



Town Council Agenda Report

SUBJECT: Resolution

TITLE OF AGENDA ITEM: A Resolution of the Town of Davie, Florida, authorizing extended travel for Officer Thomas DiMeglio of the Davie Police Department.

REPORT IN BRIEF: This Advanced Traffic Accident Investigation course is for the experienced police officer, supervisor, or traffic homicide investigator who has had accident investigation training and is proficient in gathering evidence at the scene, measuring and scale diagraming and estimating minimum speed from skid marks. Upon graduation of this course the student will have obtained a relatively high degree of technical expertise in this field. This training will begin on November 1, 1999 through November 12, 1999 in St. Petersburg, Florida and is provided by the Institute of Police Technology and Management.

PREVIOUS ACTIONS: Not applicable

CONCURRENCES: Not applicable

FISCAL IMPACT:

Is appropriation required? no
Funding appropriated? yes If yes, amount \$ 1,189.32
Account Name: Training and Education

RECOMMENDATION(S): Motion to approve the resolution

Attachment(s): Resolution, Request for Travel, Flyer

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING EXTENDED TRAVEL FOR OFFICER THOMAS DIMEGLIO OF THE DAVIE POLICE DEPARTMENT TO ATTEND ADVANCED TRAFFIC ACCIDENT INVESTIGATION TRAINING.

WHEREAS, the Town of Davie Resolution R-88-294, established a Travel and Transportation policy for employees, elected officials and other authorized persons; and

WHEREAS, said resolution requires Town Council approval for extended travel, such travel being defined as travel extending past five days; and

WHEREAS, it is in the interest of the community to expend \$1,189.32 in direct costs for the purpose of providing training and education for Officer Thomas DiMeglio of the Davie Police Department with the finding that more benefit than cost will accrue to the Town and its citizens; and

WHEREAS, the Davie Police Department desires to fund the Advanced Traffic Accident Investigation Training from the Education and Training Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The extended travel for Officer Thomas DiMeglio of the Davie Police Department is hereby approved as submitted in the attached "Request for Travel" (Attachment "A") provided that the Town's Travel and Transportation policy is adhered to in every fashion.

SECTION 2. The Town Council of the Town of Davie hereby authorizes the Police Department to expend the sum of \$1,189.32, to be appropriated from the Education and Training Account #001-0507-521-0205.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 1999.

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 1999.

REQUEST FOR TRAVEL

Department Police Employee Name Thomas Dimeglio

Travel Destination (City and State) St. Petersburg, FL

Begin Travel 10/31/99 10:00am End Travel 11/12/99 9:00pm

(If using air service, travel status begins one-half hour before your departing flight and ends one-half hour after your return arrival)

Describe below the nature of the meeting, seminar, conference or convention and justification for attending (attach any brochure or printed media):

ADVANCED TRAFFIC ACCIDENT INVESTIGATION

Calculation of Costs

	Make Check Payable To:	Amount:
Registration Fees	Grant Funded	\$ 0
Airfare: (attach quotes from two agents) (location of meeting): (_____)	_____	\$
Auto Rental (location of lodging): (_____)	_____	\$
Per Diem (<u>12</u> day(s) X \$ <u>38.00/day</u> + 2 meals @ \$12.66 Reimbursement For Personal Auto (32.5¢ X ___miles)	Thomas DiMeglio	\$ 481.32
Estimated-to be reimbursed upon return		
Lodging (<u>12</u> nights at \$ <u>59.00</u> night)	Candlewood Suites	\$ 708.00
Miscellaneous (Explain)	_____	\$
Sub-Total		<u>\$1,189.32</u>

Account Number 001-0507-521-0205

Employee's Wage or Salary hours (80hs X 30.10 hrs) \$ 2,408.00

Other Incurred Payroll Costs
(include other employees who will work overtime or out-of-classification)\$

TOTAL COST TO TOWN \$ **3,597.32**

TOTAL ADVANCE REQUESTED BY EMPLOYEE \$ **1,189.32**

(does not include any estimated reimbursement for auto usage or employee wages)

Approved By Department Director _____ Date _____

Approved By Purchasing _____ Date _____

October 18 - 29, 1999; Jacksonville, Florida
November 1 - 12, 1999; St. Petersburg, Florida

Course Fee:

The course fee of \$695 includes tuition, student reference manual and all study materials. (Each student should bring a hand calculator with a square root key.)

Lodging: **Candlewood Suites**
\$4.00/night

Room and food are the responsibility of the student. However, area hotels in the listed areas offer a special rate to IPTM program participants.

Transportation:

The listed areas are served by several major airlines. Ground transportation information will be included upon confirmation of enrollment.

Registration:

To enroll, complete the attached registration form and return it to the Institute of Police Technology and Management. You will receive a confirmation letter acknowledging your written registration.

American Disabilities Act Program Accessibility: Individuals who require reasonable accommodations in order to participate, must notify the registrar at (904) 620-1PTM at least five working days prior to the class.

Note:

Before placing airline reservations, please contact IPTM to verify date and location.



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to be presented
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October 18 - 25
Jacksonville, FL

November 1 - 12
St. Petersburg, FL