

CLEARING AND GRUBBING PERMITS

☐ **PRIOR TO APPLICATION SUBMITTAL, YOU MUST HAVE COMPLETED:**

1. RECORDED PLAT
2. APPROVED SITE PLAN
 - a. Developers: approved by Town Council
 - b. Home Owners: approval if required by Town Code (see P&Z)
3. WETLANDS IDENTIFICATION
 - a. No jurisdictional wetlands:
 - i. Provide letter from DPEP (Broward County Dept. of Planning and Environmental Protection) stating no wetlands are present. DPEP evaluation must be within one year of application date.
 - b. Jurisdictional wetlands present:
 - i. All appropriate wetlands permits (DPEP; Water Management District; Army Corps of Engineers, as necessary) must be current. Permit copies must be submitted with application. If a permit is not required from one of the regulatory agencies identified above, a letter so stating must be submitted with the clearing and grubbing permit application.
4. TREE PRESERVATION PLAN (aka: Tree Survey) — See P&Z requirements
 - a. To be completed, if required, on a current site survey.
 - b. Prepared and certified by a Registered Landscape Architect or Licensed Arborist.
 - c. Identify location of all “sensitive trees”, including dripline, hazard assessment, and other required data (see P&Z requirements).
5. WILDLIFE PROTECTION PLAN (aka: Wildlife Survey) — See P&Z requirements

☐ **WITH THE APPLICATION YOU MUST SUBMIT:**

1. ITEMS 1 THROUGH 5 IDENTIFIED ABOVE (3 Copies each)
2. PERMIT FEE: \$500.00 per platted acre or fraction thereof. (*To be submitted at Pre-Construction meeting*).
3. COPIES OF APPLICABLE STORMWATER PERMITTING DOCUMENTS
 - a. Notice of Intent (NOI) and copy of application fee check (1 Copy) or
 - b. Stormwater NPDES Permit (1 Copy)
4. SEDIMENT AND EROSION CONTROL PLAN (3 Copies)
 - a. As appropriate, signed and sealed engineering drawings and plans prepared in general accordance with the Florida Dept of Environmental Protection (FDEP) handbook for compliance with stormwater pollution prevention.

5. **PROJECT DESCRIPTION (3 copies – may be included on engineering plans)**
 - a. Identify project address(es) and folio number(s)
 - b. Identify what is to be removed;
 - c. Identify limits of clearing and grubbing;
 - d. Identify how and where cleared and grubbed material is to be handled (e.g., chipped; mulched; etc.) and disposed of.
6. **ENGINEERING PLANS (signed and sealed – if different from above)**
 - a. Full size (3 copies)
 - b. 11' x 17" (3 copies)
7. **GENERAL APPLICATION SUBMITTAL DOCUMENTS**
 - a. Notarized application
 - b. Copy of County and/or State Contractor Qualifications (current)
 - c. Copy of current Broward County occupational license (if County certified) or any City / County occupational license in the State of Florida if using a State issued license
 - d. Copy of Liability Insurance Certificate (current)
 - e. Copy of Workman's Compensation Insurance, or exemption (current)
8. **PACKAGE SUBMITTAL ORGANIZATION:**
 - a. Each of the three (3) submittal packages shall be "stand-alone" packages. One of each required document, as specified above, will be included in each document package.
 - b. A checklist should be attached to the cover or top of each document package identifying the required documents contained in the package.
 - c. A transmittal letter prepared by the contractor (preferably on letterhead) should accompany the permit application and include the name of the project; the scope of work covered by the application; and a contact name, telephone number and e-mail address (if available).

A Clearing and Grubbing permit in the Town of Davie is typically used for removal of:

1. vegetation and vegetative cover such as grass, trees, tree stumps, tree roots, logs, brush, noxious weeds and decayed vegetable matter; and
2. refuse such as pole stumps, rubbish dumps and debris piles resting on or protruding from the ground surface; and
3. obstructions, such as concrete paving, concrete edgings, foundations, fences and disused or abandoned structures.

A Clearing and Grubbing permit is NOT used for:

1. removal of underground obstructions such as drainage pipes, service conduits and fuel tanks, or
2. removal of any existing underground utilities (even if abandoned), or
3. changing site grade (other than for removal of stipulated material).