

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Frank Apicella / Technology and Information Management

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID AWARDED BY THE STATE OF FLORIDA CONTRACT #250-000-03-1 TO DELL COMPUTER CORPORATION FOR LAPTOPS COMPUTERS.

REPORT IN BRIEF: The Town of Davie is in need of laptop computers to meet the needs of the Police Department in replacing antiquated units and accommodating newly hired employees. The replacement units and new units would be purchased utilizing the State of Florida Contract #250-000-03-1 for such equipment. The Dell Computer Corporation would supply the order of 50 laptop computers to the Davie Police Department in the amount of \$ 105,000.00

PREVIOUS ACTIONS: Resolution 2003-126.

CONCURRENCES: N/A

FISCAL IMPACT:

Has request been budgeted? Yes

If yes, expected cost: \$ 105,000.00

Account Name: Capital Outlay Computer Equipment

Technology and Information Management Department

Additional Comments: N/A

RECOMMENDATION(S): Motion to approve the resolution to approve utilizing Florida State Contract #250-000-03-1 for the current and future purchase of laptop computers.

Attachment(s):

Procurement Authorization

Piggyback checklist

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID AWARDED BY THE STATE OF FLORIDA CONTRACT #250-000-03-1 TO DELL COMPUTER CORPORATION FOR LAPTOPS COMPUTERS.

WHEREAS, the Town of Davie Police Department is in need of laptop computers to meet the needs of replacing antiquated units and accommodating newly hired employees; and

WHEREAS, the State of Florida awarded a contract to Dell Computer Corporation for laptop computers;

WHEREAS, after review the Town Council accepts the bid awarded by the State of Florida to Dell Computer Corporation with the intent to purchase laptop computers as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie hereby accepts the bid awarded by the State of Florida Contract #250-000-03-1 to Dell Computer Corporation for laptops computers in the amount of \$ 105,000.00

SECTION 2. The Town Council authorizes expenditures for the purchase of computers from the Technology and Information Management Capital outlay account.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2005

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2005

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER.</u>	<u>BUDGET ITEM & DESCRIPTION</u>	<u>APPROXIMATE COST</u>
052-0259-593-6400 ✓ <i>CAPITAL OUTLAY</i>	Laptops Computers	\$ 105,000.00

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
 Piggyback on Contract Number State of Florida Contract # 250-000-03-1
 Sole Source
 Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed 
Department Head

Have Funds been Reserved REQN. 32644

Date 1/24/05 Signed 

Signed 
Town Administrator

BIDS SUBMITTED

<u>VENDOR</u>	<u>COST</u>
<u>DELL COMPUTER CORPORATION</u>	<u>\$105,000</u>

Signed 
Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
<u>DELL COMPUTER CORPORATION</u>	<u>\$105,000</u>

PIGGYBACK BID CHECKLIST

Completed

- 1. Piggyback of bid awarded by State of Florida Contract 250-000-03-1 JA
- 2. Date of award 08/01/2002 JA
- 3. Date of expiration 07/31/2005 JA
- 4. Date of last renewal 08/01/2002 JA
- 5. Copy of bid award attached YES NO JA
can be view at www.myflorida.com
- 6. Requested item same as awarded item YES NO JA
- 7. Approved Procurement Authorization attached YES NO JA
- 8. Justification Replacing old laptops, some as old as JA
6 - 7 years old.
- 9. Benefit to the Town Provide laptops to Officers and PSA's JA
who do not have machines.
- 10. Contact information sheet attached YES NO JA