

BUDGET ADVISORY COMMITTEE MEETING
April 19, 2004

1. ROLL CALL

The meeting was called to order at 5:30 p.m. Present at the meeting were Committee Chair, Dr. Kerry Waldee, Secretary Scott Spages, and Committee members Dan Barr and Bob Preziosi (arriving late). Also present was Finance Director, Bill Underwood.

2. APPROVAL OF MINUTES – February 23, 2004

A motion was made by Scott Spages, seconded by Dan Barr, to accept the February 23, 2004 Minutes. In a voice vote, all voted in favor, with Bob Preziosi absent. (Motion passed 3-0)

3. OLD BUSINESS

3.1 2005 Budget Calendar

Finance Director Bill Underwood advised that individual department directors were currently preparing and reviewing personnel budget requests. He also stated that department appropriation requests were due by May 28, 2004. Kerry Waldee requested that Mr. Underwood send another email out to department directors.

3.2 1st Quarter Quarterly Report

Bill Underwood advised that the Town was \$2.2 million ahead in revenues over expenditures in the general fund. He stated that he did not expect the second quarter to be as good as the first. Scott Spages asked if the 2nd Quarter Quarterly Report would be ready by the next meeting. Mr. Underwood indicated yes.

3.3 2002 CAFR

Kerry Waldee asked for comments on this item. Mr. Underwood felt the revenue over expenses figure of \$400,000 was very slim based on the size of the budget.

3.4 2005 Budget Liaison

The Committee discussed this item earlier in the meeting.

4. NEW BUSINESS

4.1 Feasibility Study – Pine Island Ridge

Kerry Waldee advised that after the last election, Pine Island Ridge (PIR) residents voted 77-23 to join Davie instead of remaining unincorporated. The Committee members briefly discussed the feasibility of PIR joining the Town of Davie. Dr. Waldee stated that he hoped the Town would look at the bottom line. Mr. Underwood stated that Chief DiPetrillo had been contracted by the Broward Sheriff's Office provide service to Pine Island Ridge. Mr. Underwood advised that [Fishkind and Associates](#) would be doing the feasibility analysis.

4.2 Utility Study

Kerry Waldee asked if committee members had information on this item. The committee decided to discuss this item under Old Business at the next meeting.

4.3 Capital Improvement Program 2005-2009

Mr. Underwood indicated that departments had finished building their capital improvement requests. He expected the requests to be similar to the previous year's. Kerry Waldee asked when the first draft of the capital budget would be ready. Mr. Underwood indicated this was expected within another week or two.

Dr. Waldee asked about Chief DiPetrillo's progress on capital improvements. [Scott Spages](#) indicated that Chief DiPetrillo was handling everything very well regarding training more personnel and cost recovery. Dr. Waldee asked about the progress of the new East side station. [Scott Spages](#) indicated that the East side station was on schedule, but that the West side station was slightly behind schedule. Dr. Waldee asked about the progress of the Chief's administrative offices. [Scott Spages](#) stated that the Chief had expressed the desire to explore other options such as building in conjunction with a control center to handle natural disasters, or building in conjunction with the new station on Flamingo Road, or any other new station.

[Scott Spages](#) made a motion, seconded by Dan Barr, that until the Town had a valid report on the Space Needs Study, the Town should suspend all new building funds, with the exception of the funds that have been bonded for the EMS facilities. In a voice vote, all voted in favor. (Motion passed 4-0)

5. COMMENTS AND/OR SUGGESTIONS

Kerry Waldee indicated that he had been advised that the BAC was required to prepare a report summarizing the previous year's activity. He indicated that he had been reviewing the previous year's Minutes in order to prepare this report. He invited other Committee members to review previous Minutes if they wished to provide input.

Dr. Waldee indicated he would not be at the next scheduled meeting in May, 2004.

The Committee members briefly discussed appointment of another member to the Board.

Dr. Waldee requested to add the Community Endowment Fund discussion to the next meeting. He also requested that the individual handling grants be invited to a meeting to update the Committee on the progress of various grants.

6. ADJOURNMENT

There being no further business to discuss, Scott Spages made a motion, seconded by Dan Barr, to adjourn the meeting. In a voice vote, all voted in favor. (Motion passed 4-0)

Date approved

Chair/Committee Member