



Town Council Agenda Report

SUBJECT: Resolution

CONTACT PERSON/NUMBER: Chief John George/693-8320

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND APPROPRIATE STAFF TO SUBMIT AN APPLICATION FOR FUNDING UNDER THE COPS MORE 2000 PROGRAM ADMINISTERED BY THE U. S. DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES AND TO ACCEPT THE GRANT IF AWARDED.

REPORT IN BRIEF: The COPS MORE 2000 grant funding is to hire 10 civilian employees, which will be Police Service Aides. The Police Service Aides will handle reports of minor crimes, motor vehicle crashes, nuisance calls, abandoned vehicle violations and other similar non emergency calls. This civilian assistance would free up the Police Officers to take a more proactive response to Community Oriented Policing. The grant amount is \$253,346.92, and with our 25% local share of \$84,448.98, makes the total project cost of \$337,795.90.

PREVIOUS ACTIONS: Resolution R-96-340, passed October 16, 1996, provided for the initial phase of the COPS MORE program to hire civilian employees, which also required a 25% grant match.

CONCURRENCES: N/A

FISCAL IMPACT:

Has request been budgeted? no

Account Name: COPS MORE Grant Funding

If no, amount needed \$84,448.98

What account will funds be appropriated from: COPS MORE Gant Account

Additional Comments:	grant amount funded is	\$253,346.92
	local grant share	\$ 84,448.98
	total project cost	\$337,795.90

RECOMMENDATION(S):

Motion to approve resolution
COPS MORE 2000 Grant Application

Attachment(s):

Resolution

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND APPROPRIATE STAFF TO SUBMIT AN APPLICATION FOR FUNDING UNDER THE COPS MORE 2000 PROGRAM ADMINISTERED BY THE U. S. DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES AND TO ACCEPT THE GRANT IF AWARDED.

WHEREAS, funding is available under COPS MORE 2000 program, which provides for hiring civilian employees; and

WHEREAS, the Town of Davie has determined that utilizing civilian employees in non-emergency calls for service will enhance the Police Officers' ability to respond to law enforcement issues in support of the Police Department's community oriented policing efforts; and

WHEREAS the local cost share grant requirement of the COPS MORE 2000 program is, \$84,448.98, which is 25% of the amount funded; and

WHEREAS, it is in the best interest of the Town of Davie that the Police Department apply for and secure funding under the COPS MORE 2000 program.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie authorizes the Mayor, Town Administrator and appropriate staff to submit an application for grant funding under the COPS MORE 2000 in the amount of \$253,346.92.

SECTION 2. The Town Council hereby accepts the grant, if awarded, and authorizes the appropriation of the grant local share of \$84,448.98.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2000

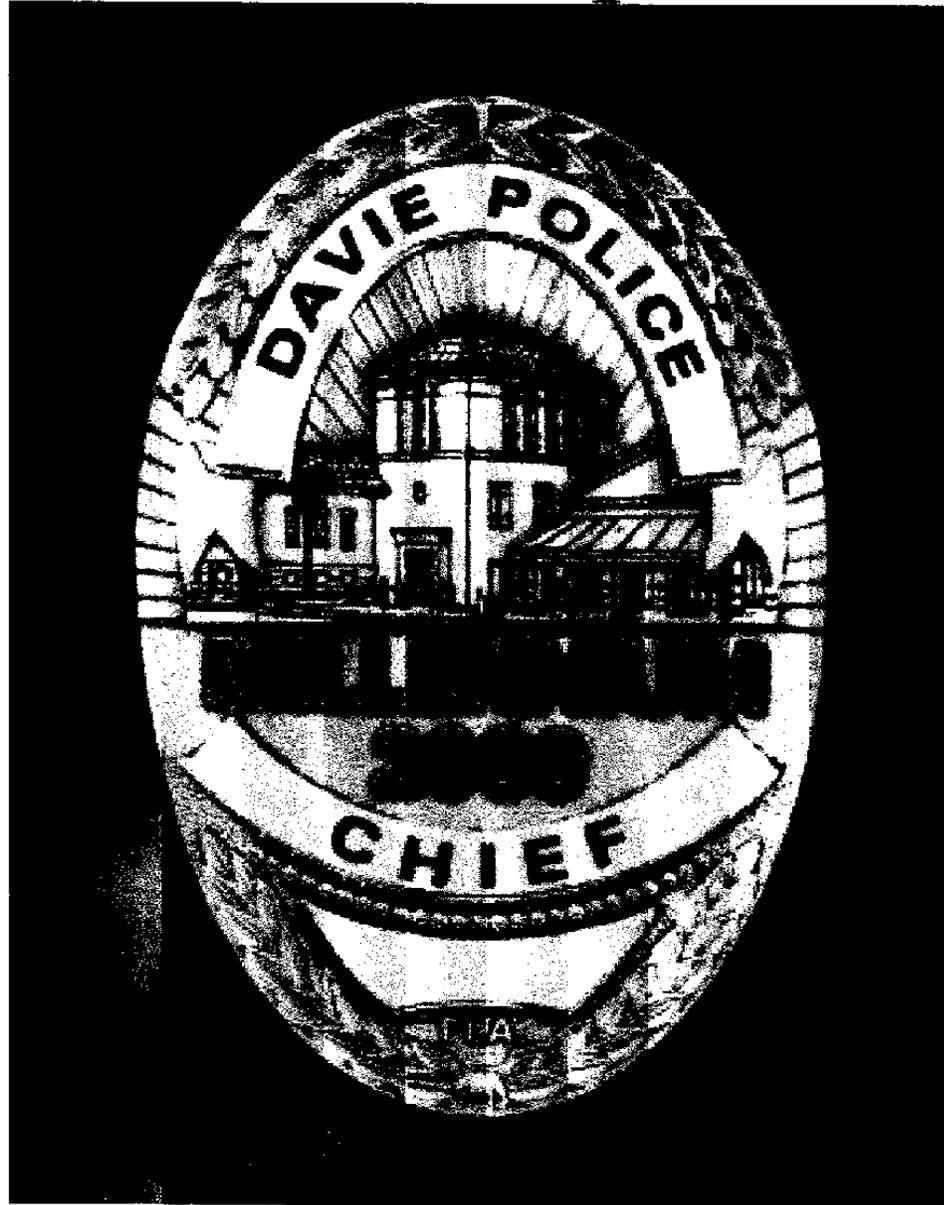
MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS ____ DAY OF _____, 2000

Davie Police Department



COPS MORE/2000

Application

COPS MORE 2000

Section I

Background Information

Please answer all of the following questions completely. If all the questions are not answered, the application will be considered incomplete and may not be reviewed or funded. All requested information must be typed.

Primary Applicant Information

Primary Applicant Organization Legal Name	
Town of Davie	
9-Digit EIN Number	Applicant agency's 3-Digit EIN. If your agency has been assigned an EIN by the Office of Justice Programs please use that number. Otherwise, your normal Revenue Service EIN should be used.
59-6046527	
Federal Congressional District (Number)	Applicant Agency ORI Number (See page 1 for definition)
20	FL0061200
Are you contracting for law enforcement services? If "yes" enter the name of the agency information of the contract law enforcement department in the Law Enforcement information section below	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Law Enforcement Information

Law Enforcement Executive's Name		Title	
John A. George		Chief of Police	
Agency Name			
Town of Davie Police Department			
Address			
1230 South Nob Hill Road			
City	State	Zip Code	
Davie	FL	33324	
Telephone	Fax		
(954) 693-8200	(954) 693-8335		

Contact Information

Name of contact person in your department who is familiar with the grant		Title	
Gary Killan		Lieutenant	
Address			
1230 South Nob Hill Road			
City	State	Zip Code	
Davie	FL	33324	
Telephone	Fax		
(954) 693-8235	(954) 693-8253		

Government Information

Governmental Executive's Name		Title	
Tom Willi		Interim Town Administrator	
Name of Government Entity			
Town of Davie			
Address			
6591 SW 45 Street			
City	State	Zip Code	
Davie	FL	33314	
Telephone	Fax		
(954) 797-1000	(954) 797-2061		

General Information

Type of Law Enforcement Agency

- Municipal State Police Highway Patrol University/College Public
 Transit School Park/Recreation Indian Tribal Private
 Public Housing County PD Sheriff Other (please specify) _____

Has your jurisdiction received other COPS Grants

- YES NO

If "YES", under which programs? (Choose all that apply.)

- COPS Ahead COPS MORE '95 Regional Community Policing Institute Advancing Community Policing
 COPS-FAST COPS MORE '96 Community Policing to Combat Domestic Violence Universal Hiring Program
 COPS PHASE I COPS MORE '98 Problem-Solving Partnerships Troops to COPS
 COPS in Schools Police Corps Anti-Gang Initiative/Youth Firearms Violence Initiative Tribal Resources

Populations Served as of 1990 Census

47,217
currently 75,000+

Square Miles Covered

37+

(Exclude the population and square miles primarily served by other law enforcement agencies within your jurisdiction. For example, sheriff's department's must exclude populations and areas covered by a city police department for which the sheriff's department has no primary law enforcement authority.)

Current Authorized Sworn Force Strength (Indicate if your department does not have an authorized strength.)

144

141

Are you requesting a waiver of the Local Match requirement based upon severe fiscal distress? (If yes, please see the section on waivers starting on page five of this application and attach a one or two page typewritten description of the extraordinary local fiscal hardship upon which you are basing your request for a waiver.)

- YES NO

What is the source of your agency's local match?

Town of Davie Local Share

Law Enforcement Agency's Fiscal Year

From: 10/01/99 To: 09/30/00

Law Enforcement Agency's Cognizant Federal Agency (See page 10 for a definition.)

U.S. Department of Justice

Signatures

I certify that the information provided on this form is true and accurate to the best of my knowledge. I understand that prior to any grant award, the applicant must comply with all application and program requirements of the Public Safety Partnership and Community Policing Act of 1994 and other requirements of Federal law.

Law Enforcement Executive's Signature (Original signature of person named on page 16)

Date 7/7/00

Governor's Executive's Signature (Original signature of person named on page 16)

Date 7/20/00

Intergovernmental Review Process

Date Submitted to State Single Point of Contact:

(If your state participates in the Executive Order 12372 Intergovernmental Review Process, see the Appendix, please fill in the date on which you made a copy of this application available to the Single Point of Contact for review.)

CFDA number

State Application Identifier (For state SPOC use only)

Applicant Organization Legal Name: Town of Davie Police Dept.
ORI #: FL0061200

Section II

Retention Plan

Please outline below your proposed retention plan if awarded under the MORE 2000 grant program.

At this time, the Town of Davie is requesting funding for a one year period. Growth trends within the community have displayed that the demand for services will increase. Services provided by this grant funding will be required to be maintained to keep current projects and programs successful. Through previously obtained grant funding, the Town has demonstrated its commitment to employee retention. It is the goal of the Police Department to take the necessary steps to provide additional funding to make the retention of the employees hired possible. Once grant funding expires, steps will be taken to include requests for this funding in future budget proposals to Council so local share funding can be provided.

Law Enforcement Executive's Signature (Original signature of person named on page 13)

Government Executive's Signature (Original signature of person named on page 13)

7/17/00

Date

7/10/00

Date

Part A

ITEM # 1

Cost Effectiveness Worksheet

Please type all responses

Agency/Grant Information

Jurisdiction / Legal Name: Town of Davie Police Department ORI #: FL0061200

City/State: Davie, FL

Contact Name: Lieutenant Gary Killam Contact Phone: (954) 693-8235

Brief description of civilian position(s): Civilian employees to provide services which will free up sworn officers to conduct community policing activities

Cost Effectiveness Worksheet

Line 1 - Entry level salary of SWORN police officer (as of Jan. 1, 2000) \$ 35,037.00

Line 2 - Fringe benefits of SWORN police officer (as of Jan. 1, 2000) \$ 16,048.07

Line 3 - Add lines 1 and 2 \$ 51,085.07

Line 4 - Multiply line 3 by .75 \$ 38,313.80

Line 5 - Enter figure on line 4 or \$25,000, whichever is less \$ 25,000

Line 6 - Total cost of civilian position(s) \$ 337,795.90 (100%)

Line 7 - Federal amount requested Can be no more than 75% of total item cost (line 6) \$ 253,346.96 (75%)

Line 8 - Divide line 7 by line 5 10.13 FTE

Please leave no lines blank. If lines are left blank, the application will be considered incomplete and may not be reviewed.

Applicant Organization Legal Name: Town of Davie Police Dept. ITEM # 1
ORI #: FLO061200

Part B Demonstration of Time Savings

Describe how civilian position(s) will result in officer time savings. Please use the space provided. For large jurisdictions or complex projects, please attach additional sheets. Sample redeployment summaries can be found in the beginning of this section. The actual redeployment that you calculate in this section is what the COPS Office assumes that you will achieve as a result of this grant.

Things you need to include:

- Time it currently takes sworn officers per shift to perform the administrative duties that civilians will eventually assume.
- Number of hours saved per day/week/shift per officer.
- The number of days/shifts these officers will actually work in a one-year period.
- How many officers will realize this time savings.
- How the time saved will result in increased or enhanced community policing activities.

If the actual redeployment that is calculated in this section is substantially greater than the required amount of redeployment you must achieve for this item (line 8 of the CEW), please indicate below that your agency understands that it will be expected to attain this redeployment if funded for this item.

Part C

Community Policing Activities Summary

Community Policing Activities

In Part B, you demonstrated the time savings that you expect to achieve through the hiring of civilian personnel. Please indicate which of the following activities your officers will engage in as a result of this time savings.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Looking at repeat calls for service to identify problems or hot spots. | <input checked="" type="checkbox"/> Attending community meetings. |
| <input checked="" type="checkbox"/> Working with neighborhood residents to identify and prioritize crime problems. | <input checked="" type="checkbox"/> Bike/Foot Patrol. |
| <input checked="" type="checkbox"/> Conducting citizen surveys. | <input checked="" type="checkbox"/> Helping coordinate Neighborhood Watch groups. |
| <input checked="" type="checkbox"/> Addressing conditions that lead to crime. | <input checked="" type="checkbox"/> Working with businesses to address crime problems. |
| <input checked="" type="checkbox"/> Assessing the impact of community policing efforts on levels of crime and fear. | <input checked="" type="checkbox"/> Training officers/citizens in community policing. |
| <input checked="" type="checkbox"/> Working with local governmental/community agencies to address crime and disorder problems. | <input checked="" type="checkbox"/> Conducting crime prevention workshops/disseminating information on ways to prevent crime. |
| | <input checked="" type="checkbox"/> Engaging in strategic planning related to implementing community policing. |

Briefly describe any other community policing activities your officers will engage in as a result of the time savings for this item. Please be as detailed as possible in the space provided, using the back if necessary. If more space is needed, please attach additional pages.

See attached pages

Section III Part C

As part of the Town of Davie Police Department's commitment to the redeployment requirement of the COPS MORE/2000 grant, the time save through the introduction of this grant will allow for redeployment of 10.13 FTE's per day. This time will allow for police officers to assume a larger role in the community policing effort and it will also be utilized to assist in the expansion of the community policing philosophy throughout the Davie Police Department.

Each officer of the Davie Police Department assigned to patrol duties will be required to become involved in activities that will identify crime trends or community problems in the permanent zones they patrol. The review of crime statistics and reports will help to identify trends or problems and the actual incidents that are occurring on a daily basis. As trends and problems are identified, each officer will consult with his/her supervisor, detectives, and fellow officers who worked those areas on previous shifts. This input will assist in the direction each officer utilizes to impact the crime trend or solve the problems identified.

The overall strategy that Police Officers will utilize to solve these issues will be to bring members of the community into the solution. This can be done by many different ways. Some of the more common efforts for an officer to use to respond to calls for service is to integrate Community Policing concepts when responding to handle incidents. Other activities that will be encouraged and supported within this effort is to identify and develop new innovative approaches to problem solving. Examples of these components can be made by officers starting at the basic level of crime which is prevention. Officers will be encouraged to help address the issues of crime prevention by looking for and identifying what steps must be identified to prevent a citizen from being a victim long before a crime occurs. This can be done by Police Officers changing their focus to include activities of identifying unsafe conditions or actions within a specific community that may provide a favorable environment for crime to occur. Examples of this are: training Police Officers to being alert to poor lighting conditions in public areas, overgrown landscaping in common areas where criminal perpetrators could hide to commit offenses. Looking for people who leave their vehicles running or unlocked in service stations providing easy access for criminals. The fact that Police Officers address these types of behavior and involve positive interaction with the citizens of the community will not only prevent crime but also further the development of trust between the Officer and the public.

Additional ways for officers to identify potential problems is to be alert to gang graffiti. It has been proven that the quick removal of graffiti will help irradicate further vandalism, and can also prove to be an excellent source of police intelligence, such as identifying active criminals within the community marked by the graffiti. Identifying a graffiti marking to the property owner and explaining what these markings mean will further educate the residents of the community as to the results if the issue is not immediately addressed. This activity will further assist in developing the partnership between the Police Officer and the citizen through prevention education which will build on the

foundation to solve future problems.

Officers will be able to represent a citizen to the different development boards within the Town for the purpose of not only solving crime, but to improve the living conditions within specific neighborhoods. It has been proven within the Town of Davie that Police/public interest into community activities creates a tremendous avenue of support, not only for the community but also for efforts of the Police Department. When the Police Officer takes the step in the efforts of Community Policing that the citizen was unable to take through the normal process, collectively the task can be accomplished. This has been proven with the COP Units that have been created by the Davie Police Department. With the time provided by the implementation of the COPS MORE/2000 program, the Community Policing philosophy will become a direct part of the Police Officer's duties and responsibilities.

These are some of the steps that Davie Police Officers will take with the FTE hours provided by the COPS MORE/2000 program. The examples presented are some of the steps that may be used to effectively accomplish the Department's Community Policing goals, but not all. Working with the community groups, business groups, attending community meetings are only a few ways of being successful. Actually developing the trust and partnerships within the community is the result that efforts as identified will help to create. These results will assist us with our goal to reduce crime and the fear of crime while striving to improve the overall quality of life for our citizens.

Section III - Part D

Instructions for Completing the Redeployment Tracking Plan

In order to account for the time savings achieved through your civilian position, the COPS Office requires all grantees to create and implement a civilian tracking plan.

At the time of application we request you submit a tentative tracking plan which will include the following elements:

- A statement describing how time will be saved by the civilian position.
- An Explanation of the method which will be used to track time savings.

(Examples of civilian tracking plans and methods may be found at www.usdoj.gov/cops/ or by contacting your grant advisor at 1-800-421-6770).

- How projected time savings will enhance community policing activities.

See attached page

Section III - Part D

The Town of Davie Police Department is applying for grant funds for the purpose of hiring 10 new civilian employees under the COPS MORE/2000 program. These 10 new civilian employees would be hired as Police Service Aides which will supplement the police operation by providing an alternative response to the traditional calls for service of a Police Officer.

It is conservatively estimated that a Davie Police Officer spends, at a minimum, 1.5 hours per shift responding to and handling calls for service that do not require a Police Officer. This is time that an officer could spend on Community Oriented Policing efforts within their assigned patrol zones. Examples of some of these types of calls are; delayed reports of minor crimes, motor vehicle crashes, nuisance calls, abandoned vehicle violations and other similar non emergency calls. Under the COPS/MORE 2000 program, the Police Service Aides would be assigned to road patrol duties and be available to handle non-emergency calls for service. In addition, these Police Service Aides could be trained as crime scene specialists and in civilian detention, thus providing the mechanism to free up sworn Police Officers to take a more proactive response to Community Policing. Civilian Police Service Aides would be available for dispatch calls and also take a proactive effort within the boundaries provided by Florida law.

A demonstration of the time savings provided under the COPS MORE program can be made by reviewing the time that the average Davie Police Officer will save when a Police Service Aide responds to these non-emergency calls for service. As previously stated, it is estimated that approximately 1.5 hours per shift can be saved per officer. The Davie Police Department has approximately 100 full time Police Officers assigned to road patrol duties. As a result, estimated that each officer will work 228 days per year. Out of that 228 days per year, they will work 1824 hours (1.5 hour saved per day per officer X 100 officers = 150 hours multiplied by 228, divided by 1824 = 18.75 full time equivalent hours). This calculates into 18.75 FTE hours per day that will be saved by the Department and be redirected to Community Policing efforts.

The actual redeployment under this formula is higher than what has been identified on line 8 of the cost effectiveness worksheet. On line 8, the minimum number of police officer FTE's required to be redeployed is 10.13. Utilizing the supplied formula, the actual redeployment figure is 18.75. This exceeds the required 10.13. An additional 8.62 FTE's will be provided.

This 18.75 FTE's hours per day time savings created by utilizing the 10 new civilian positions within the COPS MORE/2000 grant, will be directed to community policing activities within the Town of Davie.

Section IV

Cost Effectiveness Worksheet Summary

Applicant Organization Legal Name: Town of Davie Police Dept.
ORI #: FLO061200

Section IV

Cost Effectiveness Worksheet Summary

When you have completed the Cost Effectiveness Worksheet(s) (CEW) for each type of civilian position that you are requesting, transfer the total project cost, federal share, and local share from each Cost Effectiveness Worksheet, sum them and list these amounts as the COPS MORE 2000 application totals. If you are requesting a waiver, you must still complete the Local Share section.

* Please make extra copies of this form if necessary.

	Project Cost (Line 6 of CEW)	Federal Share (Line 5 of CEW)	Local Share
Effectiveness Sheet Item #1	\$ 337,795.90	253,346.96 (75%)	84,448.98 (25%)
Effectiveness Sheet Item #2	\$	\$ (%)	\$ (%)
Effectiveness Sheet Item #3	\$	\$ (%)	\$ (%)
Effectiveness Sheet Item #4	\$	\$ (%)	\$ (%)
Effectiveness Sheet Item #5	\$	\$ (%)	\$ (%)
MORE 2000 Application Total	\$	\$ (%) Not to exceed 75%	\$ (%)

Applicant Organization Legal Name: Town of Davie Police Dept.

ITEM # 1

ORI #: FL0061200

Section V

Budget Detail Worksheet

A. Personnel

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employee engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
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10 full time civilian Police Service Aides

One year salary \$ 23,693.00 X 10 positions requested

Total: \$ 236,930.00

B. Fringe Benefits

Fringe benefits should be based on known actual costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) only for the percentage of time devoted to the project. Uniforms, equipment and vehicles are unallowable costs under this grant program. Please list FICA and Workers Compensation, if applicable.

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
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Annual Fringe Benefits	* For civilian Police Service Aides	
	\$	
*FICA/Social Security	\$ 1812.51	
Health Insurance	\$ 4738.24	\$10,086.59 X 10 = \$100,865.90
Life Insurance	\$ 96.00	
Vacation	\$ -	
Sick Leave	\$ -	
Retirement	\$ 1184.65	
*Worker's Comp	\$ 1720.11	
*Unemployment ins.	\$ -	
Other <u>Dental</u>	\$ 535.08	

Total: \$ 100,865.90

Applicant Organization Legal Name: Town of Davie Police Dept.
ORI #: F10061200

C. Budget Summary

When you have completed the budget worksheet, transfer the totals for each category to the spaces below.
Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested.

Budget Category	Amount
A. Personnel	\$ 236,930.00
B. Fringe Benefits	\$ 100,865.90
Total Project Costs	\$ 337,795.90
Federal Request	\$ 253,346.92 (75 %)
Non-Federal Request	\$ 84,448.98 (25 %)



Assurances

Several provisions of Federal law and policy apply to all grant programs. We (the Office of Community Oriented Policing Services) need to secure your assurance that you (the applicant) will comply with these provisions. If you would like further information about any of the matters on which we seek your assurance, please contact us.

By your authorized representative's signature, you assure us and certify to us that you will comply with all legal and administrative requirements that govern the applicant for acceptance and use of Federal grant funds. In particular, you assure us that:

1. You have been legally and officially authorized by the appropriate governing body (for example, mayor or city council) to apply for this grant and that the persons signing the application and these assurances on your behalf are authorized to do so and to act on your behalf with respect to any issues that may arise during processing of this application.
 2. You will comply with the provisions of Federal law which limit certain political activities of your employees whose principal employment is in connection with an activity financed in whole or in part with this grant. These restrictions are set forth in 5 U.S.C. § 1501, et seq.
 3. You will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if they apply to you.
 4. You will establish safeguards, if you have not done so already, to prohibit employees from using their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
 5. You will give the Department of Justice or the Comptroller General access to and the right to examine records and documents related to the grant.
 6. You will comply with all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant; with the program guidelines; with the requirements of OMB Circulars A-87 (governing cost calculations) and A-123 or A-133 (governing audits); with the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; with 28 CFR Part 66 (Uniform Administrative Requirements); with the provisions of the current edition of the appropriate COPS grant owner's manual; and with all other applicable laws, orders, regulations or circulars.
 7. You will, to the extent practicable and consistent with applicable law, seek, recruit and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions in your agency.
 8. You will not, on the ground of race, color, religion, national origin, gender, disability or age, unlawfully exclude any person from participation in, deny the benefits of or employment to any person, or subject any person to discrimination in connection with any programs or activities funded in whole or in part with Federal funds. These civil rights requirements are found in the non-discrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. § 3789(d)); Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); Title II, Subtitle A of the Americans with Disabilities Act (ADA) (42 U.S.C. § 12101, et seq.); the Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.); and Department of Justice Non-Discrimination Regulations contained in Title 28, Parts 35 and 42 (subparts C, D, E and G) of the Code of Federal Regulations.
 9. In the event that any court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability or age against you after a due process hearing, you agree to forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, DC 20531.
 10. If you are applying for a grant of \$500,000 or more and Department regulations (28 CFR 42.301 et seq.) require you to submit an Equal Opportunity Employment Plan, you will do so at the time of this application. If you have not done so in the past, if you are applying for a grant of less than \$500,000 and the regulations require you to maintain a Plan on file in your office, you will do so within 120 days of your grant award.
 11. You will insure that the facilities under your ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that you will notify us if you are advised by the EPA indicating that a facility to be used in this grant is under consideration for listing by EPA.
 12. If your state has established a review and comment procedure under Executive Order 12870 and has selected this program for review, you have made this application available for review by the state Single Point of Contact.
 13. You will devise a plan to retain the increased hiring level with state and local funds after the conclusion of your grant.
- I hereby certify compliance with the above assurances that govern the application and use of Federal funds.

Signature _____

Date: 7/10/00



Certifications

Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements Coordination with Affected Agencies; Non-Supplanting; and Retention.

Although the Department of Justice has made every effort to simplify the application process, other provisions of Federal law require us to seek your certification regarding certain matters. Applicants should read the regulations cited below and the instructions for certification included in the regulations to understand the requirements and whether they apply to a particular applicant. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)," and the coordination and non-supplanting requirements of the Public Safety Partnership and Community Policing Act of 1994. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

1. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment or modification of any Federal grant or cooperative agreement;

B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form — LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 —

A. The applicant certifies that it and its principals:

(i) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a

state or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(ii) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(iii) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any of the offenses enumerated in paragraph (A)(ii) of this certification; and

(iv) Have not within a three-year period preceding this application had one or more public transactions (Federal, state or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees Other Than Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart E, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 —

A. The applicant certifies that it will, or will continue to, provide a drug-free workplace by:

(i) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(ii) Establishing an on-going drug-free awareness program to inform employees about —

(a) The dangers of drug abuse in the workplace;

- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace;
- (iii) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (i);
- (iv) Notifying the employee in the statement required by paragraph (i) that, as a condition of employment under the grant, the employee will —
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(v) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (iv)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to: COPS Office, 1100 Vermont Ave., NW, Washington, DC 20530. Notice shall include the identification number(s) of each affected grant;

(vi) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (v)(b), with respect to any employee who is so convicted —

(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state or local health, law enforcement or other appropriate agency;

(iii) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (i), (ii), (iii), (iv), (v) and (vi)

B. The grantee may insert in the space provided below the sites for the performance of work done in connection with the specific grant:

Place of performance (street address, city, county, state, zip code)

Davie Police Department
Davie, Broward County, Florida

Check if there are workplaces on file that are not identified here.

Section 67.630 of the regulations provides that a grantee that is a state may elect to make one certification in each Federal fiscal year, a copy of which should be included with each application for Department of Justice funding. States and state agencies may elect to use OJP Form 4061/7.

Check if the state has elected to complete OJP Form 4061/7.

4. Coordination

The Public Safety Partnership and Community Policing Act of 1994 requires applicants to certify that there has been appropriate coordination with all agencies that may be affected by the applicant's grant proposal if approved. Affected agencies may include, among others, the Office of the United States Attorney, state or local prosecutors, or correctional agencies. The applicant certifies that there has been appropriate coordination with all affected agencies.

5. Non-Supplanting

The applicant hereby certifies that Federal funds will not be used to replace or supplant state or local funds, or funds supplied by the Bureau of Indian Affairs, that would, in the absence of Federal aid, be made available to or for law enforcement purposes.

6. Retention

The applicant hereby certifies that it understands that it must abide by its submitted plan to retain the additional civilian positions and redeployment levels for at least one locally set budget cycle at the conclusion of the grant period.

Grantee Name and Address: Town of Davie Police Department 1230 South Nob Hill Road Davie FL 33324

Application No. and/or Project Name: COPS MORE/2000 Grantee IRS/ Vendor Number: 59 6046527

Typed Name and Title of Law Enforcement Executive: John A. George, Chief of Police

Signature: _____ Date: 7/7/00

As the duly authorized representative of the governing body, I hereby certify that I am binding the governing body to the above certifications, including the plan to retain. Elections of new officials will not relieve the governing body of its obligations under this grant.

Typed Name and Title of Government Executive: Thomas J. Willi, Interim Town Administrator

Signature: _____ Date: 7/10/00



Disclosure of Lobbying Activities

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District number, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting registrant identified in item 4 to influence the covered Federal action.

(b) Enter the full name(s) of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title and telephone number.

Public reporting burden for this collection of information is estimated to average 39 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (5348-0046), Washington, D.C. 20530.

Disclosure of Lobbying Activities

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities (cont'd)

Approved by OMB
0348-0046
(as amended)

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for instructions and public burden disclosure)

1. Type of Federal Action: <u>B</u>		2. Status of Federal Action: <u>A</u>		3. Report Type: <u>A</u>	
a. contract		a. bid/offer/application		a. initial filing	
b. grant		b. initial award		b. material change	
c. cooperative agreement		c. post-award			
d. loan				<i>For Material Change Only:</i>	
e. loan guarantee				Year: _____	
f. loan insurance				Quarter: _____	
				Date of last report: _____	
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:			5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:		
Davie Police Department 1230 South Nob Hill Road Davie, FL 33324 Congressional District (number), if known: _____			N/A Congressional District (number), if known: _____		
6. Federal Department/Agency: Davie Police Department			7. Federal Program Name/Description: COPS MORE/2000 CFDA Number, if applicable: _____		
8. Federal Action Number, if known:			9. Award Amount, if known: \$ 253,346.96		
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A			10. b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): N/A		
11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: <u>Thomas J. Willi</u>		
			Print Name: <u>Thomas J. Willi</u>		
			Title: <u>Interim Town Administrator</u>		
			Telephone No.: <u>(954) 797-1035</u> Date: _____		

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Section VIII

Description of Limitations

Section VIII

Description of Limitations

List any fiscal, budgetary or other limitations on your department's ability to address the public safety needs of your community without Federal assistance.

Fiscal Limitations:

Normal limitations associated with tax generated revenue sources.

Budgetary Limitations:

Limitations on budgetary expenditures are set by Town Council annually.

Other Limitations:

N/A