

MEMORANDUM

Town Clerk's Office

TO: Tom Willi, Town Administrator
FROM: Janet Gale, Office Assistant
THROUGH: Barbara McDaniel, CMC, Assistant Town Clerk
THROUGH: Russell Muniz, Town Clerk
DATE: November 20, 2001
SUBJECT: Police Employees' Pension Board

Ordinance 94-40 regulates the Police Employees' Pension Board and provides for two year terms for each of its members. These terms are set to expire at the end of December 2001 and if appointments are not made, meetings beginning in January cannot be held.

As provided by Ordinance 94-40, Article 9(b), two members must be appointed to this Board by the Town Council by open nominations. Since this is a statutorily created board, the appointing authority should select, from among the best-qualified persons, minority representation to accurately reflect that population of the area represented by the board, insofar as possible, pursuant to FSS 760.80. Current Council appointments are as follows:

<u>Member</u>	<u>Absences</u>
Jack P. Mackie	1
Ivan Jac Reich	8

Please note that the Board has held nineteen (19) meetings during its current term and that none of the abovementioned members have abstained from voting. Both members have been contacted and have expressed interest in serving another term.

Please be reminded that pursuant to FSS 112.3145(7), appointing officials (Council) shall notify each newly appointed officer (which is defined to include appointees to a board) of his/her duty to comply with disclosure requirements prior to the date of the appointment.

It would be appreciated if you could place these appointments on the Town Council agenda at your earliest convenience.

c: Town Council
Monroe Kiar

____Approved____Denied____Hold for Discussion

Comments:

Date

Initials / reviewed by