

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman-(954) 797-1016

SUBJECT: Resolution

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR SOFTBALL UMPIRE SERVICES.

REPORT IN BRIEF:

A competitive bid was conducted for softball umpire services needed to implement the Town's sports program. The Town sent out specifications to five (5) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received one bid. The one response that the Town received is from our incumbent provider who has given the Town quality service for many years. The pricing offered by this bidder is consistent with prices paid in the past and competitive within the industry. The initial contract is a one (1) year agreement with options to renew for two (2) additional one (1) year terms by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

The recommended award has been reviewed by the Parks and Recreation Director and the Bid Specification Committee who concur with the decision to award to South Broward Umpires Association.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost-\$40,000.00/yr.

Account Name: Parks and Recreation-Contractual Services Account

Additional Comments: Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

Resolution
Procurement Authorization
Price Schedule

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR SOFTBALL UMPIRE SERVICES.

WHEREAS, the Town is in need of softball umpire services to implement the Parks and Recreation sports program; and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bid from South Broward Umpires Association.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from South Broward Umpires Association for softball umpire services in accordance with Attachment "A".

SECTION 2. The Town Council hereby authorizes the expenditure from the Parks and Recreation-Contractual Services Account.

SECTION 3. The initial contract term is one (1) year with an option to extend the contract for two (2) additional one(1) year terms by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2001

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2001

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

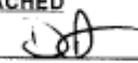
ACCOUNT NUMBER, BUDGET ITEM & DESCRIPTION APPROXIMATE COST
 001-0817-572-0323 Softball Umpires Services \$40,000.00
 FY 01/02

CONTRACTUAL SERVICES

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number _____
- Sole Source
- Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed 
 Department Head

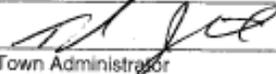
Have Funds been Reserved Yes

Date 9/18/01 Signed 

Signed 
 Town Administrator

VENDOR	BIDS SUBMITTED	COST
<u>SOUTH BROWARD UMPIRES ASSOCIATION</u>		<u>SEE ATTACHED PRICE SCHEDULE</u>

Signed 
 Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION	
Vendor	Cost
<u>SOUTH BROWARD UMPIRES ASSOCIATION</u>	<u>PER ATTACHED PRICE SCHEDULE</u>
Signed <u></u> Town Administrator	

+

BID PRICE SHEET

Bidder MUST complete the following:

1. The Town shall pay or cause to be paid to the Umpire Association a fee of:

Fast Pitch (under 10)	1 Homeplate Umpire per game \$ <u>25</u>	
	1 Base Umpire per game \$ _____	
Fast Pitch (under 12)	1 Homeplate Umpire per game \$ <u>25</u>	
	1 Base Umpire per game \$ <u>18</u>	
Fast Pitch (under 14)	1 Homeplate Umpire per game \$ <u>25</u>	
	1 Base Umpire per game \$ <u>18</u>	
Fast Pitch (under 16)	1 Homeplate Umpire per game \$ <u>25</u>	
	1 Base Umpire per game \$ <u>18</u>	
Adult Men (19+ yrs)	2 Umpires per game at \$ <u>19</u>	per Umpire
Adult Women (19+ yrs)	2 Umpires per game at \$ <u>18</u>	per Umpire
Adult Co-Ed (19+ yrs)	2 Umpires per game at \$ <u>18</u>	per Umpire
1-1 Count League	2 Umpires per game at \$ <u>17</u>	per Umpire
Adults (1 umpire)	1 Umpire per game at \$ <u>25</u>	per Umpire
Extra Inning Fee	\$ <u>0</u> per Umpire for <u>0</u> innings	

Estimated total number of games: 1600

2. The Town shall also pay (if applicable) to the Contractor a service charge of \$2.00 for each game to cover the cost of services rendered by the business agent of the Contractor in charge of assigning umpires. If there is no charge, insert N/A.
3. Submit data on your Association's experience (must have been in operation and have experience in South Florida for at least one year). Attach to bid as EXHIBIT ONE.
4. List at least THREE references for whom your Association has provided service. Give the organization's name, name of contact person and their phone number. Attach to bid as EXHIBIT TWO.
5. Provide any additional information you wish that will assist the Town in evaluating your bid. Attach to bid as EXHIBIT THREE.

All quotations must be in compliance with the bid specifications.