

BUDGET ADVISORY COMMITTEE MEETING
May 10, 2004

1. ROLL CALL

The meeting was called to order at 5:30 p.m. Present at the meeting were Committee Chair, Dr. Kerry Waldee, Secretary Scott Spages, and Committee member Bob Preziosi, with Dan Barr absent. Also present was Finance Director, Bill Underwood.

2. APPROVAL OF MINUTES – April 19, 2004

A motion was made by Scott Spages, seconded by [Kerry Waldee](#), to accept the April 19, 2004 Minutes with the correction to the motion to adjourn. In a voice vote, all voted in favor, with Dan Barr absent. (Motion passed 3-0)

3. OLD BUSINESS

3.1 2005 Budget Calendar

Mr. Underwood indicated that progress on the calendar was good. Dr. Waldee advised that he had received Scott Spages' report from the police chief. Dr. Waldee requested that the Committee members email him data needed as he was preparing the annual report.

3.2 Feasibility Study – Pine Island Ridge

Scott Spages advised that he had attended the community meeting with homeowners of Pine Island Ridge. He indicated that the meeting was well attended, but that the discussion centered on the east-west transit goals. Dr. Waldee felt the Committee should leave it up to the Town Council to approach Pine Island Ridge residents. (no action taken)

3.3 Capital Improvement Program 2005-2009

Dr. Waldee advised that this item would be discussed as Item 4.2 under New Business.

3.4 Community Endowment

Scott Spages advised that he had prepared a draft in response to the Mayor's request that the Committee submit a proposal indicating how the community endowment funds would be spent. Dr. Waldee advised of his opinions with regard to various suggestions on the draft. Scott Spages explained his reasoning behind some recommendations, and indicated he was not sure that all charities were appropriate for the Town to assist. He preferred that the Committee allocate funds to established institutions. [Mr. Preziosi](#) felt the Committee should change item 3 on the draft, and indicated he wanted to see a list of organizations the Town donated funding to. The Committee agreed to re-title the draft Guidelines for Expenditure of Community Endowment Fund. Mr. Spages indicated he would modify the draft based on the Committee's discussion. Dr. Waldee advised that this item would be discussed under Old Business at the next meeting.

4. NEW BUSINESS

4.1 Utility Study

Dr. Waldee indicated he would ask about the progress of this study and bring it back for discussion at the next meeting.

4.2 Capital Budget Draft

The Committee discussed aspects of the capital budget draft presented. Mr. Underwood explained that for 2005, the general fund needed \$3.4 million for new or continuing projects. Mr. Spages advised that the Committee's 4-0 motion to not build any new buildings was conveyed to the Town Council at the last Council meeting. He indicated he would contact the Fire Chief to go over the capital improvement project draft in further detail. Dr. Waldee indicated that time was of the essence as the Committee needed to present its recommendations before the Town Council in June.

4.3 2nd Quarter-Quarterly Report

Mr. Underwood advised that he was trying to get an automated process in place to get financial indicators to prepare reports more quickly. Mr. Spages asked if there were any extraordinary items in the report. Mr. Underwood advised that the elimination of stormwater fees was an extraordinary item. He further explained items on the report related to various activities throughout the Town.

4.4 BAC Annual Report

Dr. Waldee asked Mr. Preziosi to email him regarding his conversation with the chief.

4.5 Grants Update – (postponed)

This item was scheduled for discussion at the next meeting.

5. COMMENTS AND/OR SUGGESTIONS

Mr. Spages asked what the policy was regarding Town staff getting cars. Dr. Waldee indicated that employees who functioned as emergency respondents, such as utility workers and police officers were included. Mr. Spages indicated that this was a big budget expense and wanted to discuss the necessity for providing staff with cars. He felt much of the budget was taken up in the payroll. Mr. Preziosi indicated he did not see the need to ask the police chief about this, and stated that Davie was the Town where most police officers in Broward wanted to work, due to the employment benefits they were able to negotiate. Mr. Spages disagreed on some points. He felt the police department portion of the budget was a large chunk and wanted the Committee to delve further into examining staff contracts over the next year. Mr. Preziosi advised that money could be saved by providing an industrial analysis study of jobs and Town employees. He stated he was interested in the efficiency of the Town's government. Mr. Spages asked where such a study could be obtained. Mr. Preziosi advised that [David Sumanth](#) at the University of Miami could do such a study.

6. ADJOURNMENT

There being no further business to discuss, Scott Spages made a motion, seconded by Bob Preziosi, to adjourn the meeting at 6:40 p.m. In a voice vote, all voted in favor. (Motion passed 3-0)

Date approved

Chair/Committee Member