

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Mark Alan, Human Resources Director, 797-1020

SUBJECT: Resolution

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, RETITLING, REVISING AND REASSIGNING THE PAY GRADE OF THE CLASS SPECIFICATION OF PARKS AND RECREATION SUPERVISOR TO RECREATION COORDINATOR IN THE NON-REPRESENTED PAY AND CLASSIFICATION PLAN.

REPORT IN BRIEF: It has been determined that there is a need to revise and create class specifications to further enhance the efficiency of the the Parks and Recreation department.

PREVIOUS ACTIONS: On May 2, 2001 Town Council approved R2001-115 which created and reassigned various class specifications in the Parks & Recreation Department. It is recommended to approve the changes of the class specification of Parks and Recreation Supervisor to Recreation Coordinator.

CONCURRENCES: N/A

FISCAL IMPACT:

Has request been budgeted?	No
If no, amount needed:	\$1491.00

What account will funds be appropriated from: Departmental Salary Budgets

RECOMMENDATION(S): Motion to approve the resolution

Attachment(s): Resolution, Class Specification (Exhibit "A").

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, RETITLING, REVISING AND REASSIGNING THE PAY GRADE OF THE CLASS SPECIFICATION OF PARKS AND RECREATION SUPERVISOR TO RECREATION COORDINATOR IN THE NON-REPRESENTED PAY AND CLASSIFICATION PLAN.

WHEREAS, the Town of Davie recommends retitling and revising the class specification of Parks and Recreation Supervisor to Recreation Coordinator; and

WHEREAS, The Town of Davie has evaluated the pay grade of the Recreation Coordinator and recommends it to be reassigned from pay grade 514 (\$34,616 - \$46,389) to pay grade 518 (\$40,755-\$54,615) retroactive to May 3, 2001, and

WHEREAS, The Town of Davie recommends that the Town council approve the retitling, revising and reassigning of the class specification of Recreation Coordinator in the Non-Represented Pay and Classification Plan; and

WHEREAS, the Town of Davie Non-Represented Pay and Classification Plan needs to be amended to reflect such changes.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The class specification for Recreation Coordinator pay grade 518, is hereby revised and retitled in the Non-Represented Pay and Classification Plan and attached hereto as Exhibit "A".

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2001.

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2001.