

TOWN OF DAVIE
OFFICE OF THE TOWN ADMINISTRATOR

MEMORANDUM

TO: Mayor and Town Council

FROM: Thomas J. Willi, Town Administrator

DATE: February 5, 2003

RE: Town Administrator Agenda Report

Silver Lake Park Workshop – The Town was recently notified that the Davie-Cooper City Rotary Club, through the Rotary Elder Program, granted the Town \$30,000 towards improvements for this site. A study of demographic information revealed a high percentage of seniors in the area. The additional funding will be earmarked for improvements directed towards this age demographic. (PTS #2002-45)

Young At Art/Broward County Joint Library Project – Staff continues to participate in a joint planning exercise with project stakeholders. A meeting was held on January 24th where site plan considerations were discussed. (PTS #2002-39)

County Bond Land Purchase – the Town was informed that Howard Zimmerman had reduced the price of the 60 acre parcel by 2 million dollars. This parcel was previously considered by the County under its land preservation program but negotiations stalled when a price could not be negotiated. Also, the County Commission recently approved the purchase of the Math Iglar property on Hiatus Rd. pending negotiations with the property owner.

Fire Bond – Staff recently released a draft for your review of the informational piece that will be distributed to the residents. Additionally, a Power Point that will be used for community meeting presentations is near completion.

Military Call-Ups – Three Town staff members have been called to active duty to date. We expect to lose a few more in the near future. Employee loses are not expected to interfere with the provision of Town services.

Budget – Budget process has commenced. Capital budget requests are due to administration the first week of February. A review of the Town's revenues will be undertaken with the assistance of a revenue specialist from the Florida League of Cities the third week of February.

Telecommunications RFP – All responses to the RFP have been reviewed and exceed the Town's projected cost estimate for the project, therefore all responses have been rejected. The RFP will be revised and responses again requested from applicable vendors.

Legislative Appropriations Request – Due to budget shortfalls at the State level, the Town made only one appropriations request this session. The request is for funding to complete construction of the access road at the Police and Fire complex located on Nob Hill Rd.

Holsum Bread – The turn radius issue at the Holsum Bread location has been corrected. Public Works installed 2 areas of new pavement that should alleviate further damage to park property as well as make it easier for delivery vehicles to access their loading area.

Trail Brochures – Open Space reviewed and approved the Equestrian and Recreation Trail brochures at their January 27th meeting. They will be presented to Council at the second meeting in February.

Davie Farmers Guide – This document was promulgated by the Agricultural Advisory Board. Council will be asked to approve the final draft at the February 19th Council meeting.

Davie/Cooper City Rotary Luncheon honoring David Hughes of Boys and Girls Club will be held on February 12. The Town has purchased a table of 10 for the event. Please RSVP to Candice or Maria should you like to attend.

CRA Redevelopment Administrator Will Allen received a satisfactory performance evaluation, a 5% salary increase and an employment agreement from the CRA Board on January 27th, 2002.

TOWN ADMINISTRATOR'S APPROVAL

____ Approved ____ Denied ____ Hold for Discussion

Comments:
