

**TOWN OF DAVIE**  
**TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Bruce Taylor/327-3741

**PREPARED BY:** Heidi Cavicchia

**SUBJECT:** Laboratory Testing

**AFFECTED DISTRICT:** Townwide

**ITEM REQUEST:** **Schedule for Council Meeting**

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AWARDED THE BID FOR LABORATORY TESTING TO K.S.A. ENVIRONMENTAL LABORATORY, INC.

**REPORT IN BRIEF:** A competitive bid was conducted for Laboratory Testing for the water and wastewater plants. The Town sent out bid specifications to eleven (11) prospective bidders. The Town received three (3) responses. We contacted several cities for references and have made the decision to recommend awarding the bid to K.S. A. Environmental Laboratory, Inc. who was the lowest bidder with an overall estimated price of \$45,862.

**PREVIOUS ACTIONS:** None

**CONCURRENCES:** The recommended award has been reviewed by the Utilities Director and the Bid Specification Committee who all concur with the decision to award to K.S.A. Environmental Laboratory, Inc.

**FISCAL IMPACT:** Yes

Has request been budgeted? Yes

If yes, expected cost: \$45,862

Account Name: Compliance Testing

**RECOMMENDATION(S):** Motion to approve the resolution

**Attachment(s):** Resolution, Procurement Authorization, Bid Opening Report, Utilities Department Recommendation w/attachment, Line Item Laboratory Testing Proposal, State of Florida Public Inquiry, Town of Davie Vendor/Bidder Disclosure Form, W-9 Form

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AWARDED  
THE BID FOR LABORATORY TESTING TO K.S.A.  
ENVIRONMENTAL LABORATORY, INC.

WHEREAS, the Town is in need of Laboratory Testing for its water and  
wastewater plants; and

WHEREAS, the Town solicited sealed bids for the required testing; and

WHEREAS, after review, the Town Council wishes to accept the bid from K.S.A.  
Environmental Laboratory, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN  
OF DAVIE, FLORIDA.

SECTION 1. The Town Council hereby accepts the bid from K.S.A.  
Environmental Laboratory, Inc. for Laboratory Testing at an estimated yearly cost of  
\$45,862.

SECTION 2. The Town Council hereby authorizes the expenditure from the  
Utilities Department Compliance Testing account.

SECTION 4. This resolution shall take effect immediately upon its passage and  
adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2007.

\_\_\_\_\_

MAYOR/COUNCILMEMBER  
ATTEST:

\_\_\_\_\_

TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2007.

# TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER</u> 040-1058-536-0333 ✓	<u>BUDGET ITEM &amp; DESCRIPTION</u> Laboratory Testing	<u>APPROXIMATE COST</u> \$60,000/yr.
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WTR-COMPLIANCE TESTING  
METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number \_\_\_\_\_
- Sole Source
- Request For Proposals

**SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED**

Signed Bruce Taylor  
 Department Head

Have Funds been Reserved PERM. 35820

Date 5/23/07 Signed (AW)

Signed David Shum  
 Town Administrator

VENDOR	<u>BIDS SUBMITTED</u>	COST
KSA ENVIRONMENTAL LABORATORY, INC.		\$45,862.00
US BIOSYSTEMS, INC.		50,509.00
ENVIRONMENTAL REAGENT SERVICE		65,672.00

Signed Mark Kym  
 Procurement Manager

**BID SPECIFICATION COMMITTEE'S RECOMMENDATION**

Vendor	Cost
KSA ENVIRONMENTAL LABORATORY, INC.	\$45,862.00

BID OPENING REPORT

BID NAME: Laboratory Testing

TIME: 2:10pm

BID NUMBER: 07-83

DATE: 6/28/07

ESTIMATED COST: \$60,000 /yr.

NO.	CONTRACTOR'S NAME	BID AMOUNT	COMMERCIAL RANKING
1.	US Biosystems Environmental	\$50,509.00	2
2.	Reagent Service	\$65,672.00	3
3.	KSA Environmental	\$45,862.00	1
4.			
5.			
6.			
7.			
8.			
9.			
10.			

REMARKS

TOWN SENT SPECS TO ELEVEN (11) PROSPECTIVE BIDDERS  
TOWN REC'D THREE (3) BIDS.

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: Phil Aguirre

DATE: 6/28/07

WITNESS: Angie Salinas

DATE: 6/28/07



Administration	797-1030	Parks & Recreation	797-1145
Budget & Finance	797-1050	Police Department	693-8200
Development Services	797-1111	Public Works	797-1240
Engineering	797-1113	Town Clerk's Office	797-1023
Fire Department	797-1090	Utilities	327-3742
Human Resources	797-1010		

TOWN OF DAVIE UTILITIES 6591 Orange Drive, Davie, Florida 33314-3399 (954) 327-3742

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**MEMORANDUM**

**TO:** Herb Hyman, Procurement Manager

**FROM:** Bruce Taylor, Utilities Director *BT*

**DATE:** July 18, 2007

**RE:** Laboratory Testing Award

I am recommending the Laboratory Testing bid be awarded to **K.S.A. Environmental Laboratories**. Please see attached comments from companies we have contacted for references.

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### Reference Comments

Rashi Patel : City of Hollywood

They do not use K.S.A. as a primary Lab, but do use them to check the results of their primary lab. Their customer service is good and they are willing to assist in any way they can. They do not use K.S.A as their primary Lab because they went with the lowest bidder and then switched to the 2<sup>nd</sup> lowest bidder which is U.S. Biosystems.

Jim Baker : City of Dania Beach

They only use K.S.A. for THM'S and Bacteriologicals for main clearances. They do not use K.S.A. as a primary Lab.

James Crawford: City of Fort Lauderdale

They have not had any problems with K.S.A., they only use them for Volatile Organic Contaminant testing, which they do get their results back in a timely manner.

Robin Soodeen: City of Lauderdale Lakes

They use K.S.A. mainly for well testing on a quarterly basis. The only problems they have had with them is the testing parameters at the beginning of their contract. K.S.A. has since improved and there have been no other issues.

Jay Nasta : City of Pembroke Pines

They are very satisfied with K.S.A. and they have been using K.S.A. for many years. K.S.A. does not do all their testing because they were not certified to do certain testing that they required. They delivered sample bottles in a timely manner and will use any format that is needed for reporting purposes. They also receive their test results back in a timely manner.

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**LABORATORY TESTING BID**

ITEM NO.	TEST	METHOD	EST. ANNUAL SAMPLES	COST PER SAMPLE	TOTAL
1	ALUMINUM ANALYSIS	200.7/6010	20	<u>8.00</u>	<u>160.00</u>
2	% SOLIDS	EPA 160.3	60	<u>2.00</u>	<u>120.00</u>
3	ARSENIC	EPA 206.2/7060/6010	8	<u>8.00</u>	<u>64.00</u>
4	BIOCHEMICAL OXYGEN DEMAND	EPA 405.1	4	<u>13.00</u>	<u>52.00</u>
5	CADMIUM	EPA 213.2/7131/7060	4	<u>8.00</u>	<u>32.00</u>
6	CBOD	SM 5210B	104	<u>13.00</u>	<u>1352.00</u>
7	CHEMICAL OXYGEN DEMAND	410.1/4	4	<u>15.00</u>	<u>60.00</u>
8	CHLORIDE ANALYSIS	352.2/300.0	10	<u>10.00</u>	<u>100.00</u>
9	CHROMIUM	EPA 200.7/6010	4	<u>8.00</u>	<u>32.00</u>
10	COLOR ANALYSIS	EPA 110.2	4	<u>5.00</u>	<u>20.00</u>
11	COPPER EPA 200.7	EPA 200.7	50	<u>8.00</u>	<u>400.00</u>
12	COPPER 200.7/6010	200.7/6010	8	<u>8.00</u>	<u>64.00</u>
13	CYANIDE	EPA 335.3	25	<u>18.00</u>	<u>450.00</u>
14	DI H2O BTEX COMPOUND GC	602/8021	26	<u>36.00</u>	<u>936.00</u>
15	DI H2O PAH-FL QW LIMITS	EPA 610/8100/8310/8270	20	<u>72.00</u>	<u>1440.00</u>
16	EDB/DBCP	504.1	4	<u>30.00</u>	<u>120.00</u>
17	FECAL COLIFORM	9221C Tbl IV/9221E	150	<u>15.00</u>	<u>2250.00</u>
18	FLUORIDE ANALYSIS	EPA 340.2/300.0	8	<u>10.00</u>	<u>80.00</u>
19	GROSS ALPHA	900.0	10	<u>35.00</u>	<u>350.00</u>
20	GROSS BETA	900.0	10	<u>35.00</u>	<u>350.00</u>
21	GROUND WATER BTEX COMP. GC	602/8021	50	<u>36.00</u>	<u>1800.00</u>
22	GROUND WATER PAH-FL QW LIMIT	EPA 610/8100/8310/8270	50	<u>72.00</u>	<u>3600.00</u>
23	HALOACETIC ACIDS	552.2	30	<u>96.00</u>	<u>2880.00</u>
24	HEXAVALENT CHROMIUM	7196	2	<u>25.00</u>	<u>50.00</u>
25	HPC @ 20C	9215B	104	<u>15.00</u>	<u>1560.00</u>
26	HPC @ 35C	9215B	104	<u>15.00</u>	<u>1560.00</u>
27	HYDROGEN SULFIDE	EPA 376.1	2	<u>18.00</u>	<u>36.00</u>
28	LEAD	EPA 7421	4	<u>20.00</u>	<u>80.00</u>
29	MERCURY EPA 245.1/7470	245.1/7470	30	<u>12.00</u>	<u>360.00</u>
30	MOLYBDENUM	200.7/6010	4	<u>8.00</u>	<u>32.00</u>
31	NICKEL	200.7/6010	4	<u>8.00</u>	<u>32.00</u>
32	NITRATE ANALYSIS	EPA 353.2/300.0	4	<u>12.00</u>	<u>48.00</u>
33	NITRITE ANALYSIS	EPA 353.1/300.0	4	<u>12.00</u>	<u>48.00</u>
34	NITRATE/NITRITE	353.2/300.0	4	<u>12.00</u>	<u>48.00</u>
35	ODOR ANALYSIS	140.1	2	<u>5.00</u>	<u>10.00</u>
36	OIL & GREASE	EPA 413.2/1664	2	<u>23.00</u>	<u>46.00</u>
37	PESTICIDE/PCB COMPOUNDS	17.550.310 (2c)	4	<u>650.00</u>	<u>2600.00</u>

### LABORATORY TESTING PROPOSAL

ITEM NO.	TEST	METHOD	EST. ANNUAL SAMPLES	COST PER SAMPLE	TOTAL
38	PH	EPA 150.1	8	5.00	40.00
39	PHENOLS	EPA 420.2	5	20.00	100.00
40	PHOSPHATE	EPA 365.1/2/300.0	4	15.00	60.00
41	PHOSPHOROUS BY RED	EPA 365.1/365.4	4	15.00	60.00
42	POTASSIUM	EPA 200.7	4	8.00	32.00
43	PRIMARY INORGANIC S FAC62-550	FAC 62-550.310	4	160.00	640.00
44	PRIORITY POLLUTANT METAL	200.7/245.1	2	96.00	192.00
45	RADIUM 226	305.1	10	100.00	1000.00
46	RADIUM 228	3320	10	100.00	1000.00
47	SELENIUM	EPA 370.2/7740/6010	4	8.00	32.00
48	SILVER	200.7/6010	12	8.00	96.00
49	SILVER	EPA 272.2/7761/6010	50	8.00	400.00
50	SULFATE ANALYSIS BY IC	EPA 300.0/375.4	6	10.00	60.00
51	SURFACTANTS	425.1/SM5540C	6	18.00	108.00
52	THM'S	501.1	40	40.00	1600.00
53	TKN	EPA 351.1/2	4	18.00	72.00
54	TOTAL AMENABLE CYANIDE	EPA 335.3/9010	2	25.00	50.00
55	TOTAL COLIFORM	9221B Table IV	740	15.00	11,100.00
56	TOTAL DISSOLVED SOLIDS	EPA 160.2	20	6.00	120.00
57	TOTAL NITROGEN GROUP	EPA 351.2+353.2	4	20.00	80.00
58	TOTAL SOLIDS	EPA 160.3	60	6.00	360.00
59	TOTAL TOXIC ORGANICS	604/625/508/200.7	4	400.00	1600.00
60	TOTAL SUSPENDED SOLIDS	EPA 160.2	104	6.00	624.00
61	VOLATILE ORGANICS	FAC 62-550.310(2)(b)	15	50.00	750.00
62	ZINC	EPA 200.7/6010	8	8.00	64.00
63	Field sampling time regular hourly	NA	60	40.00	2400.00
<b>GRAND TOTAL:</b>				<b>\$45,862.00</b>	
64	Field sampling overtime hourly Includes holidays	NA		\$60/hr	
65	Rush testing - 24 hours	NA		100%	
66	Rush testing - 48 hours	NA		50%	
67	Rush testing - 72 hours	NA		25%	

Our company does x does not \_\_\_\_\_ accept the Town of Davie VISA credit card as a form of payment.

Executed by (signature): Wayne Khan

Print name: Wayne Khan

Title: Vice President

For (Corporation): KSA Environmental Laboratory, Inc.

Address: 10200 USA Today Way

Miramar, FL 33025

Phone: (954) 431-4550

Fax: (954) 431-1959

Date: June 25, 2007

Federal Employer Identification Number: 20-3599572

**YOU MUST RETURN:**

1. All pricing pages
2. W-9 Form
3. Vendor/Bidder Disclosure Form

FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS



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## Detail by Entity Name

### Florida Profit Corporation

KSA ENVIRONMENTAL LABORATORY, INC.

### Filing Information

**Document Number** P05000138045  
**FEI Number** 203599572  
**Date Filed** 10/10/2005  
**State** FL  
**Status** ACTIVE  
**Effective Date** 10/08/2005

### Principal Address

10200 USA TODAY WAY  
MIRAMAR FL 33025

Changed 03/27/2006

### Mailing Address

10200 USA TODAY WAY  
MIRAMAR FL 33025

Changed 03/27/2006

### Registered Agent Name & Address

BRANTLEY-KING, SANDRA  
19640 WEST SAINT ANDREWS DRIVE  
MIAMI FL 33015

Name Changed: 02/17/2007

### Officer/Director Detail

#### Name & Address

Title VPSD

KHAN, WAYNE  
10200 USA TODAY WAY  
MIRAMAR FL 33025

Title PTD

BRANTLEY-KING, SANDRA  
10200 USA TODAY WAY  
MIRAMAR FL 33025

Title D

CANEVARO, PAUL K  
10200 USA TODAY WAY  
MIRAMAR FL 33025

### **Annual Reports**

<b>Report Year</b>	<b>Filed Date</b>
<b>2006</b>	03/27/2006
<b>2007</b>	02/17/2007

### **Document Images**

02/17/2007 -- ANNUAL REPORT

03/27/2006 -- ANNUAL REPORT

10/10/2005 -- Domestic Profit

**Note:** This is not official record. See documents if question or conflict.

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**TOWN OF DAVIE  
Vendor/Bidder Disclosure**

I, Wayne Khan, being first duly sworn state that:  
The full legal name and business address of the person(s) or entity contracting with the  
Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: KSA Environmental Laboratory, Inc.  
Address: 10200 USA Today Way  
Miramar, FL 33025  
FEIN 20-3599572  
State and date of incorporation Florida - 10/2005

**OWNERSHIP DISCLOSURE AFFIDAVIT**

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	Ownership
<u>Wayne Khan</u>	<u>10200 USA Today Way Miramar, FL 33025</u>	<u>20 %</u>
<u>Sandra Brantley-King</u>	<u>10200 USA Today Way Miramar, FL 33025</u>	<u>20 %</u>
<u>Nancy Campos</u>	<u>10200 USA Today Way Miramar, FL 33025</u>	<u>15 %</u>
<u>Paul Canevaro</u>	<u>10200 USA Today Way Miramar, FL 33025</u>	<u>20 %</u>

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address
<u>N/A</u>	

By: Wayne Khan  
Signature of Affiant

Date: June 25, 2007

Wayne Khan  
Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 25th day of  
June 2007, by Wayne Khan, he/she is  
personally known to me or has presented \_\_\_\_\_ as  
identification.

Sandra Brantley-King  
Notary Public, State of Florida at Large

Sandra Brantley-King  
Print or Stamp of Notary

Serial Number \_\_\_\_\_

My Commission Expires : \_\_\_\_\_



**Request for Taxpayer  
Identification Number and Certification**

Give form to the requester. Do not send to the IRS.

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return) <b>KSA Environmental Laboratory, Inc.</b>	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other <input type="checkbox"/> Exempt from backup withholding	
Address (number, street, and apt. or suite no.) <b>10200 USA Today Way</b>	Requester's name and address (optional)
City, state, and ZIP code <b>Miramar, Florida 33025</b>	
List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
OR
Employer identification number
2   0   3   5   9   9   5   7   2

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

<b>Sign Here</b>	Signature of U.S. person	Date
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**Purpose of Form**

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
  - A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
  - Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.
- Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.
- The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:
- The U.S. owner of a disregarded entity and not the entity,