

# TOWN OF DAVIE

## TOWN COUNCIL AGENDA REPORT

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Herb Hyman/797-1016

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** n/a

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BID AWARDED BY THE CITY OF CORAL SPRINGS FOR DIESEL FUEL #2, LOW SULFUR, SOUTHEAST FLORIDA COOPERATIVE PURCHASING GROUP BID NO. 05-A-120F.

**REPORT IN BRIEF:** A competitive bid was conducted for diesel fuel #2, low sulfur needed by the Town's fleet of vehicles. The City of Coral Springs acted as lead agency for the Southeast Florida Cooperative Purchasing Group for this bid. The City of Coral Springs received six (6) bids. The recommendation is for BV Oil Company, Inc. for tankwagon deliveries (5000 gals. or less) who is the lowest responsive and responsible bidder. The initial contract is a one (1) year term with options to renew by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

**PREVIOUS ACTIONS:** Not applicable

**CONCURRENCES:** The recommended award has been reviewed by the Bid Specification Committee and the Procurement Manager who concur with the decision to award to BV Oil Company, Inc.

**FISCAL IMPACT:**

Has request been budgeted? yes

If yes, expected cost: Commodity

Account Name: Operating Budget of Using Departments

Additional Comments: Not applicable

**RECOMMENDATION(S):** Motion to approve the resolution.

**Attachment(s):**

Award documentation from the City of Coral Springs

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BID AWARDED BY THE CITY OF CORAL SPRINGS FOR DIESEL FUEL #2, LOW SULFUR, SOUTHEAST FLORIDA COOPERATIVE PURCHASING GROUP BID NO. 05-A-120F.

WHEREAS, the Town is in need of diesel fuel #2, low sulfur for the Town's fleet of vehicles; and

WHEREAS, the City of Coral Springs, acting as lead agency for the Southeast Florida Cooperative Purchasing Group, solicited sealed bids for such diesel fuel; and

WHEREAS, after review, the Town Council wishes to approve the bid awarded by the City of Coral Springs to BV Oil Company, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby approves the bid awarded by the City of Coral Springs to BV Oil Company, Inc. for tank wagon deliveries of diesel fuel #2, low sulfur in accordance with unit prices determined by the OPIS index.

SECTION 2. The Town Council hereby authorizes the expenditure from the operating budgets of using departments.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2005

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2005

May 4, 2005

Mr. John A. Wright  
BV Oil Company, Inc.  
7950 N.W. 58<sup>th</sup> St.  
Doral, FL 33166

Re: Bid 05-A-120F, Diesel Fuel #2 and Biodiesel

Dear Mr. Wright:

I am pleased to inform you that the Coral Springs City Commission at their meeting of May 3, 2005, awarded the aforementioned Bid to B V Oil Co., Inc. as the primary vendor for items 1, 3, and 4 (Diesel Fuel #2 Low Sulfur Tank Wagon, Diesel Fuel #2 High Sulfur Tank Wagon, Diesel Fuel #2 Red Dye Low Sulfur Tank Wagon), and the secondary vendor for item 5 (Diesel Fuel #2 Red Dye Low Sulfur Transport). The term of this contract commences June 1, 2005 and terminates on May 31, 2006.

The City looks forward to a successful business relationship in this regard. If you have any questions or concerns in this matter, please do not hesitate to contact me.

Sincerely,

Angelo Salomone  
Purchasing Administrator

AS:mlm

cc: S.E. Florida Governmental Purchasing Cooperative Group

May 4, 2005

Mr. Harvey Jacobson  
Port Consolidated Inc.  
3141 S.E. 14<sup>th</sup> Ave.  
Ft. Lauderdale, FL 33316

Re: Bid 05-A-120F, Diesel Fuel #2 and Biodiesel

Dear Mr. Jacobson:

I am pleased to inform you that the Coral Springs City Commission at their meeting of May 3, 2005, awarded the aforementioned Bid to Port Consolidated, Inc., as the secondary vendor for item 1 (Diesel Fuel #2 Low Sulfur Tank Wagon). The term of this contract commences June 1, 2005 and terminates on May 31, 2006.

Please provide this office with your Certificate of Insurance throughout the term of this contract with the insurance limits as set forth in the bid document entitled *Instructions to Bidders* found on Pages 3 and 4 of 6. Also, please be sure that the City of Coral Springs is an additional named insured or additional insured with respect to the required coverage.

The City looks forward to a successful business relationship in this regard. If you have any questions or concerns in this matter, please do not hesitate to contact me.

Sincerely,

Angelo Salomone  
Purchasing Administrator

AS:mlm

cc: S.E. Florida Governmental Purchasing Cooperative Group

May 4, 2005

Mr. Michael F. Mansfield, Sr.  
Mansfield Oil Company  
1025 Airport Parkway SW  
Gainesville, FL 30501

Re: Bid 05-A-120F, Diesel Fuel #2 and Biodiesel

Dear Mr. Mansfield:

I am pleased to inform you that the Coral Springs City Commission at their meeting of May 3, 2005, awarded the aforementioned Bid to Mansfield Oil Company as the primary vendor for item 5 (Diesel Fuel #2 Red Dye Low Sulfur Transport), and as the secondary vendor for Items 3 and 4 (Diesel Fuel #2 High Sulfur Tank Wagon and Diesel Fuel #2 Red Dye Low Sulfur Tank Wagon). The term of this contract commences June 1, 2005 and terminates on May 31, 2006.

Please provide this office with your Certificate of Insurance throughout the term of this contract with the insurance limits as set forth in the bid document entitled *Instructions to Bidders* found on Pages 3 and 4 of 6. Also, please be sure that the City of Coral Springs is an additional named insured or additional insured with respect to the required coverage.

The City looks forward to a successful business relationship in this regard. If you have any questions or concerns in this matter, please do not hesitate to contact me.

Sincerely,

Angelo Salomone  
Purchasing Administrator

AS:mlm

cc: S.E. Florida Governmental Purchasing Cooperative Group

May 4, 2005

Mr. Stephen J. Gorey  
Tropic Oil Company  
10002 N.W. 89<sup>th</sup> Ave.  
Miami, FL 33178

Re: Bid 05-A-120F, Diesel Fuel #2 and Biodiesel

Dear Mr. Gorey:

I am pleased to inform you that the Coral Springs City Commission at their meeting of May 3, 2005, awarded the aforementioned Bid to Tropic Oil Company for items 6 and 7 (Biodiesel Fuel B20 Tank Wagon And Biodiesel Fuel B20 Transport). The term of this contract commences July 6, 2005 and terminates on May 31, 2006.

Please provide this office with your Certificate of Insurance throughout the term of this contract with the insurance limits as set forth in the bid document entitled *Instructions to Bidders* found on Pages 3 and 4 of 6. Also, please be sure that the City of Coral Springs is an additional named insured or additional insured with respect to the required coverage.

The City looks forward to a successful business relationship in this regard. If you have any questions or concerns in this matter, please do not hesitate to contact me.

Sincerely,

Angelo Salomone  
Purchasing Administrator

AS:mlm

cc: S.E. Florida Governmental Purchasing Cooperative Group

**CITY OF CORAL SPRINGS  
PURCHASING DIVISION  
TABULATION  
DIESEL FUEL #2 AND BIODIESEL**

**BID NUMBER:** 05-A-120F  
**BID OPENING DATE:** 04/20/05

**NO. VENDORS RESPONDED:** 6  
**PURCHASING AGENT:** A. SALOMONE

VENDOR CONTACT		Mansfield Oil Company		Macmillan Oil Company							
PHONE		Michelle Shively 800 255-6699 Ext. 2080		Amancio Alonso (305) 691-7814							
Item No.	Description	Opis price*	Firm markup (+) Discount (-)	Unit Price per Gal.	Est. Qty. (Gallons)	Total Price	Opis price	Firm markup (+) Discount (-)	Unit Price per Gal.	Est. Qty. (Gallons)	Total Price
1	Diesel Fuel #2 Low Sulfur - Tankwagon	1.5891+/-	.1000 =	1.6891 X	1,816,204	\$3,067,750	1.5891 +/-	.1275 =	1.7166 X	1,816,204	\$3,117,696.00
2	Diesel Fuel #2 Low Sulfur - Transport	1.5891+/-	.0029 =	1.5920 X	4,472,927	\$7,120,899	1.5891 +/-	.0595 =	1.6486 X	4,472,927	\$7,374,067.00
3	Diesel Fuel #2 High Sulfur Tankwagon	1.5593+/-	1.000 =	1.6593 X	2,114,710	\$3,508,938	1.5593 +/-	.2600 =	1.8193 X	2,114,710	\$3,847,291.90
4	Diesel Fuel #2 Red Dye Low Sulfur TankWagon	1.5981+/-	.1000 =	1.6981 X	18,000	\$ 30,566	1.5981 +/-	.2750 =	1.8731 X	18,000	\$ 33,715.80
5	Diesel Fuel #2 Red Dye Low Sulfur Transport	1.5981+/-	.0081 =	1.6062 X	125,000	\$ 200,775	1.5981 +/-	.0625 =	1.6606	125,000	\$ 207,575.00
6	Biodiesel Fuel B20 Tankwagon	1.5891+/-	=	X	130,400	No Bid	1.5891 +/-	=	X	130,400	No Bid
7	Biodiesel fuel B20 Transport	1.5891+/-	=	X	60,000	No Bid	1.5891 +/-	=	X	60,000	No Bid

\*OPIS price as of 4/18/05 used for bid evaluation only.

**DIESEL FUEL #2 AND BIODIESEL**

VENDOR CONTACT		Petroleum Traders Corporation									
BV Oil Company, Inc.		Michael Himes									
John Weight		(260) 432-6564									
PHONE		(305) 593-0705 ext. 24									
Item No.	Description	Opis price*	Firm markup (+) Discount (-)	Unit Price per Gal.	Est. Qty. (Gallons)	Total Price	Opis price	Firm markup (+) Discount (-)	Unit Price per Gal.	Est. Qty. (Gallons)	Total Price
1	Diesel Fuel #2 Low Sulfur - Tankwagon	1.5891+/-	.0489=	1.6380 X	1,816,204	\$2,974,942.12	1.5891+/-	=	X	1,816,204	No Bid
2	Diesel Fuel #2 Low Sulfur - Transport	1.5891+/-	.0089=	1.5980 X	4,472,927	\$7,147,737.35	1.5891+/-	.0183 =	1.6074 X	4,472,927	\$7,189,782.86
3	Diesel Fuel #2 High Sulfur Tankwagon	1.5593+/-	.0499 =	1.6092 X	2,114,710	\$3,402,991.33	1.5593+/-	=	X	2,114,710	No Bid
4	Diesel Fuel #2 Red Dye Low Sulfur TankWagon	1.5981+/-	.0489 =	1.6470 X	18,000	\$ 29,646.00	1.5981+/-	=	X	18,000	No Bid
5	Diesel Fuel #2 Red Dye Low Sulfur Transport	1.5981+/-	.0089 =	1.6070	125,000	\$ 200,875.00	1.5981+/-	=	X	125,000	No Bid
6	Biodiesel Fuel B20 Tankwagon	1.5891+/-	=	X	130,400	No Bid	1.5891+/-	=	X	130,400	No Bid
7	Biodiesel fuel B20 Transport	1.5891+/-	=	X	60,000	No Bid	1.5891+/-	=	X	60,000	No Bid

\*OPIS price as of 4/18/05 used for bid evaluation only.

VENDOR		Port Consolidated, Inc.		Tropic Oil Company							
CONTACT		Jaret Hoose		Stephen Gorey							
PHONE		(954) 522-1182		(305) 888-4611							
Item No.	Description	Opis price*	Firm markup (+) Discount (-)	Unit Price per Gal.	Est. Qty. (Gallons)	Total Price	Opis price	Firm markup (+) Discount (-)	Unit Price per Gal.	Est. Qty. (Gallons)	Total Price
1	Diesel Fuel #2 Low Sulfur - Tankwagon	1.5891+/-	.069=	1.6581 X	1,816,204	\$3,011,447.85	1.5891+/-	=	X	1,816,204	No Bid
2	Diesel Fuel #2 Low Sulfur - Transport	1.5891+/-	.027=	1.6161 X	4,472,927	\$7,228,697.32	1.5891+/-	=	X	4,472,927	No Bid
3	Diesel Fuel #2 High Sulfur Tankwagon	1.5593+/-	.154 =	1.7133 X	2,114,710	\$3,623,132.64	1.5593+/-	=	X	2,114,710	No Bid
4	Diesel Fuel #2 Red Dye Low Sulfur Tankwagon	1.5981+/-	.154 =	1.7521 X	18,000	\$ 31,537.80	1.5981+/-	=	X	18,000	No Bid
5	Diesel Fuel #2 Red Dye Low Sulfur Transport	1.5981+/-	.027 =	1.6251 X	125,000	\$ 203,137.50	1.5981+/-	=	X	125,000	No Bid
6	Biodiesel Fuel B20 Tankwagon	1.5891+/-	=	X	130,400	No Bid	1.5891+/-	.4150 =	2.0041 X	130,400	\$ 261,334.64
7	Biodiesel fuel B20 Transport	1.5891+/-	=	X	60,000	No Bid	1.5891+/-	.3750 =	1.9641 X	60,000	\$ 117,846.00

\*OPIS price as of 4/18/05 used for bid evaluation only.

**City of Coral Springs  
City Commission Agenda Item  
SUMMARY SHEET**

CITY COMMISSION MEETING OF: May 3, 2005 Agenda Item: \_\_\_\_\_

DEPARTMENT: Financial Services Department/Purchasing Division

PREPARED BY: Angelo Salomone, Purchasing Administrator Initials: \_\_\_\_\_

COPIES TO:  
T. Planco, Central Stores Coordinator  
R. Jensen, Fleet Services Superintendent  
R. Glasco-Foderingham, Assistant City Attorney  
D. Russek, Financial Services Director  
S. Goren, City Attorney

SUBJECT: Diesel Fuel #2 and Biodiesel

REQUESTED ACTION: Award Southeast Florida Governmental Purchasing Cooperative Group Contract

STAFF RECOMMENDATION:

Award the contract for Diesel Fuel #2 and Biodiesel through the Southeast Florida Governmental Purchasing Cooperative Group, Bid # 05-A-120F, to the following firms:

**PRIMARY AWARD:**

BV Oil Company, Items 1, 3 & 4  
Mansfield Oil Company, Items 2 & 5  
Tropic Oil Company, Items 6 & 7

**SECONDARY AWARD:**

Port Consolidated, Inc., Item 1  
BV Oil Company, Items 2 & 5  
Mansfield Oil Company, Items 3 & 4

beginning June 1, 2005 for the Diesel Fuel #2, items 1 thru 5, and July 6, 2005 for items 6 and 7 biodiesel, both to terminate on May 31, 2006. The estimated annual expenditure for the City of Coral Springs under this contract is approximately \$152,000 for diesel products at current pricing and approximately \$38,000 for biodiesel at current pricing.

Location:      X      City Wide  
                  \_\_\_\_\_    Specific  
                  \_\_\_\_\_    NA

ATTACHMENTS AVAILABLE ON DISK:

Bid Tabulation

ATTACHMENTS AVAILABLE ON HARD COPY:



**Memorandum to City Commission**  
**Diesel Fuel #2 and Biodiesel**  
**May 3, 2005**  
**Page 3**

Cooperative bid. In the case of biodiesel, the market has smoothed considerably in the past 6 months, and a reduction in the markup was experienced from \$ .77 to \$ .415 per gallon. The supply of material used to add to diesel product, basically vegetable oil, has become more stable in the past 6 months, as was expected.

The members of the Cooperative Group have done business with all of the vendors recommended for award, and all vendors have a positive history with the Coop members in regards to on time delivery of quality products. Each bidder was required to submit information regarding their sources of supply and ability to obtain and deliver diesel and biodiesel products under both normal and emergency situations. Each of the bidders has demonstrated a capacity to meet these requirements and satisfy the demands of the Cooperative Group for these critical commodities.

**City of Coral Springs  
City Commission Agenda Item  
SUMMARY SHEET**

CITY COMMISSION MEETING OF: May 3, 2005 Agenda Item: \_\_\_\_\_

DEPARTMENT: Financial Services Department/Purchasing Division

PREPARED BY: Angelo Salomone, Purchasing Administrator Initials: \_\_\_\_\_

COPIES TO:  
T. Planco, Central Stores Coordinator  
R. Jensen, Fleet Services Superintendent  
R. Glasco-Foderingham, Assistant City Attorney  
D. Russek, Financial Services Director  
S. Goren, City Attorney

SUBJECT: Diesel Fuel #2 and Biodiesel

REQUESTED

ACTION: Award Southeast Florida Governmental Purchasing Cooperative Group Contract

STAFF RECOMMENDATION:

Award the contract for Diesel Fuel #2 and Biodiesel through the Southeast Florida Governmental Purchasing Cooperative Group, Bid # 05-A-120F, to the following firms:

**PRIMARY AWARD:**

BV Oil Company, Items 1, 3 & 4  
Mansfield Oil Company, Items 5  
Tropic Oil Company, Items 6 & 7

**SECONDARY AWARD:**

Port Consolidated, Inc., Item 1  
BV Oil Company, Items 5  
Mansfield Oil Company, Items 3 & 4

beginning June 1, 2005 for the Diesel Fuel #2, items 1 and 3 thru 5, and July 6, 2005 for items 6 and 7 biodiesel, both to terminate on May 31, 2006. The estimated annual expenditure for the City of Coral Springs under this contract is approximately \$152,000 for diesel products at current pricing and approximately \$38,000 for biodiesel at current pricing.

Location:      X      City Wide  
                  \_\_\_\_\_    Specific    \_\_\_\_\_  
                  \_\_\_\_\_    NA            \_\_\_\_\_

ATTACHMENTS AVAILABLE ON DISK:

Bid Tabulation

ATTACHMENTS AVAILABLE ON HARD COPY:



**Memorandum to City Commission**  
**Diesel Fuel #2 and Biodiesel**  
**May 3, 2005**  
**Page 3**

Cooperative bid. In the case of biodiesel, the market has smoothed considerably in the past 6 months, and a reduction in the markup was experienced from \$ .77 to \$ .415 per gallon. The supply of material used to add to diesel product, basically vegetable oil, has become more stable in the past 6 months, as was expected.

The members of the Cooperative Group have done business with all of the vendors recommended for award, and all vendors have a positive history with the Coop members in regards to on time delivery of quality products. Each bidder was required to submit information regarding their sources of supply and ability to obtain and deliver diesel and biodiesel products under both normal and emergency situations. Each of the bidders has demonstrated a capacity to meet these requirements and satisfy the demands of the Cooperative Group for these critical commodities.

Note: Item #2 on this bid, Diesel Fuel #2, low sulphur transport will NOT be awarded, as Broward County has been able to renew the product from an existing contract at a favorable rate.

**DEPARTMENT:** Financial Services Department/Purchasing Division

**PREPARED BY:** Angelo Salomone, Purchasing Administrator      **Initials:** \_\_\_\_\_

**COPIES TO:** T. Planco, Central Stores Coordinator  
R. Jensen, Fleet Services Superintendent  
R. Glasco-Foderingham, Assistant City Attorney  
D. Russek, Financial Services Director  
S. Goren, City Attorney

**SUBJECT:** Diesel Fuel #2 and Biodiesel

**REQUESTED ACTION:** Award Southeast Florida Governmental Purchasing Cooperative Group Contract

**STAFF RECOMMENDATION:**

Award the contract for Diesel Fuel #2 and Biodiesel through the Southeast Florida Governmental Purchasing Cooperative Group, Bid # 05-A-120F, to the following firms:

**PRIMARY AWARD:**

BV Oil Company, Items 1, 3 & 4  
Mansfield Oil Company, Items 5  
Tropic Oil Company, Items 6 & 7

**SECONDARY AWARD:**

Port Consolidated, Inc., Item 1  
BV Oil Company, Items 5  
Mansfield Oil Company, Items 3 & 4

beginning June 1, 2005 for the Diesel Fuel #2, items 1 and 3 thru 5, and July 6, 2005 for items 6 and 7 biodiesel, both to terminate on May 31, 2006. The estimated annual expenditure for the City of Coral Springs under this contract is approximately \$152,000 for diesel products at current pricing and approximately \$38,000 for biodiesel at current pricing.

**Location:**      X        City Wide  
                  \_\_\_\_\_      Specific      \_\_\_\_\_  
                  \_\_\_\_\_      NA

**ATTACHMENTS:**      3          1          1    
Bid Tabular

**ATTACHMENTS AVAILABLE ONLINE:**