

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman-(954) 797-1016

SUBJECT: Resolution

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR MULCHING SERVICES.

REPORT IN BRIEF:

A competitive bid was conducted for the supply and installation of mulch for various projects on an as needed basis. The Town sent out specifications to twelve (12) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received three responses (two (2) bids and one (1) "no bid" responses). The recommendation is for National Ground Cover who is the lowest responsive and responsible bidder. The initial contract is a two (2) year agreement with an option to renew for an additional two (2) year term by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

The recommended award has been reviewed by the Public Works Director and the Bid Specification Committee who concur with the decision to award to National Ground Cover.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost-\$10,000.00/yr.

Account Name: Public Works-various project Accounts

Additional Comments: Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

Resolution
Procurement Authorization
Bid tabulation

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR MULCHING SERVICES.

WHEREAS, the Town is in need of the supply and installation of mulch for various projects;
and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bid from National Ground Cover.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from National Ground Cover for supply and installation of mulch in accordance with Attachment "A".

SECTION 2. The Town Council hereby authorizes the expenditure from the Public Works-various project Accounts.

SECTION 3. The initial contract term is two (2) years with an option to extend the contract for an additional two (2) year term by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2001

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2001

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER, BUDGET ITEM & DESCRIPTION APPROXIMATE COST
VARIOUS ACCOUNTS. MULCHING SERVICES. 10,000.00

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number _____
- Sole Source
- Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed *Bruce Bunnell*
 Department Head

Have Funds been Reserved *no*

Date *10/8/01* Signed *AP*

Signed *[Signature]*
 Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>COST</u>
<i>NATIONAL GROUND COVER</i>	<i>></i>	<i>SEE ATTACHED</i>
<i>AMERICAN RECYCLING</i>		<i>BID TABULATION</i>
<i>AGRICULTURAL LAND SERVICES</i>		<i>NO BID</i>

Signed *[Signature]*
 Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
<i>NATIONAL GROUND COVER</i>	<i>PER ATTACHED BID TABULATION</i>

Signed _____
 Town Administrator

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Attachment "A"

	A	B	C	D
1				
2		MULCHING SERVICES		
3				
4		NATIONAL	AMERIGROW	AGRICULTURAL
5		GROUND COVER	RECYCLING	LAND SERVICES
6				
7	BLOWN IN MULCH-PER CU. YD.	\$27.40	NO BID	NO BID
8	BULK MULCH (DELIVERED)-PER CU. YD.	\$13.40	\$13.89	NO BID
9	A.D.A. BLOWN IN MULCH-PER CU. YD.	\$28.00	NO BID	NO BID