

DEPARTMENT GOALS, OBJECTIVES, STRATEGIC OUTCOMES AND KEY PERFORMANCE INDICATORS

Planning and Zoning Division

Goal/Objectives:

1. Provide timely, cost effective review site plans and similar development review applications and ensure compliance with Town requirements.
2. Provide innovative and cost-effective planning services to the Town consistent with the Comprehensive Plan and recognized industry planning standards.

Strategic Outcomes:

- 1a Review building permit applications for compliance with Town requirements **SP 2,5**
- 1b Provide timely review of site plan applications **SP 1, 2**
- 1c Enforce fee schedule to recoup the full cost of review services **SP 2**
- 2a Ensure that the public has ready access to major planning policy documents **SP 1, 2 4**
- 2b Ensure that staff and the public have ready access to previously approved site plans **SP 1, 2, 4**
- 2c Participate in regional policy-making meetings **SP 2, 4, 5**
- 2d Collaborate with other planning organizations in the region **SP 2, 4, 5**

Key Performance Indicators

	FY12		FY13		FY14
	Goal	Actual	Goal	Actual	Goal
1a) Number of permit reviews for zoning compliance (BP/BTR/AL/ZLET)	*	1,974	*	1,464	
1b) Percent of initial site plan comments provided to applicants within 30 days	80%	80%	80%	80%	
1c) Percent of dev. review and permit costs recovered (sal+ben+overhead)	70%	*	70%	*	
2a) Percent of major planning policy documents accessible on web page	100%	100%	100%	100%	
2b) Number of site plans (1973-2010) converted to electronic format	220	50	220	0	
2c) Percent attendance at regional meetings (MPO, MPO-TAC, School SWG)	80%	90%	80%	100%	
2d) Number of local or regional planning collaborations (hosted or participation)	2	0	2	1	
* Not Applicable					