

**TOWN OF DAVIE**  
**TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Chief Patrick Lynn, (954) 693-8320

**PREPARED BY:** Angela Rodgers

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** Townwide

**ITEM REQUEST:** **Schedule for Council Meeting**

**TITLE OF AGENDA ITEM:** PURCHASE - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID AWARDED BY THE STATE OF FLORIDA (CONTRACT NUMBER 250-000-03-1) TO INSIGHT PUBLIC SECTOR, INC; AND AUTHORIZING THE EXPENDITURE OF \$33,534 FOR THE PURCHASE OF IN-CAR PRINTERS AND EQUIPMENT FOR THE TOWN OF DAVIE POLICE DEPARTMENT.

**REPORT IN BRIEF:** The Town of Davie Police Department is currently in the process of implementing new software to allow for more efficiency in the recording of cases, traffic calls and other incidents that involve police reports. One of the functions of the new software is ability to electronically input the data into the records management module and issue printed citations and other relevant data from police vehicles. Insight Public Sector, Inc. provides hardware equipment such as the in-car printer and the necessary equipment to print and issue these electronic citations.

The Police Department is requesting from Town Council approval of a \$33,534.00 expenditure for the purchase of in-car printers and equipment. The Police Department is also requesting from Town Council the acceptance of the bid awarded by the State of Florida (contract number 250-000-03-1) to Insight Public Sector, Inc. for computer equipment.

**PREVIOUS ACTIONS:** Resolution R2007-238 – Grant Approval

**CONCURRENCES:**

**FISCAL IMPACT:** Yes

Has request been budgeted? Yes

What account will funds be appropriated from:

\$33,479.00 Capital Outlay/Grant Expenses 001-0520-521-64-05  
\$ 55.00 Office Miscellaneous Expenses 001-0520-521-05-01

**RECOMMENDATION(S):** Motion to approve resolution.

**Attachment(s):** Resolution, contract

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID AWARDED BY THE STATE OF FLORIDA (CONTRACT NUMBER 250-000-03-1) TO INSIGHT PUBLIC SECTOR, INC; AND AUTHORIZING THE EXPENDITURE OF \$33,534 FOR THE PURCHASE OF IN-CAR PRINTERS AND EQUIPMENT FOR THE TOWN OF DAVIE POLICE DEPARTMENT.

WHEREAS, The Davie Police Department is in need of in-car printers and equipment to allow for the printing of citations and other relevant documents from police vehicles; and

WHEREAS, after review, Town Council wishes to accept the bid awarded by the State of Florida (contact 250-000-03-1) to Insight Public Sector, Inc. for in-car printers and necessary hook-up equipment; and

WHEREAS, after review, the Town Council wishes to approve the expenditure of \$33,534.00 for the purchase of in-car printers and equipment from Insight Public Sector, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie hereby accepts the bid awarded by the State of Florida (contract number 250-000-03-1) to Insight Public Sector, Inc. for in-car printers and necessary network/hook-up equipment.

SECTION 2. Town Council approves the purchase of in-car printers and equipment from Insight Public Sector, Inc.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008.

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MAYOR/COUNCILMEMBER

ATTEST:

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TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008.

**Town of Davie  
Vendor/Bidder Disclosure**

I,   Pamela Potter  , being first duly sworn state that:  
The full legal name and business address of the person(s) or entity contracting with the  
Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization:	Insight Public Sector, Inc.
Address:	218 East Orange Avenue
	Lake Wales, FL 33853
FEIN	36-3949000
State and date of incorporation	Illinois - 4/19/94

**OWNERSHIP DISCLOSURE AFFIDAVIT**

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Names, Addresses, and Titles of Individual Who Will Lobby:

Full Legal Name	Address	Ownership
N/A		%
		%
		%
		%

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address
N/A	

By: Pam Potter  
Signature of Affiant

Date: 6-18-08

Pamela Potter  
Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 18<sup>th</sup> day of June 2008, by Pam Potter, he/she is personally known to me or has presented N/A as identification.



Dawn Bielski  
Notary Public, State of Florida at Large

Print or Stamp of Notary

N/A  
Serial Number

My Commission Expires : 5/4/10

**Request for Taxpayer  
Identification Number and Certification**

Give form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <b>Insight Public Sector, Inc.</b>	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ ..... <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see Instructions) ▶	
	Address (number, street, and apt. or suite no.) <b>218 East Orange Avenue</b>	Requester's name and address (optional)
City, state, and ZIP code <b>Lake Wales, FL 33853</b>		
List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number
<b>36 3949000</b>

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶ <i>Pam Potter</i>	Date ▶ <i>6/18/08</i>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,



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## Detail by Entity Name

### Foreign Profit Corporation

INSIGHT PUBLIC SECTOR, INC.

### Filing Information

**Document Number** F97000003532  
**FEI Number** 363949000  
**Date Filed** 07/08/1997  
**State** IL  
**Status** ACTIVE  
**Last Event** NAME CHANGE AMENDMENT  
**Event Date Filed** 01/30/2003  
**Event Effective Date** NONE

### Principal Address

1305 WEST AUTO DRIVE  
TEMPE AZ 85284 US

Changed 08/11/2003

### Mailing Address

1305 WEST AUTO DRIVE  
TEMPE AZ 85284 US

Changed 08/11/2003

### Registered Agent Name & Address

NRAI SERVICES, INC.  
2731 EXECUTIVE PARK DRIVE  
SUITE 4  
WESTON FL 33331 US

Name Changed: 08/11/2003

Address Changed: 02/15/2005

### Officer/Director Detail

#### **Name & Address**

Title PRES

MCGRATH, MARK  
1305 WEST AUTO DRIVE  
TEMPE AZ 85284

Title CEO

FENNESSY, RICHARD  
1305 WEST AUTO DRIVE  
TEMPE AZ 85284

Title AS

MCGINNIS, KAREN  
1305 WEST AUTO DRIVE  
TEMPE AZ 85284

Title AS

ROGERS, MARK  
1305 WEST AUTO DRIVE  
TEMPE AZ 85284

### **Annual Reports**

**Report Year Filed Date**

<b>2006</b>	04/11/2006
<b>2007</b>	01/22/2007
<b>2008</b>	01/15/2008

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