

TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Manny Diez, Director, Public Works/Capital Projects, (954) 797-1240

PREPARED BY: Daniel J. Oyler, Assistant Public Works Manager

SUBJECT: Resolution

AFFECTED DISTRICT: Town Wide

ITEM REQUEST: **Schedule for Council Meeting**

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION TO THE BID BETWEEN THE TOWN AND ELAN LAWN SERVICE, KEEP-IT-CUT, INC., AND EDJ LAWN SERVICE FOR LAWN MAINTENANCE SERVICES.

REPORT IN BRIEF: The Town previously conducted a formal bid for Lawn Maintenance Services for Town Properties That bid has a two year extension option, if agreed upon by all parties. Elan Lawn Service, Keep-It-Cut Inc., and EDJ Lawn Service have agreed to an extension of the bid, with no price increase, until December 1, 2009 at which time the service will need to be re-bid. The Town currently has 2 lawn maintenance bids. The first bid is for Town Hall and Roadway Corridors. The second bid is for Park areas. In FY 07/08 the Public Works Dept. will assume all mowing services in the Parks with the exception of Linear Park, which will continue to be maintained by EDJ Lawn Service. Therefore, we are requesting Town Council approval to extend the bid for Town Hall and Roadway Corridors with the appropriate contractors and move the mowing of Linear Park to that bid extension.

PREVIOUS ACTIONS: Reso #R-2006-33.

CONCURRENCES: Public Works

FISCAL IMPACT: Yes

Has request been budgeted? Yes

If yes, expected cost: \$344,925.00

Account Name: Right-of-Way Maintenance, Storm Water Lawn
Maintenance and Parks Maintenance.

RECOMMENDATION(S): Motion to approve the resolution

Attachment(s): Resolution, Public Works Memo, Extension Letter from Vendors,
Resolution # 2006-33.

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENTION TO THE BID BETWEEN THE TOWN ELAN LAWN SERVICE, KEEP-IT-CUT INC. AND EDJ LAWN SERVICE FOR LAWN MAINTENANCE SERVICES

WHEREAS, the Town conducted a formal bid for Lawn Maintenance Services and awarded the bid for Town Properties and Roadway Corridors to Elan Lawn Service, Keep-It-Cut, Inc. and EDJ Lawn Service; and

WHEREAS, the terms and conditions of the bid allow for a two year extension by mutual agreement of the parties; and

WHEREAS, the Town and the Contractors desire to extend the bid from December 1, 2007 until December 1, 2009, with no cost increase at which time the service will need to be re-bid. NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby approves the extension for the bid with Elan Lawn Service, Keep-It-Cut, Inc. and EDJ Lawn Service until December 1, 2009 with no cost increase.

SECTION 2. Funding shall come from the Right of Way Maintenance, Drainage Maintenance and Parks Maintenance Accounts.

SECTION 3. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2007.

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2007.

Public Works

Memorandum

To: Herb Hyman, Procurement Manager

From: Dan Oyler

Through: Manny Diez, Public Works / Capital Projects Director

Date: August 22, 2007

Re: Extension of Lawn Maintenance Services for Town Properties

The Public Works Department would like to extend the existing bid for Lawn Maintenance Services for Town Properties with Elan Lawn Service, Keep-It-Cut, Inc. and EDJ Lawn Service, through December 1, 2009 at which time the service will need to be bid.

The three vendors, by the attached letters, have agreed to the extension under the same terms and conditions as the existing bid which means no cost increase.



PUBLIC WORKS DEPARTMENT

6901 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
PHONE: 954.797.1240 • FAX: 954.797.1246 • WWW.DAVIE-FL.GOV

July 26, 2007

Elan Lawn Service
800 Poinciana Drive
Building 39
Pembroke Pines, FL 333025

RE: Renewal of Lawn Maintenance Contract

The contract for lawn maintenance service will expire on December 1, 2007, and may be renewed for an additional two-year period.

By signing in the space provided, Elan Lawn Service agrees to a two-year extension of the contract under the same terms and conditions as the existing contract.

Daniel J. Oyler
Assistant Public Works Manager


Elan Lawn Service



July 26, 2007

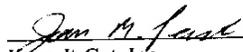
Keep-It-Cut, Inc.
10460 SW 16th Place
Davie, FL 33324

RE: Renewal of Lawn Maintenance Contract

The contract for lawn maintenance service will expire on December 1, 2007, and may be renewed for an additional two-year period.

By signing in the space provided, Keep-It-Cut, Inc. agrees to a two-year extension of the contract under the same terms and conditions as the existing contract.

Daniel J. Oyler
Assistant Public Works Manager



Keep-It-Cut, Inc.



PUBLIC WORKS DEPARTMENT

6901 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
PHONE: 954.797.1240 • FAX: 954.797.1246 • WWW.DAVIE-FL.GOV

RECEIVED

July 26, 2007

AUG 03 2007

EDJ Lawn Service
1700 S.W. 68th Avenue
Plantation, FL 33317

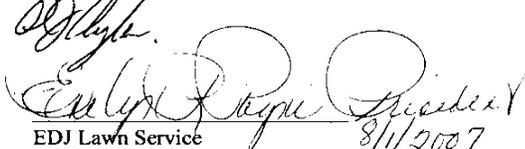
TOWN OF DAVIE
PUBLIC WORKS

RE: Renewal of Lawn Maintenance Contract

The contract for lawn maintenance service will expire on December 1, 2007, and may be renewed for an additional two-year period.

By signing in the space provided, EDJ Lawn Service agrees to a two-year extension of the contract under the same terms and conditions as the existing contract.

Daniel J. Oyler
Assistant Public Works Manager


EDJ Lawn Service 8/1/2007

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: All Districts

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION OF THE PARKS LAWN MAINTENANCE CONTRACT BETWEEN THE TOWN AND EDJ, KEEP IT CUT, AND ELAN LAWN SERVICE COMPANIES FOR A PERIOD OF TWO YEARS FOR LAWN MAINTENANCE SERVICES.

REPORT IN BRIEF: A competitive bid was conducted for providing lawn maintenance services for parks. The Town sent out specifications to twenty-seven (27) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The award was divided between EDJ Lawn Service, Keep It Cut, Inc., and Elan Lawn Service with emphasis on price, geographic proximity of one site to another, and the vendor's ability to provide adequate workforce to complete work. The award consisted of a two year contract with an option to renew at the end of this time. The Town of Davie and all three vendors have agreed to this extension.

PREVIOUS ACTIONS: Not applicable

CONCURRENCES: The original recommended award has been reviewed by the Public Works/Capital Projects Director and the Bid Specification Committee who concur with the decision to award to Keep It Cut, Inc., Elan Lawn Service, and EDJ Lawn Service the bid. A two year extension in accordance with the existing contract will need the action of town council approval.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: \$193,674.00/yr.

Account Name: Public Works Dept.- Road and Street
Maintenance Account Additional Comments: Not
applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Procurement Authorization

Award memo from Public Works

Bid Tabulation

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION OF THE PARKS LAWN MAINTENANCE CONTRACT BETWEEN THE TOWN AND EDJ, KEEP IT CUT, AND ELAN LAWN SERVICE COMPANIES FOR A PERIOD OF TWO YEARS FOR LAWN MAINTENANCE SERVICES.

WHEREAS, the Town awarded a contract for lawn maintenance services for Town parks by Resolution # 2003-285; and

WHEREAS, the terms and conditions of the contract allow for a two year extension by mutual agreement of the parties; and

WHEREAS, the Town and the contractor desire to extend the contract for an additional two years; and

WHEREAS, the contract expired November 30, 2005 and the extension needs to take effect as of December 1, 2005.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council approves the two year extension of the contract with EDJ, Keep it Cut, and Elan Lawn Service Companies for parks lawn maintenance services.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2006

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2006

To: Herb Hyman, Procurement Manager

Though: Bruce Bernard, Public Works Director

From: Jack Martin, Assistant Public Works Manager

Subject: Contract Extensions

Date: January 6, 2006

Dear Herb,

Due to hurricanes, sickness and vacation I failed to get these extensions submitted prior to the expiration date of December 1, 2005. I am requesting they be processed and submitted at this time. If there is anything else you need to complete this process, please call me at 954 650-3484

Thanks,

Jack



Administration: (954) 797-1030
Administrative Services: (954) 797-1020
Budget & Finance: (954) 797-1050
Parks & Recreation: (954) 797-1145
Development Services: (954) 797-1111

Engineering: (954) 797-1113
Fire Department: (954) 797-1113
Police Department: (954) 691-1113
Public Works: (954) 797-1211
Utilities: (954) 433-4000

TOWN OF DAVIE 6591 Orange Drive • Davie, Florida 33314-3399

(954) 797-1113

EDJ Lawn Service
1700 SW 68th Ave.
Plantaton, FL 33314

Dear Mr. Blaha,

This is to confirm that the Town of Davie would like to continue your lawn maintenance contracts for 2 more years. These contracts include Zone 5 of the right of way mowing and the parks as previously contracted. This includes the new parks just added on to the contract.

Sincerely

Jack Martin
Assistant Public Works Manager



Administration: (954) 797-1030
Administrative Services: (954) 797-1020
Budget & Finance: (954) 797-1050
Parks & Recreation: (954) 797-1145
Development Services: (954) 797-1111

Engineering: (954) 797-1113
Fire Department: (954) 797-1111
Police Department: (954) 691-1111
Public Works: (954) 797-1244
Utilities: (954) 433-4000

TOWN OF DAVIE 6591 Orange Drive • Davie, Florida 33314-3399

(954) 797-1111

Elan Lawn Service
800 Poincianna Dr.
Bldg. 39
Pembroke Pines, FL 33025

Dear Mr. Gozlan,

This is to confirm that the Town of Davie would like to continue your lawn maintenance contracts for 2 more years. These contracts include Zone 3 of the right of way mowing and the 6 parks as previously contracted.

Sincerely

Jack Martin
Assistant Public Works Manager



*Administration: (954) 797-1030
Administrative Services: (954) 797-1020
Budget & Finance: (954) 797-1050
Parks & Recreation: (954) 797-1145
Development Services: (954) 797-1111*

*Engineering: (954) 797-1113
Fire Department: (954) 797-1090
Police Department: (954) 693-8200
Public Works: (954) 797-1240
Utilities: (954) 433-4000*

TOWN OF DAVIE 6591 Orange Drive • Davie, Florida 33314-3399

(954) 797-1000

Keep it Cut Lawn Maintenance Service
1700 SW 68th Ave.
Plantaton, FL 33314

Dear Mr. Blaha,

This is to confirm that the Town of Davie would like to continue your lawn maintenance contracts for 2 more years. These contracts include Zone 2 and 4 of the right of way mowing.

Sincerely

Jack Martin
Assistant Public Works Manager

1700 SW 68TH AVENUE
PLANTATION, FLORIDA 33317
PHONE: (954) 791-4167
FAX: (954) 587-5618



10/01/05

Town of Davie
Attn: Public Works
6911 SW 45th Street
Davie, Florida 33314

This letter is to confirm that EDJ Service, Inc. will continue their contract with the Town of Davie for a term of (2) two years including the newly additional areas acquired November 1, 2005.

Thank you for allowing us to continue working with the Town of Davie.

Sincerely,

A handwritten signature in cursive script, appearing to read "Evelyn R. Pagni". The signature is written in dark ink and is positioned above the printed name.

Evelyn R. Pagni, President

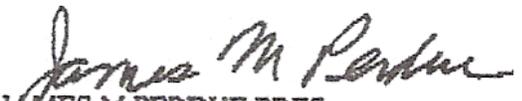
Cc: file

10460 S W 16 Pl
Davie Florida, 3332

DEAR SIRs,

12/22/05

KEEP IT CUT INC. AGREES TO EXTEND ITS PRESENT CONTRACTS FOR MAINTAINENCE
UNDER THE SAME TERMS AND CONDITIONES FOR 2 MORE YEARS WITH OUT ANY
PRICE INCREASES


JAMES M PERDUE PRES.
KEEP IT CUT INC



ELAN

Lawn and Landscape Services

800 Poinciana Drive, Bldg. 39
Pembroke Pines, FL 33025
954-961-6138
Fax 954-961-5052

December 22, 2005

Jack Martin
Town of Davie
6591 Orange Dr
Davie, FL 33314

Re: Contract Renewal

Dear Mr. Martin,

We have been very happy to work with the Town of Davie over the past few years and we would like to renew our contract for two more years for the same price. We appreciate the opportunity to continue providing our services to you and the Town of Davie.

Sincerely,


Yoram Goytan

Florida Profit Corporation

ELAN LAWN AND LANDSCAPE SERVICES, INC.

Filing Information

Document Number G12583
FEI Number 592296967
Date Filed 12/09/1982
State FL
Status ACTIVE
Last Event AMENDMENT AND NAME CHANGE
Event Date Filed 06/09/2003
Event Effective Date NONE

Principal Address

800 POINCIANA DR
BLDG #-39
PEMBROKE PINES FL 33025

Changed 07/09/2003

Mailing Address

800 POINCIANA DR
BLDG #-39
PEMBROKE PINES FL 33025

Changed 07/09/2003

Registered Agent Name & Address

MORGENSTERN, MOSHE
800 POINCIANA DR
BLDG#-39
PEMBROKE PINES FL 33025 US

Address Changed: 07/09/2003

Officer/Director Detail

Name & Address

Title P

MORGENSTERN, MOSHE
800 POINCIANA DR
PEMBROKE PINES FL 33025

Title V

GOZLAN, YORAM R
800 POINCIANA DR
PEMBROKE PINES FL 33025

Florida Profit Corporation

KEEP-IT-CUT, INC.

Filing Information

Document Number P94000045855

FEI Number 650496165

Date Filed 06/15/1994

State FL

Status ACTIVE

Effective Date 06/09/1994

Principal Address

10460 SW 16TH PLACE
DAVIE FL 33324

Mailing Address

10460 SW 16TH PLACE
DAVIE FL 33324

Registered Agent Name & Address

PERDUE, JAMES M
10460 SW 16TH PLACE
DAVIE FL 33324 US

Officer/Director Detail

Name & Address

Title P

PERDUE, JAMES M
10460 SW 16TH PLACE
DAVIE FL 33325

Florida Profit Corporation

EDJ SERVICE, INC.

Filing Information

Document Number J11356
FEI Number 592818923
Date Filed 04/28/1986
State FL
Status ACTIVE
Last Event AMENDMENT AND NAME CHANGE
Event Date Filed 03/08/2000
Event Effective Date NONE

Principal Address

4861 SW 106 AV
FORT LAUDERDALE FL 33328

Changed 05/02/2000

Mailing Address

1700 SW 68 AVE
FORT LAUDERDALE FL 33317

Changed 03/16/2005

Registered Agent Name & Address

PAGNI, EVELYN R.
1700 S.W. 68TH AVE.
PLANTATION FL 33317 US

Officer/Director Detail

Name & Address

Title DP

PAGNI, EVELYN R.
1700 S.W. 68TH AVE.
PLANTATION FL