

TOWN OF DAVIE
OFFICE OF THE TOWN ADMINISTRATOR

MEMORANDUM

TO: Mayor and Town Council

FROM: Thomas J. Willi, Town Administrator

DATE: March 5, 2003

RE: Town Administrator Agenda Report

Two final interviews for the position of Budget and Finance Director have been held during the last week. A job offer will be tendered to one of the candidates.

Revenue training was held last week with the assistance of Ken Small from the League of Cities. The daylong session brought forward the history of many of the fees and taxes that the Town collects and spurred discussion on new sources of revenue.

Pine Island Utility Plant – A formal letter was sent to the City of Sunrise inquiring about their plans for disposition of this site. Mr. Dickey responded indicating the City of Sunrise plans to decommission the water treatment plant in the time frame of 2005 to 2008 and that final disposition of the site will not be determined until after decommissioning occurs. (PTS #2002-57).

Broward Days Tallahassee – Staff has been working on the Town’s rotunda display for this years Broward Days event. The new display was set up during the Orange Blossom Festival. Programs Administration is responsible for the display. A representative from Parks and Recreation will be attending to staff the exhibit. Please advise if you have any comments or suggestions.

The Town Clerk has assembled the necessary staff and volunteers to support the election scheduled for March 11th. Multiple sessions for VST training were held during the last two weeks.

Development Services staff continues to monitor progress towards the completion of the Imagination Farms site plan improvements. Public works has

assumed maintenance for portions of the trail system. Engineering has reported that no other progress has been made towards the completion of remaining punch list items.

TOWN ADMINISTRATOR'S APPROVAL

____ Approved ____ Denied ____ Hold for Discussion

Comments:
