

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Susan Dean/797-1042 by Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: Districts 1 and 2

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF QUALITY TRANSPORT SERVICES, INC. TO PROVIDE BUS TRANSIT SERVICES FOR THE GREEN ROUTE AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF: The Town solicited competitive sealed proposals for a bus transit services for the green route (east side of Davie). Buses are provided to the Town by Broward County. The specification requires the successful proposer to furnish all drivers, maintenance of buses, fuel, insurance, etc. RFP documents were sent to six (6) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received three (3) responses. The selection committee invited all three proposers to make an oral presentation. Following oral presentations, the selection committee ranked the firms. The recommendation is for Quality Transport Services, Inc. as the top ranked firm in accordance with the ranking totals attached hereto.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: The firm of Quality Transport Services, Inc. was chosen by the selection committee.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: to be negotiated

Account Name: Administration-Contractual Services Account Number
001-0108-544-0306

Additional Comments: n/a

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Procurement Authorization
Selection Committee Rankings

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF QUALITY TRANSPORT SERVICES, INC. TO PROVIDE BUS TRANSIT SERVICES FOR THE GREEN ROUTE AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals for operation of bus transit services for the green route; and

WHEREAS, the selection committee has selected Quality Transport Services, Inc. as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of Quality Transport Services, Inc. as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2005

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2005

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER.	BUDGET ITEM & DESCRIPTION	APPROXIMATE COST
001-0108-544-0306 <i>BUS TRANSPORTATION - CONTRACTUAL SVCS</i>	Operation & Maintenance of Community bus green route	\$64,000

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number _____
- Sole Source
- Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
Department Head

Have Funds been Reserved RES 33204

Date 4/14/05 Signed _____

Signed _____
Town Administrator

VENDOR	BIDS SUBMITTED	COST
<u>QUALITY TRANSPORTATION</u>		<u>RANKED 1ST</u>
<u>LIMOUSINES OF SOUTH FLORIDA</u>		<u>RANKED 2ND</u>
<u>TRANSIT CONNECTION</u>		<u>RANKED 3RD</u>

Signed _____
Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION	
Vendor	Cost
<u>QUALITY TRANSPORTATION</u>	<u>RANKED 1ST</u>

	A	B	C	D
1				
2				
3		BUS TRANSIT SYSTEM-GREEN ROUTE		
4				
5				
6	COMMITTEE MEMBER	TRANSIT	LIMOS OF	QUALITY
7		CONNECTION	SO. FLA.	TRANS.
8				
9	W. UNDERWOOD			
10	B. BERNARD	A B	S E N T	2
11	M. KUTNEY	A B	S E N T	1
12	R. MUNIZ	3	2	1
13	S. DEAN	3	2	1
14	H. HYMAN	3	2	1
15				
16	TOTAL	12	7	5
17				
18	RANKING	3 ^B	2 ^A	1 ^C
19				