

**TOWN OF DAVIE
CIP WORKSHOP
SEPTEMBER 24, 2012**

1. PLEDGE OF ALLEGIANCE

The meeting was called to order at 4:36 p.m. and was followed by the Pledge of Allegiance.

2. ROLL CALL

Present at the meeting were Mayor Paul, Vice-Mayor Luis and Councilmembers Caletka, Hattan and Starkey. Also present were Town Administrator Lemack, Town Attorney Rayson, and Assistant Town Clerk Roig recording the meeting.

3. CAPITAL IMPROVEMENT PROGRAM

Intergovernmental Affairs Manager Phil Holste gave a Power Point presentation, a copy of which is attached to these minutes for the public record. He reported they were now working on a ten-year program instead of a five-year program. This allowed them to include longer-range projects in the plan for grant opportunities. Mr. Holste referred to the spreadsheet used to track the projects' progress and completion dates. He added that the definition for Capital Project had been changed to physical assets, constructed or purchased, that have a minimum useful life of five years and a minimum cost of \$10,000. Mr. Holste said they had also changed the project form to require a strategic priority to be related to the project. He said Council would be asked to identify any projects currently on the spreadsheet that they wanted to remove.

Mr. Holste stated the Town's 2013 Capital Program was approximately \$6.6 million and only \$607,000 would be used from General Fund reserves because they were near their 25% reserve threshold. He provided an overview of the departmental requests.

Mr. Holste explained to Vice-Mayor Luis that the Fire Department currently had no 2013 projects and they were evaluating future Fire Department projects for grant funding.

Councilmember Caletka noted that "Orange Drive Improvements" included expanding the number of lanes on Orange Drive. He felt Orange Drive was sufficient and this should be removed. Mayor Paul pointed out that this project had not been funded yet. Mr. Holste recalled that the improvements had been included in the Local Road Master Plan approved in 2008.

Councilmember Caletka argued that Orange Drive was designed as a scenic corridor and there were some single-family homes sited on it. Vice-Mayor Luis felt they should consider the expansion, and noted that Orange Drive was often backed-up now. He wanted to see what they could do to fix this problem on Orange Drive. Mr. Holste stated the proposed widening was to four lanes from State Road 7 to the Florida Turnpike and then to three lanes, with a center designated turn lane.

Councilmember Starkey suggested holding community meetings for the residents who would be affected by this project. Mayor Paul noted that the project was not due to start until 2017 and could be removed at any time. Mr. Holste said staff could conduct further analysis whenever Council wished. Councilmember Starkey asked where the funding was supposed to come from and Mr. Holste said for projects four or five years away, they had not yet identified funding sources.

4. ADJOURNMENT

There being no further business to discuss and no objections, the meeting was adjourned at 5:01 p.m.

Approved _____

Mayor/Councilmember

Town Clerk

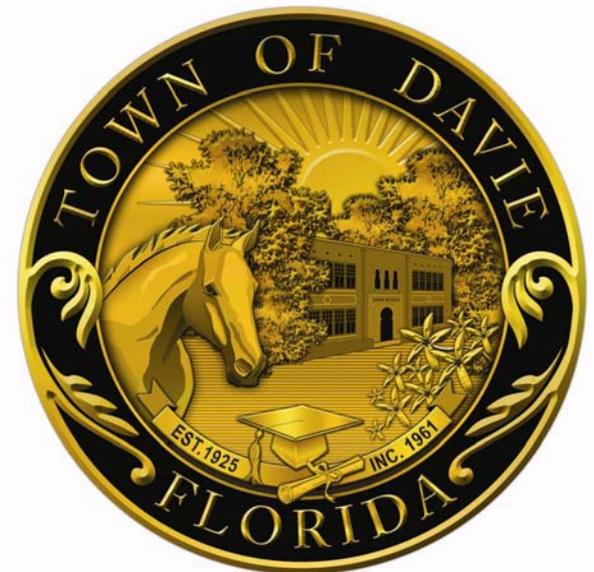
TOWN OF DAVIE

FY2013 - FY2022

Capital Improvement Program

September 24, 2012

4:30 PM



AGENDA

1. Review of Capital Improvement Program Changes
2. Presentation of FY2013 – FY2022 Capital Improvement Budget



CAPITAL IMPROVEMENT PROGRAM CHANGES

10 YEAR CAPITAL FORECAST

The Capital Improvement Program (CIP) is a 10 year plan that identifies and prioritizes the Town's major projects and expenditures on an annual basis. The Program requires planning, financing, infrastructure, and facilities improvements to meet the needs of the Town.

This longer-term forecast will enable us to identify those capital facilities necessary to serve existing and proposed development in the Town of Davie at adopted levels of service identified in the Comprehensive Plan.



CAPITAL IMPROVEMENT PROGRAM CHANGES (cont.)

FY2009 – FY2012 CAPITAL IMPROVEMENT PROGRAMS

- New Tracking Process For These Projects
- Timely Completion of Projects
- Continual Evaluation of Funding



CAPITAL IMPROVEMENT PROGRAM CHANGES (cont.)

CAPITAL PROJECT DEFINITION

Capital improvements are defined as physical assets, constructed or purchased, that have a minimum useful life of five (5) years and a minimum cost of \$10,000.



CAPITAL IMPROVEMENT PROGRAM CHANGES (cont.)

TYPICAL CAPITAL PROJECTS

- New and expanded physical facilities over the \$10,000 threshold;
- Large scale renovation or replacement of existing facilities;
- Major pieces of specialized equipment (i.e. ambulance, bucket truck) which are over the \$10,000 threshold and have a relatively long period of usefulness;
- Land Acquisition for a community facility such as a park, fire station, or roadway



CAPITAL IMPROVEMENT PROGRAM CHANGES (cont.)

NEW CAPITAL PROJECT FORM

PROJECT IDENTIFICATION						PROJECT SUMMARY					
PROJECT NAME:											
DISTRICT											
USER DEPARTMENT/DIVISION:											
CONTACT DEPT./PERSON											
PROJECT #/ACCT NUMBER #:											
PROJECT LOCATION:											
NEED CATEGORY		EXPLAIN HOW THIS PROJECT CORRECTS THE LEVEL OF SERVICE DEFICIENCY OR THE PROJECT NEED:				SCHEDULE					
M - Mandatory due to state or federal regulations, contractual obligations or health/safety issues CP-1 - Comprehensive Plan Level of Service Deficiencies CP-2 - Comprehensive Plan Goal D - Discretionary projects that may not meet the documented goals and objectives of the Comp Plan						GRANTS	START	FINISH			
						PROPERTY					
						DESIGN					
						PERMITTING					
						CONSTRUCT					
EXPENDITURE SCHEDULE:											
COSTS											
	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	TOTALS
Planning, Design, Permitting											\$0
Land Acquisition											\$0
Site Work Improvements											\$0
Construction											\$0
Furnishings/Equipment											\$0
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
FUNDING SOURCE											
	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	TOTALS
General Fund Reserves											\$0
Grants											\$0
Engineering Reserves											\$0
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
PAST CIP FUNDING						STRATEGIC PRIORITY					
	FY2009	FY2010	FY2011	FY2012	TOTALS						
District 4 Open Space Bond	\$ -	\$ -	\$ -	\$ -	\$ -	1. Commitment to customer satisfaction					<input type="checkbox"/>
Open Space Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	2. Dedication to excellence in service delivery					<input type="checkbox"/>
Total Allocated	\$ -	\$ -	\$ -	\$ -	\$ -	3. Respecting and promoting diverse and sustainable community and neighborhood values with consideration of our historic roots.					<input type="checkbox"/>
Spent	\$ -	\$ -	\$ -	\$ -	\$ -	4. Creating an environment that is conducive to innovation creativity and collaboration					<input type="checkbox"/>
Remaining Balance	\$ -	\$ -	\$ -	\$ -	\$ -	5. Nurturing the health, safety and welfare of the community.					<input type="checkbox"/>
Current Status:											
OPERATING BUDGET IMPACT			OPERATING BUDGET			OPERATING IMPACT EXPLANATION					
WILL IMPACT <input type="checkbox"/>			Description	1st Year	2nd Year	3rd Year					
WILL NOT IMPACT <input type="checkbox"/>			Personnel								
USEFUL LIFE (YRS)			Operation & Maintenance								
			Offsetting Revenue/Savings								
			Net Operating Income	\$ -	\$ -	\$ -					



PAST CAPITAL IMPROVEMENT PROGRAMS

FY2009 – FY2012 CAPITAL IMPROVEMENT PROJECTS

- Spreadsheet listing previously approved capital improvement projects
- Spreadsheet listing previously approved capital improvement projects by funding source



FY2013 CAPITAL IMPROVEMENT PROGRAM

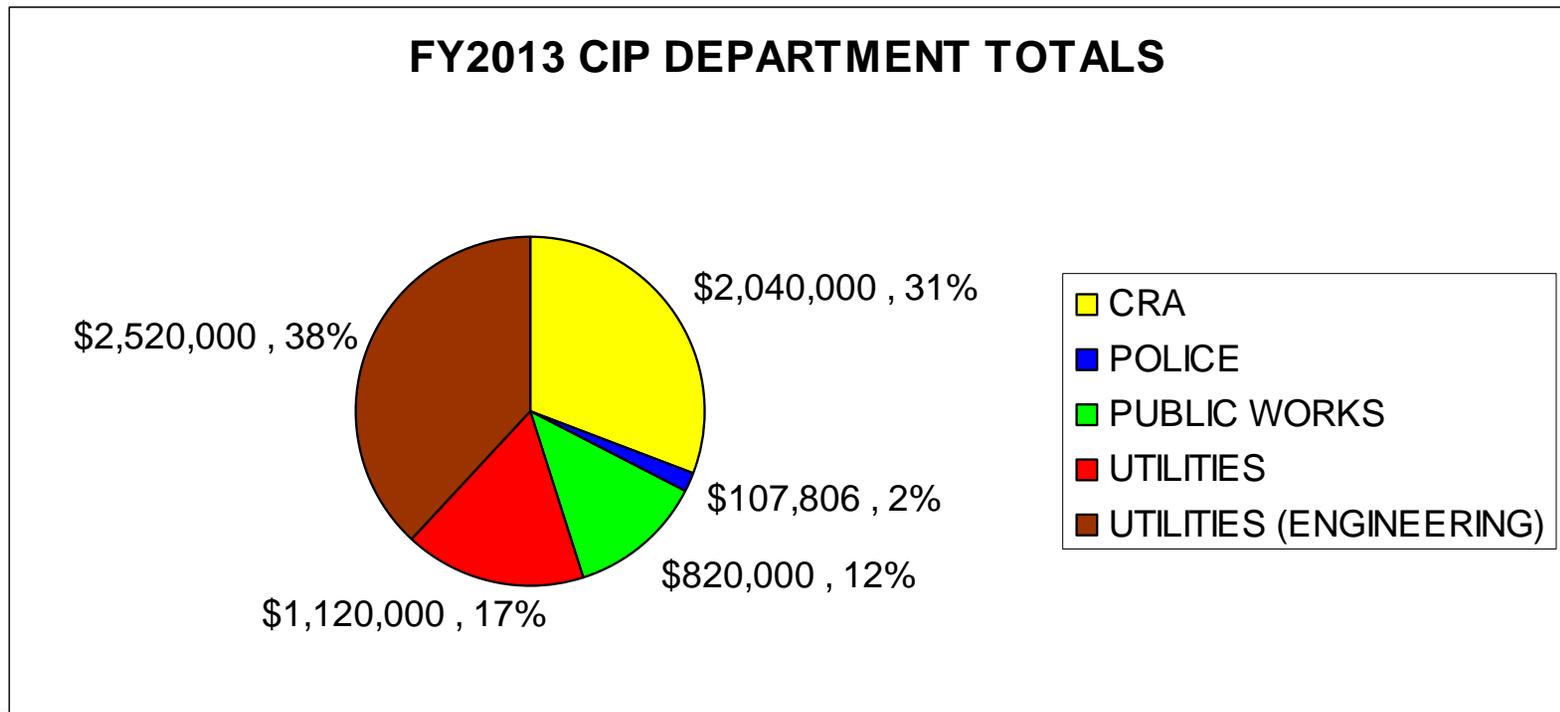
FY2013 FUNDING SOURCES

- Twelve (12) projects identified in the FY2013 Capital Improvement Program
 - Funded \$6,607,806
- Funding Sources
 - 2010 CRA Bond (\$2.04 million)
 - Capital Project Fund Reserves (\$1.16 million)
 - District 3 Open Space Bond (\$120,000)
 - Engineering Reserves (\$200,000)
 - General Fund Reserves (\$607,806)
 - Grants (\$1.16 million)
 - Unspent CIP reserves – General Fund Reserves (\$200,000)
 - Utilities Renewal and Replacement (\$550,000)
 - Utilities Reserves (\$570,000)



FY2013 CAPITAL IMPROVEMENT PROGRAM (cont.)

FY2013 CAPITAL PROJECTS BY DEPARTMENT



FY2013 CAPITAL IMPROVEMENT PROGRAM (cont.)

FY2013 CAPITAL PROJECTS

CRA

- SW 63 Avenue Parking Lot - \$40,000
- SW 67 Avenue Roadway Construction - \$2 million

Police

- Radio Purchase - \$107,806



FY2013 CAPITAL IMPROVEMENT PROGRAM (cont.)

FY2013 CAPITAL PROJECTS

Public Works

- Orange Drive Box Culvert (N-17 Canal) - \$500,000
- Robbins Park Playground - \$120,000
- Shenandoah Park - \$200,000

Utilities (Engineering)

- College Avenue Improvements - \$2.32 million
- Davie Road Improvements - \$200,000



FY2013 CAPITAL IMPROVEMENT PROGRAM (cont.)

FY2013 CAPITAL PROJECTS

Utilities

- Clearwell Repair - \$70,000
- Lift Station Rehab - \$200,000
- SCADA System - \$500,000
- Vector Truck - \$350,000



QUESTIONS AND COMMENTS

