

DEVELOPMENT SERVICES DEPARTMENT  
BUILDING DIVISION

6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399  
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Canopy/Trellis

**\*We require 3 sets of plans/surveys Packaged and stapled together and 2 copies of applications and all other forms being submitted for this permit**

**Required**

- \_\_\_ Print out from the Broward County Property Appraisers Office (**WWW.BCPA.NET**)
- \_\_\_ **Zoning** One (1) original signed/sealed survey and two (3) copies to scale (**do not reduce or increase size**). Survey shall not be older than two (2) years, unless no changes have been made and survey affidavit is provided. Surveys must show all easements and encumbrances. Work being done must be high lighted and have setbacks labeled
- \_\_\_ **Structural** Plans (3 complete sets, details of fence height, location, and anchorage)
- \_\_\_ Engineering Completed Engineering cross sections application from canopy/trellis to property line
- \_\_\_ Drainage District: if applicable - (Drainage/Lake Maintenance Easement) (Required only if structure is in easement) (Stamped on slab Location Plan)
- \_\_\_ Utility Easement Agreement Letters - if fence location is on an utility easement. (Identification and hold harmless agreement)
- \_\_\_ Central Broward Water Control District
- \_\_\_ South Broward Drainage District Approval
- \_\_\_ Tindall Hammock Approval
- \_\_\_ Completed Building Permit Applications
- \_\_\_ Notarized Signature on Applications
- \_\_\_ Contractors- A Copy of all application licenses (Competency & Occupational) original insurance certificates for Workman's Comp and General Liability
- \_\_\_ Disclosure Statement - if submitted as on owner / builder application.
- \_\_\_ Plan Check Fee in the amount of \$30.00 is required at time of submitting application permit.

\_\_\_\_\_ Contractors signature

\_\_\_\_\_ Owners Signature if applying for an owner builder permit.