meeting code requirements)  
Provide back-up power supply(generators)  
Show proper accessibility to site
- \_\_\_ Landscaping    3 sets of Landscaping plans
- \_\_\_ Structural Plans (3 complete sets, sealed by Architect/ Struct Engineer)
- \_\_\_ Electrical Plans (3 Complete sets, sealed by Architect/ Struct Engineer) - if applicable
- \_\_\_ Department of Planning and Environmental Protection (Stamped on each set of plans  
\*bring in all forms they return)
- \_\_\_ Completed Building Permit Applications
- \_\_\_ Notarized Signature on Applications
- \_\_\_ Contractors- A Copy of all application licenses (Competency & Business Tax Receipt) original insurance certificates for Workman's Comp and General Liability
- \_\_\_ Plan Check Fee in the amount of \$30.00 at time of submitting application.

\_\_\_\_\_ Contractors Signature

\_\_\_\_\_ Owner signature required if applying for an owner builder permit