



Town Council Agenda Report

SUBJECT: Resolution

CONTACT PERSON/NUMBER: Herb Hyman-(954) 797-1016

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR RADIO MAINTENANCE SERVICES.

REPORT IN BRIEF:

The Town requested competitive bids on radio maintenance services for Police Department and Fire Department equipment. The Town received two (2) bids due to the unique nature of this service. The recommendation is for Control Communications, Inc. who submitted the lowest bid and is currently providing quality service to the Police Department. The initial contract is a two (2) year agreement with an option to renew for an additional two (2) year term by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

All bids have been reviewed by the Police and Fire Departments and the Bid Specification Committee who concur with the decision to award to Control Communications, Inc.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost approximately \$19,125.00/yr.

Account Name: Police Department-Radio Maintenance Account

Fire Department-Radio Maintenance Account

Additional Comments: Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

Resolution

Procurement Authorization

Bid Opening Report

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR RADIO MAINTENANCE SERVICES.

WHEREAS, the Town is in need of radio maintenance services for all equipment in the Police Department and the Fire Department; and

WHEREAS, the Town solicited sealed bids for such radio maintenance services; and

WHEREAS, after review, the Town Council wishes to accept the bid of Control Communications, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid of Control Communications, Inc. to provide radio maintenance services for all equipment in the Police and Fire Departments in the amount of \$1216.75/mo. for Police Department equipment and \$377.00/mo. for Fire Department equipment. Should the contractor default for any reason during the term of this agreement, the Town will award to the next lowest bidder.

SECTION 2. The initial contract term is two (2) years with an option to extend the contract for an additional two (2) year term by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 3. The Town Council hereby authorizes the expenditure from the Police Department and Fire Department-Radio Maintenance Accounts.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2000

Attest:

MAYOR/COUNCILMEMBER

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2000

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER</u>	<u>BUDGET ITEM & DESCRIPTION</u>	<u>APPROXIMATE COST</u>
001-0507-521-0432	Police Dept. Radio Maintenance	\$9,000.00
001-0505-521-0432	Police Dept. Radio Maintenance	\$3,000.00

Fire Dept. Radio Maintenance

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
 Piggyback on Contract Number _____
 Sole Source
 Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
Department Head

Have Funds been Reserved n/a

Date 3/2/00 Signed [Signature]

Signed _____
Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>COST</u>
<u>CONTROL COMMUNICATIONS</u>		<u>\$377.00/mo - FIRE</u>
		<u>\$1216.75/mo - POLICE</u>
<u>TEAM ONE COMMUNICATIONS</u>		<u>\$680.00/mo - FIRE</u>
		<u>\$1799.00/mo - POLICE</u>

Signed [Signature]
Procurement Manager

<u>TOWN ADMINISTRATOR'S RECOMMENDATION</u>	
<u>Vendor</u>	<u>Cost</u>
<u>CONTROL COMMUNICATIONS</u>	<u>\$377.00/mo. - FIRE</u>
	<u>\$1216.75/mo - POLICE</u>

Signed _____
Town Administrator

+

BID OPENING REPORT

BID NAME: RADIO MOUNT. - PD + PD EQUIPMENT

TIME: 2:27 PM.

BID NUMBER: B-00-30

DATE: 2/8/00

ESTIMATED COST: \$25,000.00/yr.

NO.	CONTRACTOR'S NAME	BID AMOUNT	RANK
1.	CONTROL COMMUNICATIONS	A. \$ 377.00 B. \$ 1,216.75	
2.	TEAM ONE COMM.	A. \$ 770.00 680.00 B. \$ 81.00 1799.00	
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

REMARKS

A - Fire Department
B - Police Department

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: [Signature]

DATE: 2/8/00

WITNESS: [Signature]

DATE: 2/8/00