

# **TOWN OF DAVIE**

## **TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Herb Hyman/797-1016

**PREPARED BY:** Herb Hyman

**SUBJECT:** Amendment to contract for fleet maintenance

**AFFECTED DISTRICT:** N/A

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NUMBER 4 TO THE CONTRACT BETWEEN THE TOWN AND FIRST VEHICLE SERVICES FOR GARAGE MAINTENANCE OPERATIONS, AND PROVIDING FOR A TARGET BUDGET

**REPORT IN BRIEF:** The Town has a contract with First Vehicle Services for maintenance of the Town's fleet which was approved by Resolution R-2003-55. Each year the contract's target amount needs to be renegotiated to reflect changes resulting from the Consumer Price Index (CPI) and increases/decreases to the size of the Town's fleet. The contract amendment reflects a 3.5% increase as documented by CPI. In addition, there is a request for an additional mechanic needed because of the increase in the size of the Town's fleet. The industry standard is 1 mechanic for every 75 vehicles. By adding the requested mechanic, the Town will have a ratio of 1 mechanic for every 95 vehicles. If this mechanic is not added, the Town will experience prolonged downtime of vehicles.

**PREVIOUS ACTIONS:** not applicable

**CONCURRENCES:** The amendment to this contract was negotiated by the Procurement Manager, the Budget & Finance Director, and the Assistant Town Administrator.

**FISCAL IMPACT:** not applicable

Has request been budgeted? Yes

If yes, expected cost: \$1,380,835

Account Name: Vehicle Maintenance-Contractual Repairs Account

Additional Comments: not applicable

**RECOMMENDATION(S):** Motion to approve the resolution.

**Attachment(s):** Amendment Number 4

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NUMBER 4 TO THE CONTRACT BETWEEN THE TOWN AND FIRST VEHICLE SERVICES FOR GARAGE MAINTENANCE OPERATIONS, AND PROVIDING FOR A TARGET BUDGET.

WHEREAS, the Town awarded a contract for garage maintenance operations by Resolution R-2003-55; and

WHEREAS, amendments are required to accommodate changes to the contract and to adopt negotiated annual target budgets; and

WHEREAS, the Town has negotiated a new target budget as described in Attachment "A"; and

WHEREAS, after review, the Town Council wishes to authorize the Mayor to execute Amendment Number 4 to the contract between The Town and First Vehicle Services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council authorizes the Mayor to execute Amendment Number 4 to the contract between The Town and First Vehicle Services attached hereto and identified as Attachment "A".

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2007

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:  
  
\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2007

**AMENDMENT FOUR TO THE  
CONTRACT FOR FLEET MAINTENANCE AND MANAGEMENT SERVICES BETWEEN  
THE TOWN OF DAVIE, FLORIDA  
AND  
FIRST VEHICLE SERVICES, INC**

**WHEREAS**, the Town of Davie, Florida (Town) and First Vehicle Services, Inc (Contractor) entered into a Fleet Maintenance Services Contract on December 1, 2002 (Contract).

**WHEREAS**, the Town and Contractor now desire to amend the Contract this 1st day of December, 2006 by and between the Town of Davie, Florida (the "Town") and First Vehicle Services, Inc (the "Contractor").

**NOW, THEREFORE**, in consideration of the mutual benefits, rights and obligations derived from the Contract, the Town and the Contractor hereby agree to amend and reaffirm the Contract as follows:

1. Target Price

(a)	Personnel costs:	\$ 689,204
(b)	Parts/supplies/outside Services:	\$ 501,801
(c)	Overhead expenses:	\$ 55,034
(d)	Corporate Administrative costs and fees:	\$ 69,532
(e)	Corporate Management fee:	<u>\$ 65,264</u>
		\$1,380,835

The Approved Budget for the contract term December 1, 2006 through November 30, 2007 is One Million, Three Hundred Eighty Thousand, Eight Hundred and Thirty Five dollars (\$1,380,835).

2. The Contractor shall increase staffing by one (1) technician, and by one (1) office clerk. The technician will specifically be assigned to the small equipment maintenance section. The office clerk will perform all administrative duties as assigned.

3. The contractor will ensure that all Non-Contract charges are billed upon completion of the work. All completed Non-Contract work identified in an accounting period will appear on the Non-Contract Summary document at month end. Furthermore, the accounting period is defined as the calendar month from this point forward.

4. The contractor will ensure that no unit or vehicle repairs will be initiated if the repair cost exceeds 75% of the replacement cost. This requirement is specifically related to small equipment.

Except as expressly amended by this document, the Contract as previously amended remains in full force and effect and legally binding upon the Town and the Contractor.

**WITNESS:**

**FIRST VEHICLE SERVICES, INC**

\_\_\_\_\_

\_\_\_\_\_  
**J. Michael Bloss, President,  
First Vehicle Services, Inc.**

**WITNESS:**

**TOWN OF DAVIE, FLORIDA**

\_\_\_\_\_

**BY:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**TITLE** \_\_\_\_\_

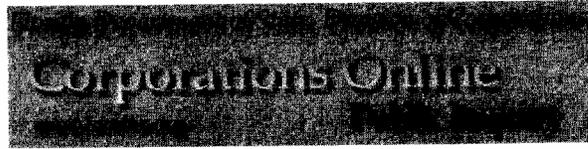
**DATE:** \_\_\_\_\_

DAVIE  
 WORKSHEET  
 12/20/2006

	Contract Dec-05 Nov-06	3.50% Proposed Increase Dec-06 Nov-07	Labor Proposed Increase Dec-06 Nov-07	Contract Dec-06 Nov-07
Labor	590,911	611,593	77,611	689,204
Parts	484,832	501,801		501,801
Overhead	53,173	55,034		55,034
Admin	62,573	65,264	4,269	69,532
Mgmt	62,573	65,264		65,264
	1,254,062	1,298,955	81,880	1,380,835
Increase		44,893		126,773

Veh & Equip Increase

Nov-03	722
Nov-04	786
Nov-05	819
Nov-06	860



**Foreign Profit**

**FIRST VEHICLE SERVICES, INC.**

**PRINCIPAL ADDRESS**  
 705 CENTRAL AVE., SUITE 300  
 CINCINNATI OH 45202

**MAILING ADDRESS**  
 705 CENTRAL AVE., SUITE 300  
 CINCINNATI OH 45202

<b>Document Number</b> F04000004753	<b>FEI Number</b> 200441528	<b>Date Filed</b> 08/18/2004
<b>State</b> DE	<b>Status</b> ACTIVE	<b>Effective Date</b> NONE

**Registered Agent**

Name & Address
CORPORATION SERVICE COMPANY 1201 HAYS STREET TALLAHASSEE FL 32301-2525

**Officer/Director Detail**

Name & Address	Title
BRYAN, EVERTON 705 CENTRAL AVE., SUITE 300 CINCINNATI OH 45202	PC
BLOSS, J. MICHAEL 705 CENTRAL AVE., SUITE 300 CINCINNATI OH 45202	SV
MURRAY, MICHAEL C 705 CENTRAL AVE., SUITE 300 CINCINNATI OH 45202	VGCS
CROOKES, PHILIP J 705 CENTRAL AVE., SUITE 300	VD

CINCINNATI OH 45202 JOHNSON, WAYNE 705 CENTRAL AVE., SUITE 300	CFO
CINCINNATI OH 45202 BRIAN, BEFCHEM 705 CENTRAL AVE., SUITE 300	AT

### Annual Reports

Report Year	Filed Date
2005	04/20/2005
2006	01/04/2006

[Previous Filing](#)

[Return to List](#)

[Next Filing](#)

No Events  
No Name History Information

### Document Images

Listed below are the images available for this filing.

01/04/2006 -- ANNUAL REPORT
04/20/2005 -- ANNUAL REPORT
08/18/2004 -- Foreign Profit

**THIS IS NOT OFFICIAL RECORD; SEE DOCUMENTS IF QUESTION OR CONFLICT**



\* \* \* \* \*

THIS PAGE  
INTENTIONALLY  
LEFT BLANK

\* \* \* \* \*