

# TOWN OF DAVIE

## TOWN COUNCIL AGENDA REPORT

**TO:** Mayor and Council Members

**FROM/PHONE:** William (Bill) F. Underwood, II/ 797-1050

**DOCUMENT PREPARED BY:** William (Bill) F. Underwood, II/797-1050

**SUBJECT:** Ordinance

**AFFECTED DISTRICT:** Town Wide

**TITLE OF AGENDA ITEM:** AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING A REVISION TO THE ESTIMATED REVENUES AND APPROPRIATIONS FOR THE FISCAL YEAR 2004.

**REPORT IN BRIEF:** Donations have been or are expected to be received by various Council Members for humanitarian purposes. The intent of this legislation is to provide a mechanism for the Council to record and expend donations provided to them as a Council member. This budget amendment reflects the estimated revenue recognition and appropriates these donations in the Community Endowment Fund. Funds are to be used upon the authorization of the Council Member to whom donations are provided, following the Town's Procurement Rules.

Additionally, the Development Department is anticipating increased cost recovery revenue of \$48,000 and is requesting an appropriation for this amount (see attached memorandum).

Further, Special Projects has increased the anticipated revenues by \$31,911 for the Orange Blossom Festival and is requesting an appropriation for this amount (see attached memorandum).

**PREVIOUS ACTIONS:**  
Ordinance 2003-35

**CONCURRENCES:** Town Administrator, Director of Budget and Finance

**FISCAL IMPACT:**

Has request been budgeted? N/A

If yes, expected cost:

Account Name:

Additional Comments:

**RECOMMENDATION(S):** Motion to approve Ordinance.

**Attachment(s):** Memorandum from Mark Kutney, AICP  
Memorandum from Bonnie Stafiej  
Ordinance  
Exhibit "A"  
Detail Changes Exhibit "B"

**DEVELOPMENT SERVICES DEPARTMENT**  
**Planning & Zoning Division**

**MEMORANDUM**

**PZ 3-31-04**

**TO:** Mayor and Councilmembers  
Thomas J. Willi, Town Administrator

**THRU:** Mark A. Kutney, AICP, Development Services Director  
Fernando Leiva, AICP, Planning and Zoning Manager

**FROM:** Bradley Swing, AICP, Planner II

**DATE:** March 31, 2004

**RE:** Revision to the appropriations for Fiscal Year 2004

The Planning and Zoning Division is requesting to amend its operating budget to establish a separate project account to process/pay for fast track processing and supplemental services for the proper processing of any development application under the cost recovery program. This account shall also be used to pay for supplemental reviews regarding wireless communication facilities.

Ordinance No. 2002-28 and Ordinance No. 2003-42 revised the Town's Development Review Fee Schedule to ensure that the Town fairly assesses developers for the cost of providing development services. The fast track and supplemental review fees are paid by the applicant and/or developers in addition to any application fees under the cost recovery program.

It is expected that 10-15 applications will be reviewed by the Town's selected consultants in the remaining fiscal year.

**TOWN OF DAVIE**  
**Special Projects Department**  
**Memorandum**

**TO:** William Underwood, Finance Director

**FROM:** Bonnie Stafiej, Special Projects Director

**DATE:** March 21, 2004

**SUBJECT:** Additional Appropriations in the Amount of \$31,911.00

The Town of Davie hosted the 67<sup>th</sup> Annual Orange Blossom Festival, Rodeo and Parade on February 28, 2004 and February 29, 2004. The event was larger then ever before and drew thousands of out of town visitors, as well as local spectators. More than 100 country arts and crafts exhibits, as well as many fine art mediums, old west re-enactments, country & farm animals, antique stage coaches, rodeos, hands on exhibits, a live concert featuring country upcoming sensation, "Jeff Bates", as well as two stages filled with other fine entertainment highlighted this weekend's country heritage festival. The admission to the festival was free to all fair goers.

The Town solicited financial support from the community and received \$24,200.00 in sponsorships. The revenue was deposited into 001-0000-366-11-12 (Contributions). The Town also received \$7,711.00 in additional revenue for concession rentals and booth space rentals. These revenues were deposited into 001-0820-341-1133 (Special Events) and totaled \$6,561.00. We also received 40% of the parking money from the event (\$1,150.00) that was deposited into account number 001-0802-366-1105 (Arena Parking).

The Town is requesting that Council approve a budget amendment of \$31,911.00 to account number 001-0808-572-05-02 (Special Projects). The money will be used to finance the Orange Blossom Festival, Rodeo and Parade.

In past years, the Town had budgeted dollars for the Orange Blossom Festival. Community sponsorship dollars and rental revenues were used to help pay the cost of the event.

Sponsorship and event rental contributions are necessary to support the operational cost of the Orange Blossom Festival. Sponsorship and rental contributions pay 80% of the event cost while budgeted dollars pay 20% of the event cost.

If you have any questions or concerns, please contact Bonnie Stafiej, Special Projects Director at (954) 797-1163.

ORDINANCE \_\_\_\_\_

AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING A REVISION TO THE ESTIMATED REVENUES AND APPROPRIATIONS FOR THE FISCAL YEAR 2004.

WHEREAS, the Town Council recognizes that sound fiscal management requires modifications to the adopted budgets, and

WHEREAS, changing operations of the Town require modifications to estimated revenues and appropriations to meet the operational challenges facing governments, and

WHEREAS, it is in the best interest of the constituents of the Town that appropriations more accurately reflect the operations of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby adopt said amendments to the budget as shown in Exhibit "A," for 2004 fiscal year.

SECTION 2. The Town Council of the Town of Davie does hereby require that no Community Endowment expenditures exceed the amount of contributions received by the Town for this purpose.

SECTION 3. This ordinance shall take effect immediately upon its passage and adoption.

PASSED ON FIRST READING THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2004

PASSED ON SECOND READING THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2004

\_\_\_\_\_  
Mayor/Councilmember

ATTEST:

\_\_\_\_\_  
Town Clerk

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2004

# Exhibit "A"

## COMMUNITY ENDOWMENT FUND

### Estimated Revenue Summary

	Current FY2004 Budget	Increase/ (Decrease)	Revised FY2004 Budget
COMMUNITY ENDOWMENT FD	\$2,506,250	\$40,000	\$2,546,250

### Appropriation Summary

COMMUNITY ENDOWMENT FD	\$2,506,250	\$40,000	\$2,546,250
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## GENERAL FUND

### Estimated Revenue Summary

DEVELOPMENT, DEVELOPMENT REVIEW	\$291,500	\$48,000	\$339,500
PRIVATE SOURCES	\$590,000	\$24,200	\$614,200
RECREATION, SPECIAL RECREATION	\$49,000	\$6,561	\$55,561
RECREATION, GENERAL ADMINISTRATION	\$767,600	\$1,150	\$768,750

### Appropriation Summary

DEVELOPMENT, DEVELOPMENT REVIEW	\$1,238,706	\$48,000	\$1,286,706
RECREATION, SPECIAL EVENTS	\$773,617	\$31,911	\$805,528

**Exhibit "B"**

**COMMUNITY  
ENDOWMENT FUND**

**Estimated Revenue**

		<b>Current FY2004 Budget</b>	<b>Increase/ (Decrease)</b>	<b>Revised FY2004 Budget</b>
COM TREASURE CHEST/DIST #2	065-0000-366-1133	\$0	\$10,000	\$10,000
COM TREASURE CHEST/DIST #3	065-0000-366-1134	\$0	\$10,000	\$10,000
COM TREASURE CHEST/DIST #4	065-0000-366-1135	\$0	\$10,000	\$10,000
COM TREASURE CHEST/MAYOR	065-0000-366-1136	\$0	\$10,000	\$10,000

**Appropriation**

COM TREASURE CHEST/DIST #2	065-0000-564-8302	\$0	\$10,000	\$10,000
COM TREASURE CHEST/DIST #3	065-0000-564-8303	\$0	\$10,000	\$10,000
COM TREASURE CHEST/DIST #4	065-0000-564-8304	\$0	\$10,000	\$10,000
COM TREASURE CHEST/MAYOR	065-0000-564-8305	\$0	\$10,000	\$10,000

**GENERAL FUND**

**Estimated Revenue**

DEVELOPMENT REVIEW, COST RECOVERY	001-0403-341-1178	\$0	\$48,000	\$48,000
CONTRIBUTIONS RECREATION, SPECIAL RECREATION	001-0000-366-1112	\$0	\$24,200	\$24,200
RECREATION, GENERAL ADMINISTRATION	001-0802-341-1133	\$0	\$6,561	\$6,561
	001-0820-366-1105	\$5,500	\$1,150	\$6,650

**Appropriation**

DEVELOPMENT REVIEW, PROFESSIONAL SERVICES/COST RECOVERY	001-0403-515-3109	\$0	\$48,000	\$48,000
RECREATION, SPECIAL PROJECTS	001-0808-572-0502	\$81,987	\$31,911	\$113,898