



DEVELOPMENT SERVICES DEPARTMENT

Administration (954) 797-1101
Planning & Zoning (954) 797-1103, Fax 797-1204
Building & Occupational Licensing (954) 797-1111, Fax 797-1086
Code Enforcement (954) 797-1121
Engineering (954) 797-1113

TOWN OF DAVIE 6591 ORANGE DRIVE, DAVIE, FLORIDA 33314-3399 (954) 797-1030

BUSINESS OCCUPATIONAL LICENSE CHECK LIST FOR SUBMITTALS COMMERCIAL/ INDUSTRIAL

APPLICATION:

The following information is needed in order for your application to be submitted for review:

- A. Completely filled out, sign and date attached application
- B. Describe type of Business
* Be specific or give letter of intent
- C. Provide tenant space square footage.
* Break down office/retail/warehouse uses as applicable
* Provide a site plan or floor plan, if necessary
* Please check with landlord for correct square footage of bay
- D. IMPORTANT: What was the previous use (business) in this location?
* Check with the landlord for previous business
- E. Name and phone number of the Landlord/Leasing Agent
- F. Additional Documents (if applicable)
*Copy of State or County License
*Copy of Insurance/ Workman's Compensation

NOTE: All submission items must be legible.

During the review of this application, we may request further information needed to approve your occupational license. This will be done in a timely manner.
(954) 797-1178 or 797-1112

Created : June 2002

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