

# MEMORANDUM

## Administrative Services

*Town Clerk*

*Risk Management*

*Human Resources*

TO: Robert Middaugh, Town Administrator  
FROM: Janet Gale, Office Assistant  
THROUGH: Barbara McDaniel, CMC/AAE, Assistant Town Clerk  
THROUGH: Gail Reinfeld, CMC/AAE, Administrative Services Director  
DATE: August 19, 1999  
SUBJECT: Child Safety Board Term Expirations

Resolution R-95-204 created the Child Safety Board and provided a one year term for its members. This term is set to expire at the end of July 1999.

Listed below are the current members and the number of meetings missed during their current term on the Committee:

<u>Members</u>	<u>Absences</u>	<u>Appointed by</u>
Ron Adderley	2	Weiner
Kathleen Bleier	0	Cox
Joseph Brill	1	Bush
Mary Haas	2	Weiner
Doreen Hixon	1	Cox
Lorraine Hoffman	6	Bush
Dudley Jones	0	Paul
Rosemary Lanshe	3	Paul
Lil Olfert	0	Venis
Jerilyn O'Neil	5	Venis

Please note that the Board has held 9 meetings during its current term and that none of the members have abstained from voting. This Board has had 1 of its regularly scheduled meetings canceled due to lack of quorum and 2 additional meetings have been canceled for holidays.

Please be reminded that pursuant to FSS 112.3145(7), appointing officials (Council) shall notify each newly appointed official (which is defined to include appointees to a board) of his/her duty to comply with disclosure requirements prior to the date of the appointment.

I would appreciate it if these appointments could be placed on the Council agenda at your earliest convenience.