

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: All

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF THE SPORTS SECTION TO PROVIDE SPORTS PHOTOGRAPHY SERVICES.

REPORT IN BRIEF: A competitive proposal was requested for a firm to provide sports photography services for Town of Davie sports programs. The Town sent out specifications to eight (8) prospective proposers. Additionally, the proposal was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received two (2) proposal responses. The initial term of the contract is a two (2) year contract with an option to extend for an additional two (2) year term by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council. The recommendation is for The Sports Section as the bidder offering the lowest picture package price to the participants and their parents, past experience with this firm, and an offer of a \$2,500.00 sponsorship.

PREVIOUS ACTIONS: Not applicable

CONCURRENCES: The recommended award has been reviewed by the Director of Parks and Recreation and the Bid Specification Committee who concur with the decision to award to The Sports Section.

FISCAL IMPACT:

Has request been budgeted? N/A

If yes, expected cost: N/A

Account Name: N/A.

Additional Comments: The Town will receive a sponsorship of \$2,500.00

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):
Procurement Authorization

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF THE SPORTS SECTION TO PROVIDE SPORTS PHOTOGRAPHY SERVICES.

WHEREAS, the Town solicited proposals for sports photography services for Town of Davie sports programs; and

WHEREAS, the selection committee has selected The Sports Section as the firm best qualified to provide the required services; and

WHEREAS, the Town Council accepts the proposal from The Sports Section.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of The Haskell Company as the firm best qualified to provide sports photography services in accordance with their proposal.

SECTION 2. The initial term is two (2) years with options to extend the contract for an additional two (2) year term by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2002

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2002

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER.</u> N/A	<u>BUDGET ITEM & DESCRIPTION</u> Sports Photography	<u>APPROXIMATE COST</u> Revenue to Town
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METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number _____
- Sole Source
- Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed [Signature]
Department Head

Have Funds been Reserved N/A

Date 2/1/02 Signed [Signature]

Signed [Signature]
Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>COST</u>
<u>THE SPORTS SECTION</u>	<u>RANKED</u>	<u>1ST</u>
<u>CONVENTION PHOTOGRAPHERS OF FLORIDA</u>	<u>RANKED</u>	<u>2ND</u>

Signed [Signature]
Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
<u>THE SPORTS SECTION</u>	<u>RANKED 1ST</u>

Signed _____
Town Administrator

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