

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Bruce Dell/797-1075

PREPARED BY: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: n/a

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRMS OF CALVIN, GIORDANO & ASSOCIATES, INC., MILLER LEGG, LEIGH ROBINSON KERR & ASSOCIATES, INC. AND LAND DESIGN INNOVATIONS INCORPORATED TO PROVIDE COST RECOVERY CONSULTANT SERVICES AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AGREEMENTS FOR SUCH SERVICES.

REPORT IN BRIEF: The Town Council approved Ordinance 2002-028 adopting a cost recovery program. In order to implement this program, the Town needs to contract with consultants to perform the required services. The Town sent out RFP documents to eighteen (18) prospective respondents. In addition, the RFP was advertised in Florida Bid Reporting and BidNet and also posted on the Town's website. The Town received six (6) responses. The Development Services Department reported that they were not satisfied with the services provided by Walter H. Keller under the current contract. The selection committee also felt that it was not necessary to contract with R.J. Behar because the Town already has a continuing services contract with this firm for traffic engineering services. Therefore, should this requirement come up, the Town could use R.J. Behar under its current continuing services contract. The selection committee recommends pursuing written contracts with the remaining four (4) firms (mentioned in the title above).

PREVIOUS ACTIONS: Ordinance 2002-028

CONCURRENCES: The firms of Calvin, Giordano & Associates, Inc., Miller Legg, Leigh Robinson Kerr & Associates, Inc., and Land Design Innovations Incorporated were chosen by the selection committee.

FISCAL IMPACT: not applicable

Has request been budgeted? n/a

Additional Comments: Consultant fees are paid for by the applicant

RECOMMENDATION(S): Motion to approve the resolution

Attachment(s): Resolution, Procurement Authorization, Selection Committee Rankings, Incorporation information.

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRMS OF CALVIN, GIORDANO & ASSOCIATES, INC., MILLER LEGG, LEIGH ROBINSON KERR & ASSOCIATES, INC., AND LAND DESIGN INNOVATIONS INCORPORATED TO PROVIDE COST RECOVERY CONSULTANT SERVICES AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AGREEMENTS FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals for cost recovery consultant services to review development applications; and

WHEREAS, the selection committee has selected Calvin, Giordano & Associates, Inc., Miller Legg, Leigh Robinson Kerr & Associates, Inc., AND Land Design Innovations Incorporated as the firms best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute contracts for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selections of Calvin, Giordano & Associates, Inc., Miller Legg, Leigh Robinson Kerr & Associates, Inc., and Land Design Innovations Incorporated as the firms best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate agreements for such services and present those contracts for approval at a future meeting date.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2006

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2006

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER.</u>	<u>BUDGET ITEM & DESCRIPTION</u>	<u>APPROXIMATE COST</u>
001-0403-515-3109 <i>COST RECOVERY</i>	RFP for consultant services for Development review under the Cost recovery program	\$200,000

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
 Piggyback on Contract Number _____
 Sole Source
 Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed *BR. Dell Marshall King*
 Department Head

Have Funds been Reserved *Per: 35190*
 Date *10/24/06* Signed *[Signature]*

Signed *[Signature]*
 Town Administrator

BIDS SUBMITTED

<u>VENDOR</u>	<u>COST</u>
<i>CALVIN GIORDANO & ASSOCIATES, INC</i>	<i>SELECTED</i>
<i>MILLER LEGG</i>	<i>SELECTED</i>
<i>LEIGH ROBINSON KERR & ASSOCIATES, INC.</i>	<i>SELECTED</i>
<i>LAND DESIGN INNOVATIONS INCORPORATED</i>	<i>SELECTED</i>
<i>WALTER H. KELLER</i>	<i>NOT SELECTED</i>
<i>R. J. BEHAR</i>	<i>NOT SELECTED</i>

Signed *[Signature]*
 Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
<i>CALVIN, GIORDANO & ASSOCIATES, INC.</i>	<i>ALL VENDORS SELECTED.</i>
<i>MILLER LEGG</i>	
<i>LEIGH ROBINSON KERR & ASSOCIATES, INC</i>	
<i>LAND DESIGN INNOVATIONS INCORPORATED</i>	

	A	B	C	D	E	F	G
1							
2							
3		COST RECOVERY CONSULTANTS					
4							
5		Walter Keller	Leigh Kerr	Miller Legg	Calvin Giordano	Land Design	R.J. Behar
6							
7							
8	B. UNDERWOOD						
9	R. MUNIZ	A	B	S	E	N	T
10	L. PETERS		1	1	1	1	1
11	M. KUTNEY		1	1	1	1	1
12	M. MAZZA		1	1	1	1	1
13	H. HYMAN		1	1	1	1	1
14							
15	TOTAL		5	5	5	5	5
16							
17	RANKING		SELECTED	SELECTED	SELECTED	SELECTED	SELECTED
18							

1. Walter Keller - Dav. Services Dept. Reports that they were not happy with the performance of this vendor under the current contract.
2. R. I. Behar. The town has an existing contract services contract with this vendor. Should the town require these engineering services, they can use R. I. Behar under the existing contract services contract.



DEVELOPMENT SERVICES DEPARTMENT
PLANNING & ZONING DIVISION
6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
PHONE: 954.797.1103 • FAX: 954.797.1204 • WWW.DAVIE-FL.GOV

MEMORANDUM

PZ 11-30-06

TO: Herb Hyman, CPPB, FCPA, FCPM
Procurement Manager

FROM: Bruce Dell, Planning & Zoning Manager *BLD*

DATE: November 29, 2006

RE: Cost Recovery Consultants, B-07-01

Following up on the selection committee meeting of November 21st whereby the bid spec proposals were discussed. The following firms were short listed for Cost Recovery Consultants:

- Calvin Giordano,
- Miller Legg,
- Leigh Robinson Kerr,
- Land Design Innovations

Please be advised that the firm Walter Keller was not being considered because of sub par performance on the current contract. Please let me know if you have any questions or require additional information.



Florida Profit

CALVIN, GIORDANO & ASSOCIATES, INC.

PRINCIPAL ADDRESS
 1800 ELLER DR
 STE 600
 FORT LAUDERDALE FL 33316
 Changed 04/02/2001

MAILING ADDRESS
 1800 ELLER DR
 STE 600
 FORT LAUDERDALE FL 33316
 Changed 03/02/2000

Document Number M17373	FEI Number 650013869	Date Filed 06/27/1985
State FL	Status ACTIVE	Effective Date NONE
Last Event AMENDMENT	Event Date Filed 03/20/2001	Event Effective Date NONE

Registered Agent

Name & Address
GIORDANO, DENNIS J 1800 ELLER DR STE 600 FORT LAUDERDALE FL 33316 Name Changed: 04/02/2001 Address Changed: 03/02/2000

Officer/Director Detail

Name & Address	Title
GIORDANO, DENNIS J 1800 ELLER DR STE 600	DCP

FORT LAUDERDALE FL 33316 DOWNES, JOHN 1800 ELLER DR STE 600	V
FORT LAUDERDALE FL 33316 ALDACOSTA, PERK J 1800 ELLER DR STE 600	V
FORT LAUDERDALE FL 33316 COOK-WEEDEN, TAMMY 1800 ELLER DR STE 600	V
FORT LAUDERDALE FL 33316 COLTERYAHN, JULIE 1800 ELLER DR STE 600	CSTD

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03/20/2001 -- Amendment
03/02/2000 -- ANN REP/UNIFORM BUS REP
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Florida Profit

MILLER, LEGG & ASSOCIATES, INC.

PRINCIPAL ADDRESS
 1800 N. DOUGLAS ROAD
 SUITE 200
 PEMBORKE PINES FL 33024 US
 Changed 05/01/1996

MAILING ADDRESS
 1800 N. DOUGLAS ROAD
 SUITE 200
 PEMBORKE PINES FL 33024 US
 Changed 05/01/1996

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Registered Agent

Name & Address
JOHN, DAVID L 1800 N. DOUGLAS ROAD SUITE 200 PEMBORKE PINES FL 33024
Name Changed: 03/12/2004
Address Changed: 05/01/1996

Officer/Director Detail

Name & Address	Title
MILLER, ROBERT H 11602 SUNFISH WAY	D

COOPER CITY FL 33026	
HERNANDEZ, LESLIE N 2337 NORTHWEST 187TH AVENUE	VP
PEMBROKE PINES FL 33029 US	
JOHN, DAVID L 2450 SOUTHWEST 85TH TERRACE	PD
DAVIE FL 33324	
TINTNER, DAN A 10741 PARIS STREET	VPDS
COOPER CITY FL 33026	
KROLL, MICHAEL D 1297 TERRYSTONE COURT	VPD
WESTON FL 33326	
THOMAS, DENNIS J 14398 BLACKBERRY DR	VPD
WELLINGTON FL 33414	

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04/22/1998 -- ANNUAL REPORT
02/04/1997 -- ANNUAL REPORT
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Florida Profit

LEIGH ROBINSON KERR & ASSOCIATES, INC.

PRINCIPAL ADDRESS
 808 EAST LAS OLAS BLVD
 104
 FT. LAUDERDALE FL 33301
 Changed 04/30/2004

MAILING ADDRESS
 808 EAST LAS OLAS BLVD
 104
 FT. LAUDERDALE FL 33301
 Changed 04/30/2004

Document Number H43288	FEI Number 592518634	Date Filed 02/18/1985
State FL	Status ACTIVE	Effective Date NONE

Registered Agent

Name & Address
KERR, LEIGH R 808 E LAS OLAS BLVD # 104 104 FORT LAUDERDALE FL 33301
Name Changed: 03/25/2002
Address Changed: 04/30/2004

Officer/Director Detail

Name & Address	Title
KERR, LEIGH ROBINSON 808 E. LAS OLAS BLVD 104 FT. LAUDERDALE FL 33301 US	PD

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Florida Profit

LAND DESIGN INNOVATIONS INCORPORATED

PRINCIPAL ADDRESS
 140 N ORLANDO AVENUE
 STE 295
 WINTER PARK FL 32789 US
 Changed 01/23/2004

MAILING ADDRESS
 140 N ORLANDO AVENUE
 STE 295
 WINTER PARK FL 32789 US
 Changed 02/01/2002

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Last Event AMENDMENT	Event Date Filed 12/05/2005	Event Effective Date NONE

Registered Agent

Name & Address
CROWE, TRACY L 140 N ORLANDO AVENUE SUITE 295 WINTER PARK FL 32789 Address Changed: 02/01/2002

Officer/Director Detail

Name & Address	Title
CROWE, TRACY L AICP 140 N ORLANDO AVE SUITE 295 WINTER PARK FL 32789	PST

BROWDER, EDWARD A A.S.L.A 140 N ORLANDO AVE STE 295 WINTER PARK FL 32789	V
MARGIO, JOSEPH A P.A. 140 N ORLANDO AVEM SUITE 295 WINTER PARK FL 32789	V

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