

# TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

**TO:** Mayor and Councilmembers  
**FROM/PHONE:** Thomas J. Willi, Town Administrator  
**SUBJECT:** Resolution

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA ESTABLISHING THE DAVIE COMMUNITY RELATIONS ADVISORY BOARD; PROVIDING FOR MEMBERSHIP OF THE BOARD; PROVIDING FOR TERMS OF OFFICE FOR ITS MEMBERS; PROVIDING FOR FUNCTIONS AND DUTIES OF THE BOARD; AND PROVIDING AN EFFECTIVE DATE.

**REPORT IN BRIEF:** On February 7th, a presentation was made by Jeff Gorley to establish a Human Rights Board.

**PREVIOUS ACTIONS:** not applicable

**CONCURRENCES:** not applicable

**FISCALIMPACT:** The fiscal impact of this board would be the board secretary to attend the meeting and possible overtime to complete the minutes or the use of the off-site transcriptionist. Examples of approximate costs for a monthly two hour meeting for 12 months are:

|  |         |
|--|---------|
| Secretary to attend/transcribe.....                                  | \$2,304 |
| Secretary to attend and off-site transcriptionist to transcribe..... | \$2,456 |
| Off-site transcriptionist to attend/transcribe.....                  | \$2,880 |

**RECOMMENDATION(S):** Motion to approve the resolution

**Attachment(s):** Resolution

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA ESTABLISHING THE DAVIE COMMUNITY RELATIONS ADVISORY BOARD; PROVIDING FOR MEMBERSHIP OF THE BOARD; PROVIDING FOR TERMS OF OFFICE FOR ITS MEMBERS; PROVIDING FOR FUNCTIONS AND DUTIES OF THE BOARD; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Davie is dedicated to providing the highest quality of services to its citizens in order to insure the health, welfare, harmony and well being of all its residents; and

WHEREAS, the Town of Davie has sought to encourage a channel of open and meaningful communication between the Town and all of its residents and has encouraged in the past, input from its citizens on issues of great public concern; and

WHEREAS, the Town of Davie believes that there is a significant benefit and importance to the residents of the Town of Davie that the Town receive public input and advice from a Board comprised of residents from diverse backgrounds who are representative of the Ethnic, Racial and Economic Community served by the Town of Davie, and who shall advise the Mayor and Council on important community related concerns, including, but not limited to, Race Relations, Community Harmony, Police, Fire, Public Works, the Youth and the Elderly; and

WHEREAS, it will be a benefit to the general public and it is desirable to have a citizens advisory board to consider and to provide appropriate advice to the Town Council related to such matters of community concern; and

WHEREAS, the establishment of such a Board will be of assistance to the Town of Davie in maintaining a harmonious relationship amongst its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. That there is hereby created a Davie Community Relations Advisory Board to be composed of eleven (11) members. Each Councilmember shall appoint two (2) members to said Board and the Town Administrator shall appoint one (1) member to the Board.

SECTION 2. Insofar as possible, the composition of the Davie Community Relations Advisory Board shall be comprised of residents from diverse backgrounds representative of the Ethnic, Racial and Economic Community served by the Town of Davie.

SECTION 3. The members of the Board shall each serve for a period of one (1) year. Should a vacancy occur on the Board prior to the expiration of a member's term, then the Councilmember or the Town Administrator having appointed said member to the Board shall be entitled to fill said vacancy with a replacement member to serve out the balance of said vacated member's term.

SECTION 4. The Davie Community Relations Advisory Board shall provide advice to the Town Council and to the Town Administration on matters of community concern. Within the areas of the Board's charge, shall be issues including, but not limited to, issues related to Race Relations, Police and Community Relations, Fire, Public Works, the Youth and the Elderly. The Board's areas of interest shall be broadly defined as they relate to such matters of community concern. The Davie Community Relations Advisory Board shall serve as a Board with administrative support provided by the Town Administrator and whenever possible, it shall utilize the procedures of conflict resolution, mediation, and human relations training to promote and foster harmony among the Town of Davie's multi-ethnic communities.

SECTION 5. As with other Advisory Boards and Committees of the Town of Davie, the responsibility of the Davie Community Relations Advisory Board shall be strictly advisory and nothing herein shall be construed to permit or authorize the Board to take actions or to bind the Town in any manner.

SECTION 6. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2001.

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2001.